

**Forsyth Township Board
Regular Meeting
KI Sawyer Air Heritage Museum
September 22, 2016**

Supervisor Minelli called the meeting to order at 6:30 p.m.

Board Members Present: Supervisor Minelli, Clerk Nordeen, Treasurer Roberts, Trustee Adams and Trustee Bodenus

Board Members Absent: None

Also Present: Attorney Kevin Koch, UPEA Representative Carr Baldwin, a number of township employees and concerned citizens.

Approval of Minutes: Motion by Adams, supported by Nordeen, to approve the Minutes for August 25, 2016 Regular Board Meeting, changing "There is nothing pending with the Tax Tribunal" to "There are cases pending with the Tax Tribunal". Motion carried.

Agenda: Motion by Nordeen, supported by Bodenus, to approve the agenda with the following changes: **Add: 10o.** Consider a New Closure Time for KI Sawyer Community Center and **10p.** Employing Another Police Officer, **Delete: 10c.** Marquette County Solid Waste Management Authority User Agreement. Motion carried.

Public Comment: Chuck Truitt commented on the KI Sawyer Community Center. Supervisor Minelli responded to Chuck Truitt. Pat Anderegg commented on attorney fees, water rates, union pay raise, and Board reactions. Derick Swajanen introduced himself as a Judge Candidate.

Department Reports: The following reports were accepted and placed on file: Assessing/Zoning, Senior Citizens Director, Library, Police Department, Public Works and General Operating Financial Report. Reports not filed: Ambulance, Fire Department, KI Sawyer Community Center and Parks Committee. UPEA Representative, Carr Baldwin, was present to answer any questions regarding the Water and Sewer Project. Supervisor Minelli explained that bids were requested for work at the KI Sawyer Community Center. Only one bid was received. Supervisor Minelli also stated that he had received lists from Public Works and the Ambulance for excess equipment. He had not received a list from the Fire Department.

Attorney's Report: Attorney Koch informed the Board of the Family Homes hearing on October 3rd. He also explained the new offer from the YMCA. He is filing the Marquette County appeals in small claims court. Assessor Stachewicz is making progress in the Telkite Tax Appeal cases.

Motion by Adams, supported by Roberts, to accept the offer of \$17,500 from the YMCA as soon as possible. Discussion ensued. Motion carried 4-1.

Approval of Bills & Vouchers: Motion by Roberts, supported by Nordeen, to approve the bills and vouchers totaling \$234,463.95, as presented. Motion carried.

**Forsyth Township
Bills For Approval
9/22/16**

Vendor	Description	Amount
Airgas	PW Cylinder Rentals	448.62
American Welding & Gas	EMS Gases	231.47
Anderson Communications	EMS Pager and Radio Repairs	683.75
Aramark	Carpet and Uniform Service	1,674.60
Auto Value	Parts for Various Depts	2,618.56
Beauchamp Plumbing & Heating	Office Air Conditioner	4,350.00
CBB Superior Collision	PD Patrol Vehicle Repairs	224.00
City of Marquette	Bacteriological Analysis	80.00
Compudyne	Computer Support for Various Depts	959.75
Crossroads Mini Mart	PD Fuel	25.84
Dalco	Clubhouse/KISCC/Park Supplies	1,057.66
Elcom Systems	PD Service Agreement	77.00
Emergency Medical Products	EMS Medical Supplies	458.54
JF Ahern	PD Fire Extinguisher	200.20
Johnson's Printing	Transfer Station Slips	319.11
Kevin Koch PC	Attorney Fees	1,184.00
Kobas Electric	Office Wiring	611.40
Leutz	PD Bike Lettering	60.00
Marquette County Clerk	Election Supplies	604.50
MAS&B LLC Mikes Auto	FD Truck Repair	4,507.00
Menards	Supplies for Various Depts	264.97
Newman Traffic Signs	PW Sign Supplies	534.13
North Country Septic	Portable Restrooms	95.00
Pacific Telemanagement	Pay Phone	50.00
Pomasl Fire Equip	FD & EMS Supplies	1,846.00
Pomp's Tire	PW Compressor Parts	890.16
Quill	Supplies for Various Depts	379.25
R&R Fire Truck Repair	EMS/FD Parts	1,590.00
Standard Electric	EMS Bldg Repairs	112.32
State of Michigan	PD Token Fee	330.00
The Mining Journal	Publishing	269.70
The Office Planning Group	Office Copier	40.88
The Stitch Witch	PD Uniform Repair	10.00
UP Health System	EMS Medical Supplies	657.48
UP Office	SC Copier	261.00
White Water Assoc	Water Analysis	566.00

TOTAL

28,272.89

**Forsyth Township
Additional Bills For Approval
9/22/16**

Vendor	Description	Amount
Ace Hardware	Supplies Various Dept	329.86
Canon Financial	Copier Lease	135.07
Emergency Vehicle Services	FD Truck Parts	2,202.93
Holiday Cleaners	PD Dry Cleaning	5.79
Jane Nordeen	KISCC Supplies Reimbursement	45.16
Joyce Styer	SC Birthday Cake	25.00
Lynn Rodgers	KISCC Air Hockey Table	847.99
Michigan Rural Water Assoc	PW Training	30.00
Peter Ghiringhelli	EMS Cabinet Lock	8.74
Pitney Bowes	Postage Maintenance	575.46
Quill	PD Office Supplies	412.87
Rampart	EMS Billing	4,575.21
Smeal Fire Apparatus	FD Tanker Truck	195,097.00
State of Michigan	Tax Appeals & Radio Activation	500.00
Swales Plumbing & Heating	EMS Bldg Heater Repair	190.00
UPEA	MI Waters Revisions	1,134.04
US Postal Service	SC Newsletter Postage	75.94
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		206,191.06
	Original Bill Listing	28,272.89
	Total Accounts Payable	234,463.95

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 72337-72538

Voucher Numbers for Tax 1655-1661

Voucher Numbers for Sewer 1008-1009

Voucher Numbers for Water 1014-1015

ACTION ITEMS:

SC – Chore Worker (10a.): Motion by Bodenus, supported by Nordeen, to approve hiring a minor as a Senior Center part-time Chore Worker. Discussion ensued. Motion carried.

Refund for 240 Jasper Street (10b.): Superintendent of Public Works Jancsi explained the situation. Motion by Bodenus, supported by Nordeen, to approve refunding Richard Winter \$972.43 for water and sewer service at 240 Jasper Street. Discussion ensued. Motion carried 4-1.

Marquette County Solid Waste Management Authority User Agreement (10c.): Deleted.

Volunteer Service Policy (10d.): Motion by Adams, supported by Roberts, to approve the Forsyth Township Volunteer Service Policy, as presented. Motion carried.

FORSYTH TOWNSHIP VOLUNTEER SERVICE POLICY

Any person who serves on a Forsyth Township Board or Commission by appointment by the Forsyth Township Board of Trustees who violates a Forsyth Township Ordinance or Policy and does not correct such violation within 15 days after being notified of such violation, may be considered for removal from such appointed public position on an approved motion brought by a Township Board of Trustees member at any regular or special Forsyth Township Board meeting. Any person who is so charged shall be notified of the charge by 1st class mailed notification, and who shall be entitled to a hearing before the Township Board if that person requests a hearing in writing, delivered to the Township office during regular working hours within 15 days of receipt of the mailed notification.

A Jacobson Landscaping Quotes (10e.): Motion by Adams, supported by Roberts, to approve the contract with Adam Jacobson Landscaping for fall maintenance, for \$3,740.00. Discussion ensued. Motion carried.

KI Sawyer Community Center (or) Extend Clerks Pay Hours (10f.): Supervisor Minelli explained he had met with groups to take over the Center. Discussion ensued. Motion by Bodenus, supported by Roberts, to approve extending the Clerks pay hours for the KI Sawyer Community Center until the October 2016 meeting, not to exceed 32 hours per week. Clerk Nordeen abstained from voting. Motion carried 3-1.

Ambulance Bill (10g.): Bookkeeper Rodgers explained the correspondence received by an attorney requesting to lower the amount billed for ambulance service for a specific client. Attorney Koch recommended not accepting the request. Motion by Adams, supported by Roberts, to not honor the request to lower the ambulance bill. Motion carried.

PD – Administrative Assistant to the Chief (10h.): Supervisor Minelli recommended tabling this item until more information is available. Discussion ensued. Motion by Bodenus, supported by Roberts, to table this item until more information is available. Motion carried.

KI Sawyer Meal Grant (10i.): Motion by Bodenus, supported by Nordeen, to approve the KI Sawyer Community Center Meal Grant. Discussion ensued. Bookkeeper Rodgers gave the specifics of the grant. Motion amended by Bodenus, supported amended by Nordeen, to approve the KI Sawyer Community Center Meal Grant and if possible grant for the Gwinn Community Center. Motion carried.

Water Project Pay Resolution (10j.): Motion by Roberts, supported by Nordeen, to approve the Resolution for payment of funds for the Forsyth Water System Improvements Project, as presented. Roll call: Trustee Adams - aye, Trustee Bodenus – aye, Treasurer Roberts – aye, Clerk Nordeen – aye, Supervisor Minelli – aye. Motion carried.

Sewer Project Pay Resolution (10k.): Motion by Roberts, supported by Nordeen, to approve the Resolution for payment of funds for the Forsyth Sewer System Improvements Project, as presented. Roll call: Trustee Adams - aye, Trustee Bodenus – aye, Treasurer Roberts – aye, Clerk Nordeen – aye, Supervisor Minelli – aye. Motion carried.

Water Project Change Order (10l.): Motion by Nordeen, supported by Roberts, to approve the Water System Improvements Project Change Order Number W9, as presented. Discussion ensued. Motion carried.

Sewer Project Change Order (10m.): Motion by Nordeen, supported by Roberts, to approve the Sewer System Improvements Project Change Order Number S4, as presented. Motion carried.

Birch Street Storm Sewer Repair (10n.): UPEA Representative Carr Baldwin presented the Board plans and a bid price for the proposed repair. Discussion ensued. Motion by Roberts, supported by Nordeen, to table this item. Motion carried.

Supervisor Minelli called for a short break at 7:32 pm
Supervisor Minelli called the meeting back to order at 7:40 pm

Consider New Closure Time for KI Sawyer Community Center (10o.): Motion by Adams, supported by Bodenus, to close the KI Sawyer Community Center at 8:30 pm during the winter. Discussion ensued. Motion and support rescinded. Motion by Adams, supported by Bodenus, to table this item. Motion carried.

Employing Police Officer (10p.): Motion by Adams, supported by Nordeen, to hire a full time Police Officer. Discussion ensued. Motion and support rescinded. Motion by Adams, supported by Nordeen, to table this item until more information is obtained. Motion carried.

KI Sawyer Community Center Bid: Supervisor Minelli explained the bid from A&F Construction Company Incorporated. Discussion ensued. Motion by Adams, supported by Bodenus, to accept the bid from A&F Construction Company Inc. with a stipulation that there be a 20 year warranty on the roof, before the work is started, in the amount of \$57,000. Motion carried.

DISCUSSION ITEMS:

Pine Street Fencing (11a.): Supervisor Minelli stated that he and Superintendent of Public Works Jancsi looked at the fencing on Pine Street. Two fences need to be repaired by the Public Works Department.

OLD BUSINESS:

Excess Equipment Lists (12a.): Supervisor Minelli read the list he had received from Public Works. He requested correspondence with Fire Chief Hutchens to question him about his list of excess equipment.

Motion by Adams, supported by Bodenus, to advertise the items listed for bids. Motion carried.

Employee Handbook (12b.): Attorney Koch has not completed his review of the handbook. He will offer his opinion next month.

CORRESPONDENCE:

Rice Lake Complaint (13a.): Supervisor Minelli gave a brief description of a letter received from a resident. No comments were made.

Laundry Water Rate (13b.): Supervisor Minelli noted that a letter was received from Mr. and Mrs. Jacobson, owners of the Gwinn Launderette. Mr. and Mrs. Jacobson explained their view. Board Members, Superintendent of Public Works Eric Jancsi, UPEA Representative Carr Baldwin and Attorney Koch commented on the subject.

Public Comment: Pat Anderegg commented on the water rates. Supervisor Minelli responded. She then commented on Attorney fees. Joe Boogren commented on the food program.

Board Comment: Treasurer Roberts commented on the Water Project.

Adjournment: Supervisor Minelli adjourned the meeting at 8:30 p.m.

Respectfully submitted,

Stacy Filizetti
Board Secretary

Jane Nordeen
Forsyth Township Clerk