

**Forsyth Township Board
Regular Meeting
Gwinn Community Center (Clubhouse)
July 28, 2016**

Clerk Nordeen called the meeting to order at 6:30 p.m.

Board Members Present: Clerk Nordeen, Treasurer Roberts, Trustee Adams and Trustee Bodenus

Board Members Absent: Supervisor Minelli

Also Present: Attorney Kevin Koch, UPEA Representatives Matt Treado and Carr Baldwin, a number of township employees and concerned citizens.

Approval of Minutes: Motion by Roberts, supported by Adams, to approve the Minutes for June 23, 2016 Regular Board Meeting and June 28, 2016 Special Board Meeting, as presented. Motion carried.

Agenda: Motion by Adams, supported by Roberts, to approve the agenda with the following changes: **Move:** 10r. YMCA Options to 16. Closed Session for Pending Litigation, Board Comment to 17., and Adjournment to 18. **Add:** 10 u. Water and Sewer Rates Resolutions, 15. Closed Session for POAM Contract Negotiations. **Delete:** 10g. LEP Compliance. Motion carried.

Public Comment: Tunya Lundholm commented on Banshee Park. Lowell Larson, running for Marquette County Sheriff, introduced himself. Pat Anderegg commented on Ordinances. Bob St. Aubin commented on ATV usage. Chris Adams read a letter from Little Lake Chapel.

Department Reports: The following reports were accepted and placed on file: Ambulance, Assessing/Zoning, Senior Citizens Director, Fire Department, Library, Police Department, KI Sawyer Community Center and General Operating Financial Report. Reports not filed: Public Works and Parks Committee. UPEA Representatives Matt Treado and Carr Baldwin were present to answer any Water/Sewer Project questions.

Attorney's Report: Attorney Koch stated the pending suit for the YMCA will be discussed during closed session. He will be pursuing a default judgment for Family Homes. The Johnson tax appeal has been settled by Assessor Stachewicz. Progress has been made with the Telkite and Marquette County tax appeals. The Beauchamp fire suite has been settled. Clerk Nordeen questioned Attorney Koch on the number of fires billed. Attorney Koch and Clerk Nordeen commented on the Beauchamp suite and the Fire Ordinance.

Approval of Bills & Vouchers: Motion by Roberts, supported by Bodenus, to approve the bills and vouchers totaling \$94,958.10, as presented. Motion carried.

**Forsyth Township
Bills For Approval
7/28/16**

Vendor	Description	Amount
Airgas	PW Cylinder Rentals	47.35
A Jacobson Landscaping	Landscaping	1,675.00
American Welding & Gas	EMS Gases	470.17
Anderson Communications	EMS Pager and Radio Repairs	574.75
Aramark	Carpet and Uniform Service	1,830.81
Arrow International	EMS Medical Supplies	355.31
Auto Value	Parts for Various Depts	713.78
Bear Auto Repair	PD Towing	175.00
Bergdahl's	PW Lawn Equipment Parts	167.65
Carquest	PD Vehicle Parts	34.49
Carilyn Froberg	FD CPR Recertification	120.00
City of Marquette	Bacteriological Analysis	80.00
CMP Distributors	PD Gun	431.37
Compudyne	Computer Support for Various Depts	747.63
Crossroads Minimart	Fuel	22.11
Cuppad	2017 Membership Dues	1,233.00
Dalco	Clubhouse/KISCC Supplies	548.32
Daryl Johnson	PW Mechanical Recertification	20.00
Dell	EMS Ambulance Computer	2,839.60
Drug Screen Plus	Drug Screening	28.00
Elcom Systems	PD Service Agreement & Tahoe Equip	4,252.00
Emergency Medical Products	EMS Medical Supplies	1,108.83
Foremost Equipment	EMS Battery	2,826.18
Fastenal	PW Shop Parts	36.71
Galls	PD Uniforms and Equipment	653.88
Canon Financial Services	Office Copier Agreement	135.07
GBS	Election Supplies	366.85
Ginop Sales	Kubota Parts	945.34
HD Supply	Water Parts and Supplies	3,017.93
Hedmark Sales & Service	PW Chainsaw Chains	42.00
Hiawatha Chef Supply	SC Stove Repair	53.75
Holiday Cleaners	PD Uniform Cleaning	184.60
Iron Bay Computers	Domain Renewals	209.95
J Carey Logging	Tree Service	3,500.00
Jerry's Small Engine Supply	Mower Parts	131.29
JF Ahern	Fire Extinguishers and Inspection	1,575.07
Joyce Styer	SC Birthday Cake	25.00
Kevin Koch PC	Attorney Fees	4,864.56
Leutz Sign	Ambulance Lettering	1,050.00

Lifeloc Technologies	PD Equipment Supplies	35.00
Lindow Contracting	PW Garage Door Repair	728.00
Marquette County Road Comm	Dust Control	2,620.73
Menards	Supplies for Various Depts	1,240.30
Michigan Police Equipment	PD Equipment Supplies	66.00
Michigan/Wisconsin Spring	PW Truck Parts	443.72
Midway Rentals	Clock Tower & Street Light Repair	807.92
Miller Canfield Paddock & Stone	Water/Sewer Ordinance Review	590.00
Nimbus Turf Irrigation	Repairs to Irrigation System	431.76
North Country Septic	Portable Restrooms	245.00
Northern Michigan University	PD Training	120.00
Nye Uniform	PD Uniforms	548.05
Pacific Telemanagement	Pay Phone	50.00
Pomasl Fire Equip	FD & EMS Supplies	4,393.01
Quill	Supplies for Various Depts	939.30
Range Telecommunications	Miss Dig Calls	51.35
Snyder Drug	PD/FD/Beautification Supplies	111.67
State of Michigan	PD Token and SOR	420.00
Sun Badge Co.	PD Uniforms	299.00
Swales Plumbing & Heating	Clubhouse Stove Repair	45.00
The Mining Journal	Publishing	901.90
The Office Planning Group	Copier Various Dept	630.95
The Stitch Witch	PD Uniform Repair	66.50
UP Health System	EMS Medical Supplies	234.36
US Postal Service	Postage	78.22
	TOTAL	53,191.09

**Forsyth Township
Additional Bills For Approval
7/28/16**

Vendor	Description	Amount
Ace Hardware	Various Dept Supplies	1,210.59
A Jacobson Landscaping	Lawn Repair	800.00
Argonics	PW Curb Box Systems	3,420.00
Compudyne	PD Computer Support	21.25
Emergency Medical Products	EMS - Medical Supplies	555.57
Fastenal	PW Shop Supplies	3.47

Fox Negaunee	PD Vehicle Repair and Parts	1,391.50
Fraco	Streetlight Repair	379.83
Jerry's Small Engine Supply	PW Walker Mower Part	61.74
Leutz Sign	Assessing/Zoning Sign	462.31
Korpi Contracting	Hauler Deposit Refund	300.00
Menards	Supplies for Various Depts	5.98
Midway Rentals	Parts for Streetlight Repair	73.92
Midwest Security	Assessing/Zoning Alarm	186.00
Mikes Auto	PD Vehicle Repair	437.27
Nye Uniform	PD Uniform	110.18
Peter Ghiringhelli	Reimbursement for Medical Supplies	19.08
Pomasl	FD Gear & Supplies	424.16
Quill	PD Office Supplies	85.29
R&R Fire Truck	EMS In Line Cot	31,112.50
Wells Fargo	Various Dept Supplies	394.37
UPEA Engineers	Water/Sewer Engineering	312.00
		41,767.01
	Original Bill Listing	53,191.09
	Total Accounts Payable	94,958.10

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 71819-72111

Voucher Numbers for Tax

Voucher Numbers for Sewer 1001-1007

Voucher Numbers for Water 1001-1013

ACTION ITEMS:

Water Project Pay Application (10a.): Motion by Adams, supported by Bodenus, to approve the Resolution for payment of funds for the Forsyth Water System Improvements Projects totaling \$627,678.94. Roll call: Trustee Bodenus – yes, Trustee Adams – yes, Treasurer Roberts – yes, Clerk Nordeen – yes, Supervisor Minelli – absent. Motion carried.

Sewer Project Pay Application (10b.): Motion by Adams, supported by Roberts, to approve the Resolution for payment of funds for the Forsyth Sewer System Improvements Projects totaling \$286,131.46. Roll call: Trustee Bodenus – yes, Trustee Adams – yes, Treasurer Roberts – yes, Clerk Nordeen – yes, Supervisor Minelli – absent. Motion carried.

Non-Participating Pay Application (10c.): Motion by Adams, supported by Roberts, to approve the Resolution for payment of funds for the Forsyth Township Non-Participating Project Funds totaling \$64,624.46. Roll call: Trustee Bodenus – yes, Trustee Adams – yes, Treasurer Roberts – yes, Clerk Nordeen – yes, Supervisor Minelli – absent. Motion carried.

Water Project – Change Order (10d.): Motion by Adams, supported by Bodenus, to approve the Water Project Change Order W7, as presented, increasing the contract price by \$97,064.75. Roll call: Trustee Bodenus – yes, Trustee Adams – yes, Treasurer Roberts – yes, Clerk Nordeen – yes, Supervisor Minelli – absent. Motion carried.

Water Project – Engineering Agreement (10e.): Motion by Adams, supported by Roberts, to approve the Engineering Services Agreement 6 for \$10,272.00, as presented. Roll call: Trustee Bodenus – yes, Trustee Adams – yes, Treasurer Roberts – yes, Clerk Nordeen – yes, Supervisor Minelli – absent. Motion carried. Motion carried.

Noncompliance of RD Loan and Bond Covenants (10f.): UPEA Representative Matt Treado explained the noncompliance correspondence received by the Board. Motion by Adams, supported by Bodenus, to approve a letter as defined by UP Engineers and Architects’ in the presentation, contingent with every Board Member receiving a copy. Motion carried.

Limited English Proficiency (LEP) Compliance (10g.): Deleted.

Software quotes for Server (10h.): Motion by Roberts, supported by Adams, to approve the quotes from Harris Computer Systems for the additional expenses needed for the server setup, totaling \$2,738.00. Motion carried.

FD – Fire Tanker Payment (10i.): Motion by Bodenus, supported by Roberts, to approve the Fire Truck Final Payment of \$195,097.00. Discussion ensued. Motion carried 3-1.

FD Purchase Hose (10j.): Motion by Bodenus, supported by Adams, to approve purchasing hose for the Fire Department, totaling \$2,300.00. Motion carried.

FD – Purchase Active Shooter Equipment (10k.): Motion by Adams, supported by Roberts, to approve the Active Shooter Equipment for the Fire Department, totaling \$3,000.00. Discussion ensued. Motion carried.

Peddler & Hawkers Veteran’s License (10l.): Motion by Roberts, supported by Adams, to approve honoring the Veteran’s License for the right to Hawk, Vend and Peddle, waiving the annual fee of \$25.00. Motion carried.

Fireworks Permit (10m.): Motion by Adams, supported by Roberts, to approve the Application for Fireworks for the Modeltowners Celebration and issue a 2016 Permit for Fireworks. Motion carried.

Motion by Roberts, supported by Adams, to approve the Application for Fireworks for the Gwinn Area Community Schools and issue a 2016 Permit for Fireworks for September 2, as the backup date. Motion carried.

EMS – New Hire (10n.): Motion by Bodenus, supported by Roberts, to approve the EMS hiring Jaime Seagle. Motion carried.

Senior Center – Use of Restraints & Seclusion Policy (10o.): Motion by Bodenus, supported by Adams, to approve the Senior Center Policy for the Use of Restraints and Seclusion, as presented. Motion carried.

Rezone Three Adjacent Parcels (10p.): Motion by Roberts, supported by Adams, to approve rezoning parcels 52-05-340-078-00, 52-05-340-080-00 and 52-05-340-081-00, from C-2 to R-3, as recommended by our Planning Commission and the Marquette County Planning Commission. Motion carried.

Sewer Cleaning Bill (10q.): Motion by Nordeen, supported by Roberts, to approve the \$88.24 sewer cleaning charge from 141 N. Birch Street if Superintendent Jancsi confirms it is related to the Sewer Project. Motion carried.

YMCA Options (10r.): Moved to closed session.

PD – Pay Increase for Administrative Assistant to the Chief (10s.): Motion by Roberts, supported by Bodenus, to approve the pay increase to the Administrative Assistant to the Chief effective with the next pay period, as requested, because of additional certifications for the job. Motion carried.

Pay Raise for Part Time Employee (10t.): Motion by Bodenus, supported by Roberts, to approve the pay increase to the Season Employee. Discussion ensued. Motion failed 1-3.

Clerk Nordeen called for a short break at 7:26 pm
Clerk Nordeen call the meeting back to order at 7:33 pm

Water Rates and Sewer Rates Resolutions (10u.): Motion by Adams, supported by Roberts, to approve the Resolution for Amending the User Charge System for Water Supply System, as presented, effective September 1, 2016. Roll call: Trustee Bodenus – yes, Trustee Adams – yes, Treasurer Roberts – yes, Clerk Nordeen – yes, Supervisor Minelli – absent. Motion carried.

Motion by Adams, supported by Bodenus, to approve the Resolution for Amending the User Charge System for Sanitary Sewage Disposal System, as presented, effective September 1, 2016. Roll call: Trustee Bodenus – yes, Trustee Adams – yes, Treasurer Roberts – yes, Clerk Nordeen – yes, Supervisor Minelli – absent. Motion carried.

DISCUSSION ITEMS:

Fire Ordinance (11a.): Attorney Koch explained the letter regarding the Beauchamp fire bill. He suggested changing the language in the Fire Ordinance. Bookkeeper Rodger's asked about the committee meeting that was going to address this issue. Clerk Nordeen will look into setting up a meeting.

OLD BUSINESS: None.

CORRESPONDENCE: None.

Public Comment: Nan St. Aubin asked about the Fireworks. Mr. Jackson questioned the vacant water rate. Administrative Assistant to the Chief, Julie Day, thanked the Board and the Chief for her pay increase.

ACTION ITEMS: 15. Closed Session for POAM Contract Negotiations, and 16. Closed Session for Pending Litigation

At 8:10 pm, motion by Adams, supported by Bodenus, to approve going into closed session for POAM Contract Negotiations and Pending Litigation. Roll call: Trustee Bodenus – yes, Trustee Adams – yes, Treasurer Roberts – yes, Clerk Nordeen – yes, Supervisor Minelli – absent. Motion carried.

At 8:47 pm, motion by Adams, supported by Bodenus to come out of closed session. Roll call: Trustee Bodenus – yes, Trustee Adams – yes, Treasurer Roberts – yes, Clerk Nordeen – yes, Supervisor Minelli – absent. Motion carried.

Motion by Adams, supported by Roberts, to approve and ratify the POAM Contract as presented effective upon current contract expiring. Roll call: Trustee Bodenus – yes, Trustee Adams – yes, Treasurer Roberts – yes, Clerk Nordeen – yes, Supervisor Minelli – absent. Motion carried.

Motion by Adams, supported by Bodenus, to respond to YMCA Marquette County claim of \$20,000 and interested in negotiating payments plan over undefined number of months. Roll call: Trustee Bodenus – yes, Trustee Adams – yes, Treasurer Roberts – yes, Clerk Nordeen – yes, Supervisor Minelli – absent. Motion carried

Adjournment: Motion by Adams, supported by Roberts, to adjourn meeting at 8:52 pm. Roll call: Trustee Bodenus – yes, Trustee Adams – yes, Treasurer Roberts – yes, Clerk Nordeen – yes, Supervisor Minelli – absent. Motion carried

Respectfully submitted,

Stacy Filizetti
Board Secretary

Jane Nordeen
Forsyth Township Clerk