

**Forsyth Township Board  
Regular Meeting  
Emergency Services Building  
November 19, 2015**

Supervisor Minelli called the meeting to order at 6:30 p.m.

**Board Members Present:** Supervisor Minelli, Treasurer Roberts, Clerk Nordeen, Trustee Adams and Trustee Bodenus

**Board Members Absent:** None

**Also Present:** Attorney Kevin Koch, UPEA Representatives Matt Treado, USW Union Staff Representative Chris Haddock, Police Chief Gordon Warchock, Assessor Henry DeGroot, Senior Center Director Brian Veale, a number of township employees and concerned citizens.

**Approval of Minutes:** Motion by Roberts, supported by Nordeen, to approve the Minutes for October 22, 2015 Regular Board Meeting, October 15, 2015 and October 26, 2015 Special Board Meetings, as presented. Motion carried.

**Agenda:** Motion by Nordeen, supported by Roberts, to approve the agenda with the additions of **10I. Budget Adjustments** and amend **15. to Contract Negotiations and Pending Litigation – Closed Session.** Motion carried.

**Public Comment:** Carl Bryzek commented on the Water/Sewer Project. Al Winfield commented on low lake levels in the area. Linda Winfield commented on low lake levels in the area. Janet Crick commented on low lake levels in the area. Pat Anderegg commented water, Dark Stores and boulevard issues. Officer Jesse Cadwell recommended Chief Warchock's contract renewal.

**Department Reports:** The following reports were accepted and placed on file: Assessing/Zoning, Senior Citizens Director, Fire Department, Library, Police Department, Public Works and General Operating Financial Report. Reports not filed: Ambulance, KI Sawyer Community Center and Parks Committee.

**Attorney's Report:** Attorney Koch stated there was two cases pending. The Dunklee case was put on long term delay. They have promised action to be taken as soon as possible. He has asked for pretrial for the Morrison case. It has been brought to his attention that Manninen is in violation again. Attorney Koch ask for permission to go back to court with Manninen. Haglund had promised actions in a hearing held earlier. He has not upheld his promises. Attorney Koch has left messages for Mr. Haglund, but has not had a response. He is proposing court action for contempt. The MTA Conference is upcoming. He would like to attend. There is a new lawsuit pending. It has been filed by Kevern Incorporated involving the new sewer rates. They are scheduled for court a month from today. He states he is only willing pay \$35.00 per month, forever.

**Motion by Roberts, supported by Adams, to approve Attorney Koch proceeding with court action for the Manninen violation. Motion carried.**

**Motion by Nordeen, supported by Roberts, to approve sending Attorney Koch to the MTA Conference scheduled for January 2016, for the one day course. Treasurer Roberts asked if the other Townships will be helping with the cost. Attorney Koch has contacted them. He also mentioned he will be staying overnight at his daughters, so will not incur that expense. Motion carried.**

**Approval of Bills & Vouchers:** Motion by Roberts, supported by Nordeen, to approve the bills and vouchers totaling \$86,822.88, as presented. Motion carried.

<b>Forsyth Township Bills For Approval 11/19/15</b>		
<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Airgas	PW Gases & Cylinder Rental	1,596.81
A Jacobson	Tree Wrap and Fertilizing	4,365.00
American Welding & Gas	EMS Gases & Cylinder Rental	166.22
Auto Value	Parts for Various Departments	1,095.94
Beauchamp Plumbing & Heating	PD and KISCC Repairs	1,030.00
Bell Roofing	PD Roofing	16,227.00
BS&A Software	Tax System Service	1,032.00
Chair Care Mobile Cot	EMS Part	159.15
City of Marquette	Bacteriological Analysis	80.00
Compudyne	Computer Support	550.25
Elcom Systems	PD Service Agreement	77.00
Emergency Medical Products	EMS/PW Supplies	874.71
ETNA Supply	Water Parts	757.18
Fox Marquette	Ambulance Parts	87.12
Fox Negaunee	PD Patrol Parts and PW PU Body Work	4,984.42
Fraco	PW Cold Storage Bldg Concrete	5,172.05
Froberg's Clothing	PW Boots	124.88
Galls	PD Equipment and Uniforms	1,593.05
GBS	Voter ID Cards	80.30
Harris	Water & Sewer Project Checks	384.38
Joe & Son's Service	PD Tire Repairs	316.50
Kevin Koch PC	Attorney Fees	1,950.89
Marquette Machining & Fabricating	PW Supplies	300.25
Menards	Supplies for Various Depts	716.34
Midway Rentals	Clubhouse Repairs	88.38
NMU	PD Uniform and Training	533.25
Planning & Zoning Center	Assessing/Zoning News	185.00
Quill	Supplies for Various Depts	556.95
R&R Fire Truck Repair	FD Parts	1,229.66
Range Telecommunications	Miss Dig Calls	51.00

Remy Battery	Battery	175.22
State of Michigan	Public Water Supply Fee	1,197.26
The Mining Journal	Publishing	593.75
The Stitch Witch	PD Uniform Alteration	15.00
Transunion Risk	PD Background Checks	10.25
UP Health System	Ambulance Supplies	693.76
White Water Assoc.	Water Analysis	300.00
		<b>49,350.92</b>

**Forsyth Township  
Additional Bills For Approval  
11/19/15**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Ace Hardware	Supplies for Various Depts	11,458.43
Anderson Communications	EMS Pager Repair	105.00
Aramark	Uniform and Carpet Service	1,795.26
Brian Jacobson	PW New Building	6,000.00
Cannon Financial	Office Copier Lease	114.48
Compudyne	Anti-Spam	618.00
Emergency Medical Products	Ambulance Supplies	415.85
Fox Marquette	PD Remote and Key	60.71
Galls	PD Uniforms	242.95
GFC Leasing	Senior Center Copier	270.00
Great Lakes Testing	FD Ladder	348.00
Marquette Cartridges and More	Senior Center Cartridge Refill	30.45
Marquette County Road Comm.	Resurface Johnson Lake Rd	8,844.89
Menards	Supplies for Various Depts	217.79
Michigan State Firemen's Assoc	FD 2016 Membership Dues	75.00
Michigan State University	Assessing/Zoning Training	70.00
MTA	MTA Conference	309.00
Newman Traffic Signs	Sign Letters	211.33
Nye Uniform	PD Uniforms	307.21
Quill	Office Supplies	218.10
Rebecca Stachewicz	Assessing/Zoning Supply Reimburse	25.40
Shell	Fuel for Various Dept	32.79
Sparrow Occupational	PD Officer Screening	199.00
UPAA	Assessing/Zoning Training	40.00
US Postal Service	Senior Center Postage	49.00
Wells Fargo	Supplies for Various Depts	1,542.40
Wex Bank	Fuel for Various Dept	3,870.92

	<u>37,471.96</u>
<b>Original Bill Listing</b>	<b>49,350.92</b>
<b>Total Accounts Payable</b>	<b>86,822.88</b>

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 70043-70264  
 Voucher Numbers for Tax 1601-1606

**ACTION ITEMS:**

**Water/Sewer Rates (10a.):** UPEA Representative Matt Treado read a letter explaining the water and sewer rate modifications. Discussion ensued at length. Motion by Nordeen, supported by Adams, to approve tabling the issue. Motion carried.

**Snowmelt Boiler Gwinn Community Center (10b.):** Supervisor Minelli explained that three bids were presented for the boiler. Discussion ensued. Motion by Nordeen, supported by Bodenus, to approve the quote from Swales Plumbing and Heating for \$8,250.00 for a Snowmelt Boiler at the Clubhouse, as presented. Motion carried.

**Railing Installation Gwinn Community Center (10c.):** Motion by Bodenus, supported by Adams, to approve the quote from A&F Construction for \$9,440.00 to install the railings at the Clubhouse. Motion carried.

**Delinquent Fire Bills (10d.):** Supervisor Minelli explained that the amount involved could not be asked for in small claims court. Motion by Nordeen, supported by Roberts, to approve Attorney Koch proceeding with legal action for Doug Beauchamp’s delinquent fire bills of \$6,207.00. Motion carried.

**Senior Center Director Purchasing Policy (10e.):** Motion by Adams, supported by Roberts, to approve the Senior Center Director Purchasing Policy, as presented. Motion carried.

***Senior Center Director Purchasing Policy***

***Let it be the policy of the Forsyth Township Board, that the Senior Center Director has the authority to make purchases of \$500.00 or less from the currently approved Senior Center Budget. These purchases must be legitimate department expenses.***

***(This policy has been reviewed and approved by Attorney Koch)***

**UP Health System Restocking Agreement (10f.):** Motion by Adams, supported by Nordeen, to approve the Life Support Agency Restocking Agreement for UP Health System-Marquette, as presented. Motion carried.

**Board Meeting Dates (10g.):** Motion by Bodenus, supported by Roberts, to approve the 2016 Regular Meeting Schedule dates, changing the May meeting to the American Legion in Little Lake, and the September Meeting to the KI Sawyer Heritage Air Museum. Motion carried.

**Hire Police Officer (10h.):** Motion by Roberts, supported by Nordeen, to approve hiring Evan Leach to a full time Police Officer position. Motion carried.

**CVTRS Required Reports (10i.):** Motion by Roberts, supported by Adams, to approve the CVTRS Report and requirements, as presented. Motion carried.

**Employee Insurance Payout (10j.):** Motion by Roberts, supported by Nordeen, to approve the health insurance reimbursement for the USW employee, per Attorney recommendation. Motion carried.

**KISCC Kitchen Door (10k.):** Motion by Nordeen, supported by Roberts, to approve the quote from Champion Glass for \$1,842.52, to replace the kitchen door at the KI Sawyer Community Center. Motion carried.

**Budget Adjustment (10l.):** Motion by Adams, supported by Roberts, to approve the budget adjustment as presented with the addition of the Clubhouse Door and Road Work adjustments. Motion carried.

**FORSYTH TOWNSHIP  
BUDGET ADJUSTMENTS  
19-Nov-15**

<b>GENERAL FUND</b>				
Department	Department #	Original/Amended	New	Difference
<b>Revenue</b>		2,588,170	2,588,170	0
<b>Expense</b>				
Road Work	446	2,500	10,000	7,500
<b>Estimated Beginning Fund Balance:</b>	1,619,102	4/1/15		
<b>Estimated Revenues:</b>	2,588,170			
<b>Estimated Expenses:</b>	<b>(2,587,555)</b>			
<b>Estimated Ending Fund Balance:</b>	1,619,717	3/31/16		

<b>CLUBHOUSE/RECREATION</b>				
Department	Department #	Original/Amended	New	Difference
<b>Revenue</b>		354,600	354,600	0
<b>Expense</b>		380,900	390,900	10,000
<b>Estimated Beginning Fund Balance:</b>	527,732	4/1/15		
<b>Estimated Revenues:</b>	354,600			

<b>Estimated Expenses:</b>	<b>(390,900)</b>
<b>Estimated Ending Fund Balance:</b>	491,432 3/31/16

**DISCUSSION ITEMS:**

**MTA Conference (11a.):** Supervisor Minelli reminded the Board Members about the MTA Conference.

***Supervisor Minelli called for a short break at 8:02 pm***

***Supervisor Minelli called the meeting back to order at 8:07 pm***

**Public Comment:** Carl Bryzek commented on the Water/Sewer Project and Assessed Values. Chris Haddock, United Steelworkers Union Representative for the Local 3135-3 notified the Board that the last contract offer was passed by the majority of the union members. Lynn Rodgers commented on the Water/Sewer Project. Al Winfield commented on the low lake levels issue. Janet Crick commented on the low lake levels issue. Pat Anderegg commented on the Water/Sewer Project and Gun Safety. Daryl Johnson commented on the Water/Sewer Project and the Champion Glass quote. Mr. Butterfield commented on the Water/Sewer Project.

**OLD BUSINESS:** None.

**CORRESPONDENCE:** None.

Supervisor Minelli asked to clear the public so that he could go into closed session for the next portion of the meeting.

**ACTION ITEM Contract Negotiation and Pending Litigation – Closed Session:** At 8:24 pm, motion by Adams, supported by Bodenus, to go into closed session for USW Union contract negotiation and pending litigation. Roll call: Clerk Nordeen – aye, Trustee Bodenus – aye, Treasurer Roberts – aye, Trustee Adams – aye, Supervisor Minelli – aye. Motion carried.

At 9:00 pm, motion by Adams, supported by Nordeen, to come out of closed session for USW Union contract negotiation and pending litigation. Roll call: Clerk Nordeen – aye, Trustee Bodenus – aye, Treasurer Roberts – aye, Trustee Adams – aye, Supervisor Minelli – aye. Motion carried.

Motion by Nordeen, supported by Adams, to approve coming out of the Hard Cap and go into the Annual Exemption Option Resolution. Roll call: Clerk Nordeen – aye, Trustee Bodenus – aye, Treasurer Roberts – aye, Trustee Adams – aye, Supervisor Minelli – aye. Motion carried 4-1

Motion by Adams, supported by Bodenus, to approve the USW agreement. Motion passed 4-1.

Motion by Adams, supported by Nordeen, to proceed vigorously with legal action in the Kevern Inc. lawsuit with the council and service of Miller Canfield.

**Board Member Comment:** Trustee Adams commented thank you.

**Adjournment:** Supervisor Minelli adjourned the meeting at 9:04 p.m.

Respectfully submitted,

Stacy Filizetti  
Clerk/Secretary

Jane Nordeen  
Forsyth Township Clerk