

**Forsyth Township Board
Regular Meeting
Gwinn Community Center
April 28, 2016**

Supervisor Minelli called the meeting to order at 6:30 p.m.

Board Members Present: Supervisor Minelli, Treasurer Roberts, Clerk Nordeen, Trustee Adams and Trustee Bodenus

Board Members Absent: None

Also Present: Attorney Kevin Koch, UPEA Representatives Ken Dillinger and Carr Baldwin, Assessor Rebecca Stachewicz, Life Scout Kenneth Ketola, Police Chief Gordon Warchock, Senior Center Director Brian Veale, Superintendent of Public Works Eric Jancsi, a number of township employees and concerned citizens.

Approval of Minutes: Motion by Roberts, supported by Nordeen, to approve the Minutes for March 24, 2016 Regular Board Meeting and April 13, 2016 Special Board Meeting, as presented. Motion carried.

Agenda: Motion by Nordeen, supported by Roberts, to approve the agenda as presented. Motion carried.

Public Comment: Kathy Vecellio commented on the placement of a fire hydrant. Paul Vecellio also commented on the placement of the fire hydrant. Supervisor Minelli and Superintendent of Public Works Jancsi addressed the fire hydrant comments.

Department Reports: The following reports were accepted and placed on file: Ambulance, Assessing/Zoning, Senior Citizens Director, Fire Department, Library, Police Department, and General Operating Financial Report. Reports not filed: KI Sawyer Community Center, Public Works and Parks Committee. UPEA Representatives Carr Baldwin and Ken Dillinger were present to answer any Water/Sewer Project questions.

Attorney's Report: Attorney Koch stated that the Beauchamp case was pending in District Court. The two cases in Circuit Court, Haglund and Family Homes, will have default judgments. Each Board Member has been given a draft copy of the Sewer Ordinance, which should be reviewed. The draft of the Water Ordinance should be available next week. Discussion ensued regarding setting up a Special Meeting in the near future.

Approval of Bills & Vouchers: Motion by Roberts, supported by Nordeen, to approve the bills and vouchers totaling \$79,707.77, as presented. Motion carried.

**Forsyth Township
Bills For Approval
4/28/16**

| Vendor | Description | Amount |
|----------------------------------|--------------------------------------|---------------|
| Airgas | PW Cylinder Rentals | 282.12 |
| American Welding & Gas | EMS Gases | 316.95 |
| Anderson Communications | EMS/FD Pager Repair/GPS | 2,921.00 |
| Aramark | Carpet and Uniform Service | 2,096.73 |
| Arrow International | EMS Medical Supplies | 240.31 |
| Auto Value | Parts for Various Depts | 599.68 |
| Beauchamp Plumbing & Heating | FD Furnace Repair/Water Proj Repairs | 3,400.50 |
| Cannon Financial Services | Office Copier Agreement | 135.07 |
| City of Marquette | Bacteriological Analysis | 80.00 |
| Compudyne | Computer Support for Various Depts | 465.00 |
| Crossroads Minimart | PD Fuel | 33.78 |
| Drug Screen Plus | Drug Screening | 28.00 |
| Elcom Systems | PD Service Agreement & Repair | 117.00 |
| Embroidery Wear House | EMS Uniforms | 569.82 |
| Emergency Medical Products | EMS Supplies | 1,060.98 |
| FarmTek | Greenhouse Supplies | 746.59 |
| Froberg's Clothing | PW Safety Boots | 199.00 |
| Galls | PD Uniforms | 642.69 |
| Holiday Cleaners | PD Dry Cleaning/Alterations | 314.75 |
| Jacklin Steel Supply | Dump Truck Parts | 298.05 |
| Joe & Sons Service Center | Senior Center Plowing/Tire Repair | 200.95 |
| Johnson's Printing | Camp Ground Permits | 428.15 |
| Kevin Koch PC | Attorney Fees | 1,509.11 |
| Leutz Sign | PW Truck Lettering | 225.00 |
| Menards | Supplies for Various Depts | 352.15 |
| Michigan Association of Planning | Assessing/Zoning Membership Dues | 60.00 |
| Miller Canfield Paddock & Stone | Water/Sewer Ordinance Review | 2,089.50 |
| Neil's Trucking | Landfill Hauler Deposit Refund | 400.00 |
| OK Industrial | Water Dept Tools | 244.82 |
| Pacific Telemanagement | Pay Phone | 50.00 |
| Pitney Bowes | Maintenance Agreement | 575.50 |
| Pomps Tire Service | FD & EMS Tires | 6,376.40 |
| Quill | Supplies for Various Depts | 1,431.22 |
| Range Telecommunications | Miss Dig Calls | 18.50 |
| Rampart EMS/DLP | Ambulance Billing | 4,338.35 |
| Roger Hiironen | Senior Center Plowing | 50.00 |
| Signs Unlimited | PD Letter Removal | 100.00 |
| Snyder Drug | PD Supplies | 66.62 |
| State of Michigan | Audit Services | 13,761.00 |

| | | |
|--------------------|-------------------------------|------------------|
| State of Michigan | SOR Registrations & Token Fee | 570.00 |
| Superior Lock | Surveillance Retrieval | 75.00 |
| The Mining Journal | Publishing | 117.45 |
| The Stitch Witch | PD Uniforms Alteration | 111.00 |
| TransUnion | Background Checks | 25.00 |
| UPEA | Engineering Services | 4,050.00 |
| UP Health System | Ambulance Supplies | 234.18 |
| | TOTAL | 52,007.92 |

**Forsyth Township
Additional Bills For Approval
4/28/16**

| Vendor | Description | Amount |
|----------------------------|---------------------------------------|------------------|
| Ace | Various Dept Supplies | 172.30 |
| American Welding & Gas | EMS Gases and Cylinders | 62.08 |
| Dalco | Park & Clubhouse Maintenance Supplies | 523.23 |
| Fox | PD Patrol Vehicle Parts | 480.45 |
| Galls | PD Uniforms | 107.00 |
| Jane Nordeen | KISCC Reimbursements | 303.82 |
| Menards | Supplies for Various Depts | 176.88 |
| MERS | Retirement | 22,705.65 |
| NMU | PD Consortium Dues | 1,275.00 |
| Northstar | EAP Service | 144.30 |
| OK Industrial Supply | PW Jack Hammer Parts | 58.53 |
| Pomasl | FD Gloves | 539.47 |
| Quill | Assessing/Zoning Supplies | 54.99 |
| Randy Heidtman | Senior Center Plowing | 80.00 |
| Strictly Business Uniforms | EMS Uniforms | 885.17 |
| The Stitch Witch | PD Uniform Alterations | 30.00 |
| Trophy Central | PD Plaques | 20.90 |
| US Postal Service | Senior Center Postage | 80.08 |
| | | 27,699.85 |
| | Original Bill Listing | 52,007.92 |
| | Total Accounts Payable | 79,707.77 |

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 71142-71381

Voucher Numbers for Tax 1645-1648

ACTION ITEMS:

Eagle Scout Project – Kenneth Ketola (10a.): Life Scout Kenneth Ketola presented a project to the Board. The project consisted of benches to be used by community residents. Motion by Adams, supported by Nordeen, to approve the Eagle Scout Project from Kenneth Ketola, as presented, with reimbursements up to \$2,000.00 for materials. Motion carried. Attorney Koch will write up an agreement for reimbursements.

Replace Server (10b.): Motion by Roberts, supported by Adams, to approve the quote from CompuDyne for a new server with a 3 year Fair Market Value lease. Motion carried.

Fire Dept – Purchase Pagers (10c.): Motion by Bodenus, supported by Nordeen, to approve the Fire Department purchasing 4 pagers for \$1,900.00. Motion carried.

Fire Dept – Purchase Monitor (10d.): Motion by Nordeen, supported by Roberts, to approve the Fire Department purchasing a ground monitor for \$1,600.00. Fire Fighter Greg Orchard explained the ground monitor. Motion carried.

Fire Dept – Purchase Foam (10e.): Motion by Adams, supported by Bodenus, to approve the Fire Department purchasing 55 gallons of foam for \$1,400.00, split between Sawyer and Gwinn. Motion carried.

Letter and Resolution to Reject Appointment (10f.): Motion by Adams, supported by Roberts, to approve, and send forward, the resolution to reject the appointment of Mr. Abood, as presented. Trustee Bodenus explained the cause of the resolution. Roll call: Trustee Bodenus – aye, Trustee Adams – aye, Treasurer Roberts – aye, Clerk Nordeen – aye, Supervisor Minelli – aye. Motion carried.

RESOLUTION TO REJECT APPOINTMENT

Whereas; the Forsyth Township Board of Trustees has responsibility for ensuring the health, safety, and welfare of Township residents and visitors; and,

Whereas; the financial resources necessary for the provision of such services are derived from taxable value assessment, collection, and distribution to reliant entities, and,

Whereas; such tax collection and distribution generally occur after services are committed or rendered to constituents; and,

Whereas; local Assessors are required to apply provisions of the formal Assessors Manual as issued by the Michigan Tax Commission in determining said taxable values, and;

Whereas; the Michigan tax Tribunal is not required to apply the provisions of the formal Assessors Manual in their review of appeals; and,

Whereas; the Michigan Tax Tribunal has accepted and applied the “dark store” theory in their decisions regarding commercial properties since 2010; and,

Whereas; the “dark store” theory has caused lasting fiscal damage to the ability of local governments and tax revenue reliant agencies to serve all constituents; and,

Whereas; Marcus Abood in previous appointment to Judge of the Tax Tribunal has rendered “dark store” decisions demonstrating his bias, rejection of traditional methods of assessment, and failure to recognize the serious impacts of this acceptance of the flawed commercial property “dark store” theory and its impact on all constituents; and,

Whereas; the Michigan Senate is required to approve the appointment of Marcus Abood as recommended by Governor Rick Snyder ignoring the impacts to local governments, tax revenue reliant agencies, and all constituents;

Now Therefore Be It Resolved; that the Forsyth Township Board of Trustees hereby resolves to respectfully ask the Michigan Senate to reject the appointment of Marcus Abood to the Michigan Tax Tribunal as proposed by Governor Rick Snyder to the detriment of local governments, tax revenue reliant public agencies, and all constituent taxpayers.

Motion _____ Second _____
Ayes: _____
Nays: _____
Absent: _____

Certification

I hereby certify that the above is a true and correct copy of the motion adopted at the April 28th, 2016 regular meeting of the Forsyth Township Board of Trustees.

Township Clerk

Resolution of Proclamation to Designate EMS Week (10g.): Motion by Nordeen, supported by Adams, to approve the Proclamation to Designate the Week of May 15, 2016 as Emergency Medical Services Week, as presented. Roll call: Trustee Bodenus – aye, Trustee Adams – aye, Treasurer Roberts – aye, Clerk Nordeen – aye, Supervisor Minelli – aye. Motion carried.

**PROCLAMATION TO DESIGNATE THE WEEK OF MAY 15, 2016
AS EMERGENCY MEDICAL SERVICES (EMS) WEEK**

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services providers have traditionally served as the vital link in America’s healthcare system; and

WHEREAS, approximately two-thirds of all community emergency medical services are volunteer professionals; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, dispatchers, educators, administrators and others; and

WHEREAS, the members of emergency medical services, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, the residents and visitors of our community benefit daily from the dedication of these highly trained individuals; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of these healthcare providers by designating Emergency Medical Services Week; and

WHEREAS, the designation of Emergency Medical Services Week will also assist in informing the public about the life saving aspects of the local EMS system,

NOW, THEREFORE, *we, the Board of Forsyth Township, in recognition of our local EMS, do hereby proclaim the week of May 15-21, 2016, as*

EMERGENCY MEDICAL SERVICES WEEK

*With the theme, **EMS Strong: Called To Care**, we encourage the community to observe this week and actively support our local EMS agencies.*

Date: _____

Signed: _____

Jane Nordeen
Forsyth Township Clerk

Assessing & Zoning – Superior Eagle Quote (10h.): Motion by Roberts, supported by Adams, to accept the quote from Superior Eagle Communications to clean up network cables at the Assessing and Zoning Office, totaling \$671.00. Motion carried.

Assessing & Zoning – Apex Software Quote (10i.): Motion by Adams, supported by Nordeen, to approve the quote from Apex Software to create land sketches for the Assessing and Zoning office totaling \$2,024.00. Assessor Stachewicz explained the software. Motion carried.

Assessor’s Purchasing Policy (10j.): Motion by Nordeen, supported by Roberts, to approve the Assessor’s Purchasing Policy, as presented. Motion carried.

Assessor’s Purchasing Policy

Let it be the policy of the Forsyth Township Board, that the Assessor has the authority to make purchases of \$500.00 or less from the currently approved Assessing and Zoning Budget. These purchases must be legitimate department expenses.

(This policy has been reviewed and approved by Attorney Koch)

Payment Resolution for Water Project (10k.): Motion by Nordeen, supported by Roberts, to approve the Resolution for payment of funds for the Water System Improvements project, as presented. Roll call: Trustee Bodenus – aye, Trustee Adams – aye, Treasurer Roberts – aye, Clerk Nordeen – aye, Supervisor Minelli – aye. Motion carried.

Payment Resolution for Sewer Project (10l.): Motion by Nordeen, supported by Roberts, to approve the Resolution for payment of funds for the Sewer System Improvements project, as presented. Roll call: Trustee Bodenus – aye, Trustee Adams – aye, Treasurer Roberts – aye, Clerk Nordeen – aye, Supervisor Minelli – aye. Motion carried.

Payment Resolution for General Operating (10m.): Motion by Bodenus, supported by Roberts, to approve the Resolution for payment of funds from the General Operating fund for the Water and Sewer System Improvements project, as presented. Roll call: Trustee Bodenus – aye, Trustee Adams – aye, Treasurer Roberts – aye, Clerk Nordeen – aye, Supervisor Minelli – aye. Motion carried.

DISCUSSION ITEMS:

Police Dept – Promotions (11a.): Police Chief Warchock presented promotions to Detective Sergeant Brian Kjellin, Road Sergeant Jesse Cadwell and Corporal Stephen Mills. He also presented certificates to Officer Trevor Boudreau and Evan Leach for successfully completing Field Training Officer Training.

Police Dept – 2015 Officer of the Year (11b.): Chief Warchock presented Sergeant Cadwell with the departments first “Officer of the Year Award”. He read a letter nominating Sergeant Cadwell. A plaque will be on display.

Policy for Homemakers (11c.): Attorney Koch explained he had been working with Senior Center Director Brian Veale on a policy for chore workers going into the homes of sex offenders.

Motion by Adams, supported by Nordeen, to adopt the policy that there be two caregivers dispatched whenever going into a registered sex offender home who requests services from the Senior Center. Motion carried.

OLD BUSINESS: None.

CORRESPONDENCE: None.

Public Comment: Nanette St. Aubin asked a question regarding the water project.

Board Member Comment: None.

Adjournment: Supervisor Minelli adjourned the meeting at 7:16 p.m.

Respectfully submitted,

Stacy Filizetti
Board Secretary

Jane Nordeen
Forsyth Township Clerk