

**Forsyth Township Board
Special Meeting
Gwinn Community Center (Clubhouse)
September 3, 2015**

Supervisor Minelli called the meeting to order at 6:30 p.m.

Board Members Present: Supervisor Minelli, Clerk Nordeen, Trustees Adams and Trustee Bodenus.

Board Members Absent: Treasurer Roberts

Also Present: Attorney Kevin Koch, UPEA Representatives Matt Treado and Carr Baldwin, Bill Nordeen, Superintendent of Public Works Eric Jancsi, Oberstar Representative, a number of township employees and concerned citizens.

Public Comment: Mr. Nordeen asked if he could reserve his comment regarding the contract for when that subject was talked about. He also questioned the water/sewer rate item. Supervisor Minelli explained that the rate needs to be changed because of the Gilbert School reopening.

Agenda: Motion by Adams, supported by Nordeen, to approve the agenda as presented. Motion carried.

ACTION ITEMS:

Award Contract for Water/Sewer Project (5a.): Supervisor Minelli asked UPEA Representative to give the Board a presentation regarding the current status of the Water and Sewer Projects. Mr. Treado gave each of the Board Members a packet of information regarding the projects. He explained the Bid Opening was this past Monday, August 31st. There were 5 contractors that submitted their bids to the Forsyth Township Office by 2:00 p.m. The lowest bid was from Oberstar Incorporated for \$5,487,441.00. This was approximately \$600,000 under the original budget. He stated there was a potential issue. He then read the recommendation letter that was handed to the Board in the packet.

Motion by Adams, supported by Nordeen, to accept the bid of Oberstar Construction in the matter of the Forsyth Township Water and Sewer Improvement Project (Resolution). Roll call: Clerk Nordeen – aye, Trustee Adams – aye, Trustee Bodenus – aye, Supervisor Minelli - aye.

FORSYTH TOWNSHIP
RESOLUTION No.

A RESOLUTION TO AWARD THE FORSYTH TOWNSHIP WATER & SEWER IMPROVEMENTS PROJECT TO OBERSTAR, INC. BY THE TOWNSHIP OF FORSYTH, MARQUETTE COUNTY, MICHIGAN

WHEREAS, the following bids were received on Aug 31, 2015 by 2:00 PM for the Forsyth Township Water & Sewer System Improvements Project at the Forsyth Township office located at 186 W. Flint Street, Gwinn, MI 49841.

	Oberstar, Inc.	Hebert Construction Company	Bacco Construction Company	James Peterson & Sons	A. Lindberg & Sons
Water Subtotal	\$3,604,542.50	\$3,878,847.55	\$4,342,586.90	\$4,235,350.97	\$5,145,294.80
Sewer Subtotal	\$1,736,394.75	\$1,575,230.83	\$1,581,618.50	\$1,900,700.37	\$2,699,157.10
Non-Participating Subtotal	\$146,503.75	\$132,865.94	\$153,278.75	\$130,900.39	\$140,530.00
Total Bid	\$5,487,441.00	\$5,586,944.32	\$6,077,484.15	\$6,266,951.73	\$7,984,981.90

THEREFORE, be it resolved, that Forsyth Township hereby awards the unit price contract to Oberstar, Inc. Marquette, MI in the amount of \$5,487,441.00 subject to approval and funding by Rural Development, and

FURTHERMORE, authorizes the Township Supervisor as the designated representative to sign the necessary financial applications and contract documents required by Rural Development throughout the project.

Motion made by _____, seconded by _____, to adopt the Resolution as stated above. Effective September 3, 2015.

Upon roll call vote, the following voted:

YES:

NO:

ABSENT:

Supervisor Minelli declared the motion _____ on the 3rd of September, 2015

Jane Nordeen, Clerk

Mr. Treado further explained that the budget still needed some decisions. He then went over the packet that was given to the Board. He started with the Sewer Project.

He explained the Add Alternatives List for the Sewer Project. One of the subjects was the need for SCADA system. He also suggested taking care of some of the sewer laterals. Along with those, he explained the Engineering Services Agreement Amendment #1, which addresses the totaling error of engineering fees that were missed on the original budget. This net change is an increase of \$20,000.

Motion by Adams, supported by Nordeen, to pass the Sewer System Engineering Services Agreement #1, approving \$20,000 additional payment for engineering services, to correct the accounting error that was done when UPEA did the initial contract. Motion carried.

Discussion continued with regards to the Sewer Lateral and SCADA software. Any changes to the contract will require Board approval.

Motion by Adams, supported by Bodenus, to approve using USDA funds for the SCADA system for the sewer project. Motion carried.

Mr. Treado went on to the portion of the packet that referred to the Water Project. He then referred to the Water System Improvements Project Engineering Services Agreement Amendment #1. He explained the ECI rate changes and the increase in work needed for easements and deeds. The net change is an increase of \$76,726.

Motion by Adams, supported by Nordeen, to approve the proposed change for UPEA services in the amount of \$76,726 (Water System Improvements Project Engineering Services Agreement Amendment #1) for Engineering services for the Water Project. Motion carried.

Mr. Treado then explained the Add Alternatives List for the Water Project. He strongly suggested two of the items listed. He referred to the SCADA system. The savings of having the system, rather than tracking with personnel, will be approximately \$6,000 annually. He also suggesting replacing the inoperable hydrants, which is a safety issue.

Motion by Adams, supported by Nordeen, to approve SCADA for the Water Project. Motion carried.

Supervisor Minelli asked Representative Oberstar if the trees taken out will be replaced. UPEA Representative Matt Treado stated tree replacement was not currently in the project.

Handrails for the Clubhouse (5b.): Superintendent of Public Works Jancsi explained the three different quotes received from UP Fabricating. Motion by Adams, supported by Bodenus, to approve quote #2 for Aluminum Railings for \$22,184.00 from UP Fabricating Co. Inc., as presented, for the Clubhouse railings. Trustee Adams expressed his very high regards for this company. Motion carried.

EMS Training (5c.): Motion by Bodenus, supported by Adams, to approve training for 6 EMT personnel, totaling \$6,000.00. Motion carried.

Gwinn Community Schools Water Revision (5d.): Supervisor Minelli explained the rate revision. When the school was closed, the rate was reduced. Now that the school is reopening, the rate should be put back in. Billing Specialist Sirois has called the school for enrollment numbers. Motion by Adams, supported by Bodenus, to approve putting the rate back to the former amount with the statutory increase, for the Gwinn Community Schools water/sewer rate to total \$4,117.61. Motion carried.

Extend Clerk Pay for Work at KI Sawyer Community Center (5e.): Clerk Nordeen explained that because of the grants coming in, all the meetings, and keeping the Center going, more time is need to stay on top of everything. Discussion ensued. The hours were discussed along with getting a permanent positions implemented. Motion by Adams, supported by Bodenus, to approve continuing Clerk Nordeen's pay at current hours, for another two months. Clerk Nordeen recused herself from voting. Motion carried.

Public Comment: Superintendent of Public Works Jancsi would like to replace the current small parking area at the Clubhouse with a grassy area. He would like suggestions from the Board and Public for this area. He would also like suggestions for lighting. He also commented on the need for safety meetings.

Board Comment: None

Meeting was adjourned by Supervisor Minelli at 7:30 p.m.

Respectfully submitted,

Stacy Filizetti
Clerk/Secretary

Jane Nordeen
Forsyth Township Clerk