

**Forsyth Township Board
Regular Meeting
Emergency Services Building
May 28, 2015**

Supervisor Minelli called the meeting to order at 6:30 p.m.

Board Members Present: Supervisor Minelli, Clerk Nordeen, Treasurer Roberts, Trustee Adams and Trustee Bodenus

Board Members Absent: None

Also Present: Attorney Kevin Koch, UPEA Representatives Carr Baldwin and Matt Treado, Forester Matt Watkeys, Assessing/Zoning Assistant Rebecca Stachewicz, USW Representative Chris Haddock, Chief Gordon Warchock, Superintendent of Public Works Eric Jancsi, Fire Chief Don Hutchens, Senior Director Brian Veale, a number of township employees and concerned citizens.

Approval of Minutes: Motion by Roberts, supported by Nordeen, to approve the Minutes for April 23, 2015 Regular Board Meeting, as presented. Motion carried.

Agenda: Motion by Roberts, supported by Nordeen, to approve the agenda with the addition of **10q. Memorandum of Understanding with Police Labor Contract** and **11b. Museum**. Motion carried.

Public Comment: United Steel Workers Union Local #3135 Staff Representative Chris Haddock introduced himself to the Board. Rebecca Stachewicz announced that she had passed the Michigan Certified Assessing Officer Class. Supervisor Minelli thanked her for the commitment. Pat Johnson stated the Transfer Station looked nice, and that Michelle had done a great job cleaning it up. Supervisor Minelli clarified that the residents could drop off their recycling on the weekends. Superintendent Jancsi requested there be no drop offs, as it becomes a mess that needs to be cleaned up on Monday. Supervisor Minelli stated that the residents could drop them off as long as they did it neatly. Bill DeGroot from the Bass, Crooked, and Pike Lake Association read a letter he had written stating the horrible condition of Crooked Lake Road, also called County Road ETT. He included the time line of continuing requests to various departments throughout the past 27 years, trying to get repairs done to this road. Supervisor Minelli stated he would contact the Marquette County Road Commission tomorrow to see what could be done.

Department Reports: Trustee Adams questioned the outstanding re-violation at the Sorensen property, 310 W. M-35, for operating a business without going through the proper channels. He asked the Board if they should take action on this violation. After much discussion, it was determined that since the violation was the interpretation of the Zoning Administrator, and there was questions about that interpretation, it then needed to go to the Zoning Board of Appeals for clarification of the interpretation.

Motion by Adams, supported by Roberts, to send the violation to the Zoning Board of Appeals for clarification of the interpretation. Motion carried.

Trustee Adams questioned the Morrison fence violation. Discussion ensued. Attorney Koch had written a letter to Mr. Morrison in February. There has not been a reply. Supervisor Minelli asked Assessing/Zoning Assistant Stachewicz to re-inspect the violation. Trustee Adams and Clerk Nordeen thought the fence may be outside the property line. They requested an inspection of the location of the fence also.

Motion by Nordeen, supported by Adams, to re-inspect the Morrison property, and if it is found to still be in violation, then proceed with court action. Motion carried.

Attorney's Report: Mr. Vultaggio has complied with his violation requirements and the site plan has been approved. The Dunklee/Vincent violation is continuing. Vincent has not been served, as his location cannot be determined. Superior Extrusion has submitted a pretrial statement. It should be heard in the fall.

Approval of Bills & Vouchers: Motion by Roberts, supported by Nordeen, to approve the bills and vouchers totaling, \$114,241.80, as presented. Motion carried.

**Forsyth Township
Bills For Approval
5/28/15**

Vendor	Description	Amount
A Jacobson	Landscaping Various Areas	4,565.00
Ace Hardware	Supplies for Various Depts	203.99
Airgas	PW Gases & Cylinder Rental	45.60
American Water Works	Membership Dues	178.00
American Welding	EMS Gases & Cylinder Rental	36.89
Anderson Communications	EMS Belt Clip	16.25
Aramark	Carpet and Uniform Service	1,390.70
Auto Value	Parts for Various Departments	1,411.79
Beauchamp Plumbing & Heating	Plumbing and Boiler	15,053.99
Compudyne	Computer Support & Software	340.00
Crossroads MiniMart	PD Fuel	27.78
Dalco	Tourist Park Supplies	626.51
Elcom Systems	PD Antenna	35.75
Emergency Medical Products	Ambulance Supplies	456.49
Frei Chevrolet	Dump Truck Part	189.88
Froberg's Clothing	PW Boots	79.49
Galls	PD Uniforms	872.47
GBS Inc	Election Supplies	840.00
H&L Mesabi	Backhoe Parts	275.80
Jerry's Small Engine Supply	Mower Parts	316.50
Kevin Koch PC	Attorney Fees	2,282.39

Lifeloc	PD Supplies	33.00
Michigan Association of Planning	Membership Dues	60.00
Michigan Sales & Equipment	Mower Parts	78.54
Michigan Township Assoc.	Membership Dues	3,709.23
Midway Rentals	Saw Part	27.13
MML Work Comp	Premium Renewal	17,520.00
Menards	Supplies for Various Depts	1,285.90
Newman Traffic Signs	Street Signs	215.09
North Country Septic	Portable Restroom	155.23
NMU	PD Training	1,200.00
Pacific Telemanagement	Pay Phone	50.00
Peninsula Glass	Ambulance Windshield	261.17
Pomasl	FD Supplies	607.13
Pomps	Garbage Truck Tires	708.00
Quill	Supplies for Various Depts	591.04
Range	Miss Dig	46.00
Snyder Drug Store	PD & EMS Supplies	60.96
State of Michigan	Safety Communication Radio Usage	1,650.00
The Mining Journal	Publishing	893.91
The Office Planning Group	Copier Maintenance	764.51
UP Health System	PD & Ambulance Supplies	635.44
UPEA	Engineering	44,579.39
		104,376.94

**Forsyth Township
Additional Bills For Approval
5/28/15**

Vendor	Description	Amount
Ace Hardware	Supplies for Various Depts	598.85
A Jacobson Landscaping	Maintenance on Tree Boxes	2,788.00
City Insurance	Liquor Liability & Bond 4th of July	926.95
Dalco	Clubhouse Supplies	155.60
Emergency Medical Products	Ambulance Supplies	313.95
Gordon Warchock	PD Ammo Reimbursement	659.36
HD Supply	Water Dept Supplies	65.45
Holiday 50 Minute Cleaners	PD Dry-cleaning	107.09

Jane Nordeen	Luau Supplies Reimbursement	67.84
Lifeloc Technologies	PD Breath Testers	894.00
Matthew Bender & Co. Inc	PD LexisNexis 2015 EBook	52.44
Menards	Supplies for Various Depts	559.64
Michigan Sales	Kubota Door	392.84
Nagelkirk	Beautification Flowers	324.75
Quill	Office Supplies for Various Depts	58.36
R&R Fire Truck Repair	Ladder	1,310.52
Standard Electric	Clubhouse Supplies	323.42
The Safety Store	Senior Center Supplies	45.80
US Postal Service	Senior Center Postage Permit	220.00
		9,864.86
	Original Bill Listing	104,376.94
	Total Accounts Payable	114,241.80

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 68562-68773
Voucher Numbers for Tax

ACTION ITEMS:

Forestry Plan for Serenity/Muehrcke Property (10a.): Forester Watkeys briefed the Board on the progress of the property recently harvested, which is located on Johnson Lake Road. He announced that they will start trucking the harvested wood soon, as the road restrictions have been lifted, then start chipping the debris left at the location. The project should be completed in 3-4 weeks. Trustee Adams asked if reseeding was going to occur. Forester Watkeys believes that reseeding may not be necessary. The area will be revisited next spring to verify regrowth. Forester Watkeys stated a document needed to be drawn up to release the logging company from their contract. He then offered to draw up the contract release document. The Board and Attorney, thanked him for producing the release. He then went on to discuss the condition of the property at Muehrcke Road and Serenity Drive. He stated that management is needed. He suggested performing the same type of harvesting as on Johnson Lake Road. Motion by Adams, supported by Roberts, to approve moving ahead with the Forestry Plan for the property located at Serenity Drive and Muehrcke Road, with the help of Forester Watkeys. Motion carried.

Amend Water Ordinance (10b.): Motion by Roberts, supported by Adams, to approve the resolution amending the Water Ordinance, as presented. Discussion ensued at length. Supervisor Minelli expressed his displeasure with the requirements presented. Trustee Bodenus questioned the wording "improved property owners" used in the resolutions. Clerk Nordeen questioned billing vacant structures. UPEA Representative Matt Treado reviewed the timeline of the current process which started in 2012. He and Bookkeeper Rodgers stated that over \$300,000 had been expended on the project to date. Roll call: Adams – aye, Nordeen – aye, Bodenus – nay, Roberts – aye, Minelli – nay. Motion carried 3-2.

FORSYTH TOWNSHIP
WATER RESOLUTION W-01-2015

A RESOLUTION TO AMEND SECTION 9 OF ORDINANCE NO. 3 AND TO RAISE THE MONTHLY WATER RATES FOR THE TOWNSHIP OF FORSYTH, MARQUETTE COUNTY, MICHIGAN

WHEREAS, The Forsyth Township Board desires to raise the monthly water rates to \$41.75 per month to be levied upon those to whom water service is available; and

WHEREAS, all improved property owners with service lines provided at the property line shall receive a monthly bill, regardless of connection and usage; and

WHEREAS, the Township Board will evaluate an inflation based increase to the water rates on an annual basis after April 1, 2016; and

WHEREAS, these provisions will not apply to owners of unimproved properties,

THEREFORE, be it resolved, at the beginning April 1, 2016, and annually on April 1 thereafter, the rates set forth will be adjusted by any increase in inflation based upon the North Central Region Consumer Price Index unless the Board determines a rate increase is not required, and Section 9 of Ordinance NO. 3 will be amended to require that all improved property owners with service lines provided at the property line of their property will be billed regardless of their connection to, or usage of the available water supply.

BE IT FURTHER RESOLVED that effective June 1, 2015 the monthly water rate will increase to \$41.75 per month for all water system customers regardless of connection and usage.

Motion made by _____ seconded by _____ to adopt the water Use and Rate Resolution as stated above. Effective June 1, 2015.

Upon roll call vote, the following voted:

YES:

NO:

Supervisor Minelli declared the motion carried on the _____ of May, 2015

Jane Nordeen, Clerk

Amend Sewer Ordinance (10c.): Motion by Adams, supported by Roberts, to approve the Sewer Resolution S-01-2015, as presented. Roll call: Adams – aye, Nordeen – aye, Bodenus – nay, Roberts – aye, Minelli – aye. Motion carried 4-1.

**FORSYTH TOWNSHIP
SEWER RESOLUTION S-01-2015**

A RESOLUTION TO AMEND SECTION 4 and 10 OF ORDINANCE NO. 7-79 AND TO RAISE THE MONTHLY SEWER RATES FOR THE TOWNSHIP OF FORSYTH, MARQUETTE COUNTY, MICHIGAN

WHEREAS, The Forsyth Township Board desires to raise the monthly sewer rates to \$35 per month to be levied upon those to whom sewer service is available; and

WHEREAS, all improved property owners with service lines provided at the property line shall receive a monthly bill, regardless of connection and usage: and

WHEREAS, the Township Board will evaluate an inflation based increase to the sewer rates on an annual basis after April 1, 2016; and

WHEREAS, all Township property owners with buildings located within 200' of a sanitary sewer main will be required to connect to the sanitary sewer collection system; and

WHEREAS, these provisions will not apply to owners of unimproved properties,

THEREFORE, be it resolved, beginning on April 1, 2016, and annually on April 1 thereafter, the rates set forth will be adjusted by any increase in inflation based upon the North Central Region Consumer Price Index unless the Board determines a rate increase is not required, and Section 4 and 10 of Ordinance NO. 7-79 will be amended to require that all property owners with service lines provided at the property line of their property will be billed regardless of their connection to, or usage of the sewer collection system, and all Township property owners with buildings located within 200' of the sewer collection system shall be required to connect.

BE IT FURTHER RESOLVED that effective June 1, 2015 the monthly sewer rate will increase to \$35.00 per month for all sewer system customers regardless of connection and usage.

Motion made by _____ seconded by _____ to adopt the sewer Use and Rate Resolution as stated above. Effective June 1, 2015.

Upon roll call vote, the following voted:

YES:

NO:

Supervisor Minelli declared the motion carried on the _____ of May, 2015

Jane Nordeen, Clerk

Redistribute Sewer Funds (10d.): Motion by Roberts, supported by Nordeen, to maintain a minimum cash balance necessary to cover the 2016 existing Sewer Bond. Motion carried.

Marquette County Solid Waste Management Authority Amendment (10e.): Motion by Adams, supported by Bodenus, to approve the Marquette County Solid Waste Management Authority resolution as presented. Roll call: Adams – aye, Nordeen – aye, Bodenus – aye, Roberts – nay, Minelli – aye. Motion carried 4-1.

The Forsyth Township Board, after due consideration, resolves to support and ratify an Amendment to the Intergovernmental Agreement of the Marquette County Solid Waste Management Authority, whereby the requirement that the Director possess a Bachelor’s Degree in Engineering be eliminated. Accordingly, the first sentence in Section of 2.3 of the Intergovernmental Agreement shall be changed

from : “the Authority Director’s qualification requirements are as follows: Bachelor’s Degree in Engineering, experience in consulting or management in public works or industrial operations (preferably five years), familiar with finance, environmental law and regulation, and good public relations and management skills.”

To: “The Authority Director’s qualification requirements are as follows: experience in consulting or management in public works or industrial operations (preferably five years), familiar with finance, environmental law and regulations, and good public relations and management skills.”

Adopted at a Board meeting held on _____ 2015.

Audit Agreement (10f.): Motion by Adams, supported by Nordeen, to approve the State of Michigan Audit Agreement, as presented. Motion carried.

Supervisor Minelli called for a short break at 7:51 pm
Supervisor Minelli called the meeting back to order at 7:56 pm

Amend Tobacco Policy (10g.): Motion by Adams, supported by Roberts, to amend the Tobacco Policy, as recommended by the Attorney, to name the Township Supervisor or Board Member as an alternate person, should the complaint involve the immediate Supervisor. Motion carried.

Amend Fraud Policy (10h.): Discussion ensued. No action taken.

Road Paving (10i.): Supervisor Minelli stated that the new owner of Al’s Family Tavern is not interested in upgrading at this time. No action taken.

Senior Center - Copier (10j.): Motion by Adams, supported by Roberts, to approve the Sharp copier bid from UP Office Systems for 48 months, as recommended by the Senior Director, for the Senior Center Office. Motion carried.

Assessing/Zoning – GIS Mapping Software (10k.): Motion by Bodenus, supported by Nordeen, to approve purchasing updated GIS Mapping Software for the Assessing and Zoning Office, totaling \$2,700.00. Motion carried.

PD – Airport Contract (10l.): Motion by Adams, supported by Nordeen, to approve the Subcontract between Marquette Sheriff’s Department and Forsyth Township Police Department for Airport Law Enforcement Coverage, as presented. Supervisor Minelli and Chief Warchock clarified that we will be helping the Marquette County Sheriff’s Department. There are no obligations. The Forsyth Township Police Department will help when they are able. It will not affect the coverage for Forsyth Township. Motion carried.

Fire Dept – Matching Money for AFG Grant (10m.): Motion by Bodenus, supported by Adams, to approve \$7,500.00 of matching money, to come out of the contingency fund, for the AFG grant requirements. The total amount of the grant received is \$150,000.00. Supervisor Minelli congratulated Fire Chief Hutchens for receiving the grant. Motion carried.

Fire Dept – Order Hoses (10n.): Motion by Adams, supported by Bodenus, to order a hose for station one and order a hose for station two. Station one is \$2,786.00, station two is \$1,875.00, totaling \$4,661.00. Motion carried.

Extend Hours at KI Sawyer Community Center (10o.): Motion by Adams, supported by Roberts, to approve extending Clerk Nordeen’s paid hours at the KI Sawyer Community Center to 30 hours per week starting June 1st through September 7th. Clerk Nordeen abstained from voting due to monetary reasons. Motion carried.

Replacement Windows at KI Sawyer Community Center (10p.): Motion by Nordeen, supported by Bodenus, to replace windows at the KI Sawyer Community Center. Discussion ensued. Motion amended by Nordeen, supported amended by Bodenus, to replace windows for the KI Sawyer Community Center up to \$9,500.00. Motion carried.

Memorandum of Understanding for Police Union Labor Contract (10q.): Motion by Roberts, supported by Nordeen, to accept the memorandum of understanding. Supervisor Minelli explained that there was clarification needed for the Police Union Contract, article 8. Trustee Adams abstained from voting due to lack of time to review the information provided during the meeting. Motion carried.

DISCUSSION ITEMS:

Grant Received (11a.): Supervisor Minelli announced that several departments had received grants recently, including the Fire Department, Library, Senior Center, and KI Sawyer Community Center. He thanked the employees for applying for the grants, and commented on how the employees are always looking for ways to save money for our community. Clerk Nordeen commented that the grant received for the KI Sawyer Community Center was for athletic equipment and craft supplies. She also announced that the KI Sawyer Community Center had received a plaque from Marquette Alger counties. It is a SAGE award which means “Setting A Good Example”. Cross Roads Christian Academy donated equipment and supplies. Supervisor Minelli questioned the need for a full-time position at the KI Sawyer Center. Clerk Nordeen stated they will need to hire someone full-time in the near future.

Museum (11b.): Supervisor Minelli reminded the Board that they were looking into moving the Museum to the old Library building. Rick Wills stated it would be an asset to the community to have the Museum move. Bookkeeper Rodgers will check with the auditor for the ability to pay utilities for that building.

OLD BUSINESS: None.

CORRESPONDENCE: None.

Public Comment: Rebecca Stachewicz stated that the DNR has comprised a list of known dumpsites on public land in the area. They are looking for volunteers to verify the sites are still there and to help clean up the areas. Carr Baldwin stated that the Landfill is pleased with the recycling. Senior Director Veale asked the Board to approve a greenhouse planned for the Clubhouse yard.

Motion by Adams, supported by Nordeen, to approve the hoop house for the Senior Center. Motion carried.

Public Works Lead Man Len Fowler asked, not only as an employee but also a tax paying resident, the Board to consider opening the Transfer Station more often. Residents are putting trash in the recycling bins, which cause an increase cost of loads brought in because they are then considered mixed loads. They disguise shingles in the trash, which also increases the costs per load. Residents drop off garbage in the evening hours and rodents get into it. Every morning it has to be cleaned up. Sometimes the truck fills during current hours, causing trash to be set aside. He suggested Monday, Wednesday and Friday, noon to 4:00, and Tuesday and Thursday 3:00 – 7:00. That would accommodate most resident's working hours. Supervisor Minelli stated Superintendent Jancsi would look into it. Rick Wills thanked the Board for the discussion on the Museum move.

Board Member Comment: Trustee Adams commented that Pine Street is looking good.

Adjournment: Supervisor Minelli adjourned the meeting at 8:43 p.m.

Respectfully submitted,

Stacy Filizetti
Clerk/Secretary

Jane Nordeen
Forsyth Township Clerk