

**Forsyth Township Board  
Regular Meeting  
Emergency Services Building  
December 19, 2013**

Supervisor Minelli called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance to the American Flag.

**Board Members Present:** Supervisor Minelli, Clerk Nordeen, Treasurer Roberts and Trustee Adams

**Board Members Absent:** None

**Also Present:** Attorney Kevin Koch, UPEA representatives Brian Savolinen and Carr Baldwin, Trustee Candidates Dennis Stachewicz, Bonnie Filizetti-Hartzell, Leonard Bodenus Jr., a number of township employees and concerned citizens.

**Approval of Minutes:** Motion by Roberts, supported by Adams, to approve the minutes for November 21, 2013 Regular Board Meeting and December 9, 2013 Special Board Meeting as presented. Motion carried.

**Public Comment:** Dennis Stachewicz thanked the Board for considering him for the trustee position. Carr Baldwin, UPEA representative, gave a brief presentation on the different types of base stations for the water meters. There was discussion on possibly purchasing a unit that could read other community's meters and to possibly contract with them to read meters. Brian Savolinen, UPEA representative, notified the Board that the SAW Grant application was submitted. There were 670 applications received, which exceeded the amount available. There are still easements needed for the Water Project. UPEA has contingency plans if the easements are not successful. The Tourist Park Project has \$11,000 left in the grant. Mr. Savolinen will contact the grant office to see if they will extend the deadline so that we may add to the project.

**Agenda:** Motion by Nordeen, supported by Roberts, to approve the agenda with the following additions: **10n. Water Ordinance, 10o. July 3<sup>rd</sup> & 4<sup>th</sup>, 10p. EMS Supplies.** Motion carried.

**Department Reports:** The following reports were accepted and placed on file: Fire Department, Library, Police Department, and Financial. Reports not filed: Ambulance, Assessing/Zoning, Senior Citizens Director/Clubhouse, Public Works and Parks Committee.

Trustee Adams thanked Chief Rector for adding the additional statistics to the Police Department Report.

**Attorney's Report:** Attorney Koch reported that two zoning violations have been filed with the court. One is in default and the second will not get into court until the spring, due to a rescheduling conflict at the Court House. The Tax Tribunal pretrial with UP Hydro is in Diamondale on January 13<sup>th</sup>. It is required that the Assessor or Attorney must be present. Marquette County did compensate Forsyth Township for the filing of Superior Extrusion Inc. in the Tax Tribunal. Telkite has a batch of small parcels in the Tax Tribunal. Assessor DeGroot is working on these cases. There will be a PILT meeting scheduled. Amy Luoma will be representing Forsyth Township. There was an incident regarding a water shut off and the Department of Human Services promise to pay. Attorney Koch recommends honoring a

Voucher from them as a promise to pay. If one is received, he recommends not shutting the water off immediately, but to wait for a short amount of time until the promised payment is received.

**Approval of Bills & Vouchers:** Motion by Nordeen, supported by Roberts, to approve bills and vouchers totaling \$100,258.63, as presented. Motion carried.

**Forsyth Township  
Bills For Approval  
12/19/13**

Vendor	Description	Amount
A Jacobson Landscaping	Fertilizing	2,120.00
Airgas	Supplies PW & EMS	57.22
American Planning Association	Commissioner Newsletter Assessing	60.00
Anderson Communications	Reprogram Radio	35.00
Aramark	Uniform & Carpet Service	1,139.55
Auto Value	Parts and Supplies Various Depts	739.55
Battery Zone	Police Radio Batteries	192.00
BS&A	Tax & Assessing Software	4,400.00
City of Marquette	Bacteriological Analysis	500.00
Compudyne	Software Support	45.00
Emergency Medical Product	Ambulance Supplies	1,727.18
Fox Negaunee	Ambulance Part Restocking Fee	148.40
Galls	Uniform & Supplies PD	341.38
Holiday Cleaners	Uniform Cleaning PD	119.37
Joe & Son's	PD Tires	1,767.48
Johnson's Printing	Stationary Envelopes	193.33
Kevin Koch	Attorney's Fees	1,414.22
Marquette General Hospital	Ambulance Supplies	263.70
Menards	Various Supplies	545.23
MERS	Additional Payment 1 of 2	30,000.00
Michigan Assoc. of Chiefs of Police	Study Guides & Test PD	255.00
MI DEQ	NPDES Annual Permit Fee WWSL	400.00
MMTA	Treasurer Dues	100.00
Michigan Sales	Parts and Supplies PW	297.58
Midway Rentals	Salvation Army Claim	247.50
Miss Dig	Annual Membership & Monthly	402.28
Ohlin Sales	Fire Dept Supplies	499.10
PACC/PAAM	PACC Warranty Manual PD	100.00
Quill	Office Supplies Various Depts	382.40
Swick	Salvation Army Claim	1,162.00
The Mining Journal	Publishing	169.65

UPEA	Water/Sewer/SAW Projects	16,396.88
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**66,221.00**

**Forsyth Township  
Bills Additional For Approval  
12/19/13**

<b>Vendor</b>	<b>Purpose</b>	<b>Amount</b>
Ace Hardware	Column for Clubhouse	2,697.19
Airgas	EMS Supplies	300.29
Anderson Communications	Reprogram EMS Radio	35.00
Compudyne	Computer Support Assessing	2,933.97
Donald Linnee	Comp Deductible for Training	500.00
Embroidery Wear House Inc.	EMS Uniforms	3,890.40
Emergency Medical Products	Ambulance Supplies	1,727.18
Harris	Forms	459.22
Johnsons Printing	Stationary & Statements	387.36
Mqt County Equalization	Tax Rolls & Assessments	14,372.20
Mqt General Hospital	Ambulance Supplies	263.70
Menards	Water Supplies	95.52
Pitney Bowes	Postage Machine Rental	397.92
Postmaster	Postage for Newsletter and Stamps	118.23
Quill	Office Supplies	(9.99)
Snyder Drug Store	Supplies PW, PD, EMS	253.84
Swick	302 Explorer Water Leak Claim	5,200.00
UPEA	Tourist Park Project	415.60
		<b>34,037.63</b>
	<b>Original Bill Listing</b>	<b>66,221.00</b>
	<b>Total Accounts Payable</b>	<b>100,258.63</b>

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 64784-64973  
 Voucher Numbers for Tax 1427-1430

**ACTION ITEMS:**

**Fire Dept - Resignation (10a.):** Motion by Nordeen, supported by Roberts, to approve the resignation of Joe Barrett, with regret, from the Forsyth Township Fire Department. Motion carried.

**Fire Dept – New Hire (10b.):** Motion by Nordeen, supported by Roberts, to approve hiring Henry Himebach as a fire fighter for Forsyth Township Fire Department. Motion carried.

**Fire Dept – 2014 Officers (10c.):** Motion by Adams, supported by Nordeen, to approve the 2014 Forsyth Township Fire Department Officers and the 2014-2015 Fire Department Chief, as presented. Motion carried.

Fire Chief	Don Hutchens
1 <sup>st</sup> Ast. Chief	Jason Stansky
2 <sup>nd</sup> Ast. Chief	Greg Orchard
Hose Captain	Mike Jakubowski
Ladder Captain	Don Eplett
Buildings Lt.	Brian Kjellin
Air Sup Lt.	Tony Baez
Training Coor.	Jake Rolph
Training Officer	Kyle Fowler
Secretary	Michelle Copley
Recording Sec.	Michelle Copley
Treasurer	Jim Picotte

**Fire Dept. – Purchase Chainsaw (10d.):** Motion by Nordeen, supported by Adams, to approve purchasing a chainsaw totaling \$600.00. Discussion ensued. The carbide chain is included. Motion carried.

**Fire Dept – Purchase Detectors (10e.):** Motion by Adams, supported by Minelli, to approve purchasing 2 General CO Detectors and 1 UEI Multi Gas Detector for \$400.00. Motion carried.

**Regular Board Meeting Dates (10f.):** Motion by Adams, supported by Nordeen, to approve the Notice of Scheduled Regular Meeting Dates as presented amending the date in May to be held at the American Legion in Little Lake, and the meeting in September to be held at the KI Sawyer Heritage Air Museum. Motion carried.

**BS&A Proposal (10g.):** Motion by Adams, supported by Nordeen, to approve the quote from BS&A, placing tax and assessing information on line for external users to access, with the Pay-Per-Hit-Option. Discussion ensued. Motion carried.

**Amend Copying Charges (10h.):** Motion by Minelli, supported by Adams, to approve amending the adopted fees schedule with copying fees for Black and White to be 25¢ and Color 50¢, with a senior citizen limit of free copies to ten. Motion carried.

**Police Dept – 2 Workstations (10i.):** Motion by Nordeen, supported by Roberts, to approve purchasing 2 workstations from Compudyne totaling \$2,748.70 for the Police Department. Motion carried.

**Training Deductible (10j.):** Motion by Adams, supported by Nordeen, to approve paying out the deductible for an accident, per the deductible policy. Motion carried.

**Aircraft Emergency Response Agreement (10k.):** Motion by Adams, supported by Roberts, to approve amending the Aircraft Emergency Response Agreement to a term from 2013-2015 and amending the hours of free use of the vacuum truck, with operator, from 10 hours to 5 hours. The remainder of the contract will remain unchanged. Discussion ensued. Supervisor Minelli met with the County Representatives and reached this compromise. The County will amend the contract, sending Forsyth Township a copy for required signatures. Motion carried.

**Rental Agreement (10l.):** Motion by Adams, supported by Minelli, to have Board Secretary Stacy Filizetti draft a rental policy document, sending it to Attorney Koch for review, then bringing it to Board for a final decision. Discussion ensued. Motion carried.

**Trustee Appointment (10m.):** Motion by Nordeen, supported by Roberts, to appoint new trustee Leonard Bodenus Jr. to the Forsyth Township Board. Motion carried.

**Water Ordinance (10n.):** Motion by Adams, supported by Nordeen, to approve an exception to the Water Ordinance stating if the State of Michigan promises payment for a delinquent water bill prior to the actual shut off, and presents proof of the promised payment, the water will not be shut off for that month. Motion carried.

**July 3<sup>rd</sup> & 4<sup>th</sup> (10o.):** Motion by Nordeen, supported by Minelli, to approve the Booster Club reserving the Nordeen Park for the 3<sup>rd</sup> and 4<sup>th</sup> of July celebrations on the off years that the Forsyth Township Fire Department currently has scheduled, until either would like to stop the standing reservation. Motion carried.

**EMS Supplies (10p.):** Motion by Nordeen, supported by Minelli, to approve the purchase of a CPAP machine and its supplies, along with 2 pulse oxygen meters, not to exceed \$5,000.00. Motion carried.

**Gwinn Area Community Schools Water/Sewer Rate (10q.):** Motion by Minelli, supported by Adams, to reduce the Gwinn Area Community Schools water/sewer rate to \$2,729.55 effective January 1, 2014. Discussion ensued. Due to the closure of the Gilbert Elementary School, the student body has declined. Motion carried.

#### **DISCUSSION ITEMS:**

**FOIA Fees (11a.):** There may be some changes coming up regarding the Freedom of Information Act laws. This topic may be discussed after the MTA conference, where new information is likely to be available.

#### **OLD BUSINESS:**

**Update Police Promotions (12a.):** On January 3<sup>rd</sup> 2014, there will be a meeting to decide on a candidate for the Police Sergeant Position.

#### **CORRESPONDENCE:**

**Sault Ste. Marie Tribe of Chippewa Indians Grant (13a.):** Supervisor Minelli thanked the Sault Ste. Marie Tribe of Chippewa Indians for the gaming grant that was received.

**Public Comment:** Leonard Bodenus Jr. thanked the Board for the opportunity to serve the community with them. Dennis Stachewicz thanked the Board for considering him for the trustee position. Bonnie Filizetti-Hartzell thanked the Board for considering her for the trustee position. She also asked about the wreaths that were missing from the light poles. Supervisor Minelli explained that they were no longer suitable to be displayed and had to be discarded. She also wanted an update on the water. Supervisor Minelli commented on the samples for the past couple of months and that the water department was following the DEQ guidelines, and working closely with DEQ personnel.

**Board Member Comment:** The Board thanked the trustee candidates for stepping up to serve the community. They appreciated all the candidates and noted what a hard decision it was to choose just one. They wished everyone a Merry Christmas and Happy Holidays.

**Adjournment:** Supervisor Minelli adjourned the meeting at 8:55 p.m.

Respectfully submitted,

Stacy Filizetti  
Clerk/Secretary