

**Forsyth Township Board  
Regular Meeting  
Gwinn Community Center  
February 25, 2016**

Supervisor Minelli called the meeting to order at 6:30 p.m.

**Board Members Present:** Supervisor Minelli, Treasurer Roberts, Clerk Nordeen, Trustee Bodenus, and Trustee Adams

**Board Members Absent:** None

**Also Present:** Attorney Kevin Koch, UPEA Representatives Matt Treado and Carr Baldwin, a number of township employees and concerned citizens.

**Approval of Minutes:** Motion by Roberts, supported by Adams, to approve the Minutes for January 14, 2016 Regular Board Meeting, as presented. Motion carried.

**Agenda:** Motion by Nordeen, supported by Minelli, to approve the agenda with the additions of **10p. Appoint BOR Alternative, 10q. Water Rate Revision, and 10r. Letter of Understanding-Closed Session.** Motion carried.

**Public Comment:** A Sands Street resident questioned the vacant water rates and meters. Suzanne Hamilton commented on the rezoning of Blue Lake Estates property. Another resident commented on the rezoning of the Blue Lakes Estates property.

**Department Reports:** The following reports were accepted and placed on file: Assessing/Zoning, Senior Citizens Director, Library, Police Department, Public Works, and General Operating Financial Report. Reports not filed: Fire Department and Parks Committee. Clerk Nordeen gave an oral report for the KI Sawyer Community Center. UPEA Representatives Matt Treado and Carr Baldwin gave an oral report on the Water Project. Trustee Adams questioned the progress of the stake/dump truck. Trustee Adams gave his opinion of advertising for the position at the KI Sawyer Community Center.

**Attorney's Report:** Attorney Koch stated the Kevern lawsuit has been dismissed. Beauchamp has been served. There was a hearing with Mr. Manninen with an ordered clean-up date. Attorney Koch suggested suing Mr. Haglund in circuit court for noncompliance. He also suggested suing Mr. Neal with The Family Homes and Properties due to noncompliance.

**Motion by Adams, supported by Roberts, to proceed in circuit court in the matter of Haglund and Family Homes. Motion carried.**

**Approval of Bills & Vouchers:** Motion by Roberts, supported by Nordeen, to approve the bills and vouchers totaling \$114,820.51, as presented. Motion carried.

**Forsyth Township  
Bills For Approval  
2/25/16**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Ace Hardware	Supplies	331.90
Airgas	Cylinder Rental	46.16
American Nameplate	Nameplate-Shaw	31.00
American Welding & Gas	EMS Supplies	97.81
Auto Value	Parts & Supplies	544.26
Canon	Office Copier Agreement	135.07
City of Marquette	Water Analysis	160.00
Compudyne	Computer Support	495.00
Emergency Medical Products	EMS Supplies	616.04
Fox Marquette	Ambulance Repairs	398.22
Fox Negaunee	Ambulance Repairs	3,498.80
Galls	Police Equipment	412.86
Holiday 50 Minute Cleaners	Police Dry Cleaning	38.74
Joe & Sons	Plowing-Senior Center	75.00
Johnson's Printing	Envelopes-Assessing	93.42
Joyce Styer	Cake-Senior Center	25.00
Kevin Koch PC	Attorney Fees	1,755.79
Marquette Co. Conservation District	Tree Marking Paint	19.16
Marquette County Road Commission	Signs	111.47
Menards	Supplies	1,226.71
Michigan Sales	Kubota Parts	144.55
Midway Rentals & Sales	Heater-Sawyer Center	165.00
Miller Canfield	Water/Sewer Ordinance Review	678.50
MWEA	Membership Dues	70.00
Newman Traffic Signs	Street & Fire Signs	962.47
NFPA	Membership Dues	175.00
Northern Michigan Public Safety	Police Training	120.00
Personnel Concepts	Labor Law Posters	75.60
Pomasl Fire Equipment	Parts-Fire	876.13
Pomp's Tire Service	Tires-EMS	489.36
Quill	Office Supplies	481.58
Range Telecommunications	Miss Dig Services	18.50
Sirchie	Bodycam-Police	125.00
Swailles Plumbing & Heating	Clubhouse Repairs	492.40
Swick Plumbing & Heating	Sawyer Center Repairs	104.47
The Mining Journal	Publications	377.64
The Stitch Witch	Uniform Alterations-Police	16.00
UP Health Systems	EMS Supplies	195.18

UP Health Systems-Occupational Medicine	New Hire Physical-Shaw	203.00
UP Off Road & Performance	Plow Parts	269.10
UPEA	Water & Sewer Projects	9,795.38
USA Bluebook	Parts-Public Works	136.69
		<b>26,083.96</b>

**Forsyth Township  
Additional Bills For Approval  
2/25/16**

<b>Vendor</b>	<b>Purpose</b>	<b>Amount</b>
A&F Construction Company	Railing Installation-Clubhouse	10,856.00
Ace Hardware	Misc. Supplies	257.85
American Welding Gas	Cylinder Rentals	191.81
Aramark	Uniform & Carpet Service	1,956.65
Compudyne	Computer Support-Office	125.00
Elcom Systems	Service Agreement-Police	77.00
Emergency Medical Products	EMS Supplies	796.58
Galls	Equipment-Police	360.83
Holiday 50 Minute Cleaners	Dry Cleaning-Police	36.38
Marquette County Fire Fighters Assoc.	Fire Fighter Classes & Annual Dues	440.00
McDonald & Wolf	Court Costs/Attorney Fees-Kevern Suit	225.00
Menards	Various Supplies	192.67
	Property & Liability Insurance (FY16-17) Does not include the \$7001 Dividend for FY15-16	56,535.00
Michigan Municipal League	Office Supplies	118.87
R&R Fire Truck Repair	Seat Replacement 2023	3,510.10
State of Michigan	Police SRMS User Fees	1,400.00
State of Michigan	Boiler Inspection-Clubhouse	130.00
Sun Badge Co	Equipment-Police	217.25
The Office Planning Group	Copier Agreement-Assessing	111.25
UPEA	Electrical Service-New Building	676.00
UPSET	Contribution for Services	10,000.00
	Supplies-Sawyer Center & Police;	
Wells Fargo Credit Card	Training-Police	522.31
		<b>88,736.55</b>
	<b>Original Bill Listing</b>	<b>26,083.96</b>
	<b>Total Accounts Payable</b>	<b>114,820.51</b>

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer:  
70739-70938

Voucher Numbers for Tax: 1623-1635

**ACTION ITEMS:**

**Ambulance Write-Offs (10a.):** Motion by Adams, supported by Bodenus, to carry out the write offs. Motion carried.

**Scrap Tire Hauler Bond (10b.):** Motion by Adams, supported by Roberts, to approve putting a claim on our bank account for a CD. Discussion ensued. Motion and support rescinded. Motion by Adams, supported by Roberts, to table this item until next month. Motion carried.

**Dust Control (10c.):** Motion by Nordeen, supported by Bodenus, to approve the 2016 Dust Control as presented. Motion carried.

**Police Dept – Tahoe Purchase (10d.):** Motion by Bodenus, supported by Nordeen, to accept the bid from Frei Chevrolet for \$26,329.00, after the trade in. Discussion ensued. Motion carried.

**MERS Resolutions (10e.):** Motion by Roberts, supported by Adams, to adopt the MERS resolutions (two), as presented. Discussion ensued. Roll call: Trustee Bodenus – aye, Trustee Adams - aye, Treasurer Roberts – aye, Clerk Nordeen – aye, Supervisor Minelli – aye. Motion carried.

**Truck Bids (10f.):** Motion by Nordeen, supported by Roberts, to approve the lowest bids for the Public Works vehicle and plow. UP Off Road for the plow at \$5,331.00 and Fox Motors for the truck at \$27,710.11. Discussion ensued. Motion carried.

**Electrical Bids For Building (10g.):** Supervisor Minelli explained that the bids were for the insurance replacement building and were opened by himself, Public Works Superintendent Eric Jancsi and UPEA Representative Ken Dillinger. The bids were from Wright Electric for \$8,700.00, Kobas Electric for \$6,456.00, and S. & T. Electrical for \$8,995.00. Motion by Adams, supported by Roberts, to approve the low bid from Kobas Electric for the (Public Works) insurance building. Motion carried.

**Timber Bids (10h.):** Motion by Bodenus, supported by Nordeen, to approve the Timber/Logging bid from Sanville Logging for \$63,975.00. Motion carried.

**Superintendent of Public Works Contract (10i.):** Motion by Nordeen, supported by Bodenus, to accept the contract for the Public Works Superintendent with the amounts stated on the annual evaluation. Motion carried.

**Appoint Planning Commission Member (10j.):** Motion by Nordeen, supported by Roberts, to appoint Joseph Boogren as the new Planning Commission Member. Motion carried.

**Rezoning Request (10k.):** Motion by Roberts, supported by Nordeen, to accept the Township Planning Commission and the Marquette County Planning Commission recommendation not to approve the rezoning request. Motion carried.

**Outstanding Blight Violation (10l.):** See Action under Attorney's Report.

**RD Pay Requests – Sewer & Water Projects (10m.):** UPEA Representative Matt Treado gave a description of the requests. Motion by Nordeen, supported by Adams, to approve the \$14,378.28 resolution for the Water Project. Roll call: Trustee Bodenus – aye, Trustee Adams - aye, Treasurer Roberts – aye, Clerk Nordeen – aye, Supervisor Minelli – aye. Motion carried.

Motion by Roberts, supported by Nordeen, to adopt the resolution for the Sewer Project, as presented, for \$13,940.00. Roll call: Trustee Bodenus – aye, Trustee Adams - aye, Treasurer Roberts – aye, Clerk Nordeen – aye, Supervisor Minelli – aye. Motion carried.

**Election Chairpersons Pay Increase (10n.):** Trustee Adams recused himself from voting, as he is an election inspector. Motion by Roberts, supported by Nordeen, to approve the pay increase, as presented.

Election Chair Person: Effective March 8, 2016, \$10.00 per hour plus \$50.00 per election

**Set Budget Workshop March 10<sup>th</sup> or 12<sup>th</sup> (10o.):** Motion by Adams, supported by Nordeen, to approve setting the Budget Workshop for March 12<sup>th</sup> at 10:00 am in the Gwinn Community Center Big Room. Motion carried.

**Appoint BOR Alternate (10p.):** Motion by Nordeen, supported by Adams, to appoint George Bodenus as a Board of Review Alternate. Motion carried.

**Water Rate Revision (10q.):** Motion by Nordeen, supported by Bodenus, to stop charging the people who are not receiving water, who are not on our water system, meaning they have to be physically disconnected and sign an affidavit stating they are physically disconnected and pay them back, going back retroactive to the day we started charging them for the water. Supervisor Minelli clarified the date of June 1, 2015. Discussion ensued. Motion and support withdrawn. Motion by Nordeen to table.

***Supervisor Minelli called for a short break at 7:45 pm***

***Supervisor Minelli called the meeting back to order at 7:58 pm***

**Letter of Understanding (10r.):** This item was moved to the end of the meeting. At 8:00 pm, motion by Adams, supported by Nordeen, to go into closed session for purposes of negotiations. Roll call: Trustee Bodenus – aye, Trustee Adams - aye, Treasurer Roberts – aye, Clerk Nordeen – aye, Supervisor Minelli – aye. Motion carried.

At 8:17 pm, motion by Adams, supported by Bodenus, to come out of closed session. Roll call: Trustee Bodenus – aye, Trustee Adams - aye, Treasurer Roberts – aye, Clerk Nordeen – aye, Supervisor Minelli – aye. Motion carried.

Supervisor Minelli asked the Board if they would like to take any action on the Letter of Understanding.

Motion by Roberts, supported by Adams, to make adjustments to the Letter of Understanding. Motion carried.

**DISCUSSION ITEMS:**

**Ordinance Rewrite (11a.):** Discussed during action item 10q. Water Rate Revision.

**OLD BUSINESS:** None.

**CORRESPONDENCE:**

**UPEA Letter – Miller Canfield Expenses (13a.):**

**Motion by Adams, supported by Roberts, to pursue Miller Canfield to coordinate Ordinances with Attorney Koch and UPEA. Discussion ensued. Motion carried.**

**Public Comment:** None.

**Board Member Comment:** None.

**Adjournment:** Supervisor Minelli adjourned the meeting at 8:19 p.m.

Respectfully submitted,

Paula Sirois  
Forsyth Township Deputy Clerk

Jane Nordeen  
Forsyth Township Clerk