

**Forsyth Township Board
Regular Meeting
Emergency Services Building
July 25, 2013**

Clerk Nordeen called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance to the American Flag.

Board Members Present: Clerk Nordeen, Treasurer Roberts, and Trustee Armatti.

Board Members Absent: Excused were Supervisor Minelli and Trustee Adams.

Also Present: Attorney Kevin Koch, Carl Bryzek, Karl Malashanko, School Board Member Bill Nordeen, a number of township employees and concerned citizens.

APPROVAL OF MINUTES:

Motion by Armatti, supported by Roberts, to approve the minutes for the June 27, 2013 Regular Board Meeting. Motion carried.

PUBLIC COMMENT:

Mr. Bryzek addressed the board over taxable value calculations, which he believes are invalid per the State Constitution. He would like the Board to consider not renewing the Assessor's contract. School Board Member Bill Nordeen would like the Board to "partner" with the School Board for alternative places for the youth of the community to participate in activities. He discussed the possibility of leasing the old middle school gym from its current owner. He invited the Board Members to meetings the School Board will be holding at the High School Library on August 7th and 21st.

APPROVAL OF AGENDA:

Motion by Roberts, supported by Armatti, to approve the agenda with the following additions: **10m. Ambulance Rampart Bill, 10n. Office Resignation/New Hire, 10o. Fred (Fritz) Johnson, and 12c. Cemetery.** Motion carried.

DEPARTMENT REPORTS:

The following reports were accepted and placed on file: Assessing/Zoning, Senior Citizens Director/Clubhouse, Fire Department, Library, Police Department, and Financial. Reports not filed: Public Works, Ambulance, and Parks Committee.

ATTORNEY'S REPORT:

Attorney Koch stated he has contacted Zoning Violations - Beaudette, Robinson, Andrews, Manninen, and Buchler, but has not had any response. He suggested that the Board proceed with those violations. Hytinen should be modifying the fence. The documents for the 425 Agreement with Sands Township have been prepared. The filing fees for these documents may be substantial. Attorney Koch will get an estimate for the filing fees and present the amount to the Board.

APPROVAL OF BILLS & VOUCHERS:

Motion by Roberts, supported by Armatti, to approve bills and vouchers totaling \$31,110.46, as presented. Motion carried.

**Forsyth Township
Bills To Be Approved
25-July-13**

Vendor	Description	Amount
Airgas	Supplies Public Works	22.46
Ahern	Fire Extinguishers and supplies	1,872.36
Aramark	Uniform and Rug Service	1,203.08
Auto Value	Parts and Supplies	4,610.84
Bergdahl's	Weed Eater	51.69
City of Marquette	Analysis	60.00
Compudyne	Computer Support & Software	1,369.53
Dalco	Clubhouse and Park Supplies	4.00
Drug Screen Plus	Screening	48.00
Galls	Police Supplies	319.41
Harris	Computer Support	56.55
JT Motor Sport	Shop Supplies	382.54
Jerry's Small Engine	Mower part	17.31
Kevin Koch	Attorney's Fees	1,526.07
Marquette General Hospital	Ambulance Supplies	32.05
Menards	Tourist Park Project	265.86
Michigan Assoc of Chiefs of Police	Membership Dues	115.00
Michigan Sales	Mower part	270.52
Michigan Taser Distributing	Taser and supplies	1,140.98
North Country Septic	Portable Toilet Ballfields	145.00
Northern Michigan University	Police Training	192.00
Office Planning Group	Police Copier	1,195.00
Pitney Bowes	Postage Supplies	73.09
Quill	Office Supplies Various Depts	1,009.34
Range Telecommunications	Miss Dig Services	18.50
Snyder	Supplies - Various Depts	527.08
Swick	Sewer	189.00
The Mining Journal	Publishing	413.25
Wilderness Sports	Shotgun - Police	510.00
Wolverine Door Service	Parts and Supplies	8.50
WS Darley	Fire Dept Equipment & Supplies	1,068.89
		18,695.44

**Forsyth Township
Bills To Be Approved
Additions
25-July-13**

Vendor	Purpose	Amount
4-Safety, LLC	EMS Supplies	169.95
Ace Hardware	Misc. Supplies	2,496.32
All American Tree Service	Remove/Trim Trees and Stumps-Park & Cemetery	1,500.00
American Nameplate, LLC	Nameplate	15.00
El-Com Services	New Police Car Equipment & Set-up	4,745.00
Holiday 50 Minute Cleaners	Dry Cleaning-Police	19.32
Leutz's Sign Company	New Fire Truck Lettering	435.00
Menards	Sewer Supplies	4.98
Midway Rentals & Sales	Sand-Clubhouse	262.08
Pomasl Fire Equipment, Inc.	Fire Equipment	294.95
The Office Planning Group	Copier Agreement-Office	68.37
U.P. Fabricating Company	Clubhouse Supplies	161.62
UPEA	Sewage Lagoon Analysis	2,037.60
Wells Fargo Credit Card	Police Equipment & Fedex for New Fire Truck Paperwork	42.55
WS Darley	Nozzles & Supplies-Fire	162.28
		12,415.02
	Original Bill Listing	18,695.44
	Total Accounts Payable	31,110.46

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 63660-63891

ACTION ITEMS:

Budget Adjustments(10a.): Rodger's gave a brief explanation of the Budget Adjustments. Motion by Roberts, supported by Armatti, to approve the Budget Adjustments as presented. Motion carried.

**FORSYTH TOWNSHIP
BUDGET ADJUSTMENTS
25-Jul-13**

GENERAL FUND				
Department	Department #	Original/Amended	New	Difference
Revenue		2,471,370	2,224,310	(247,060)
Expense				
Road Work	446	160,000	4,000	(156,000)

Insurance	851	38,000	28,000	(10,000)
Contingency	890	50,000	40,000	(10,000)
Capital Outlay	900	332,400	349,420	17,020
			Total	(158,980)
Estimated Beginning Fund				
Balance:	1,472,918	4/1/13		
Estimated Revenues:	2,224,310			
Estimated Expenses:	(2,311,480)			
Estimated Ending Fund Balance:	1,385,748	3/31/14		

POLICE DEPARTMENT				
	Original/Amended	New	Difference	
Revenue	915,080	885,580	(29,500)	
Expenses	948,100	924,600	(23,500)	
Estimated Beginning Fund				
Balance:	201,179	4/1/13		
Estimated Revenues:	885,580			
Estimated Expenses:	(924,600)			
Estimated Ending Fund Balance:	162,159	3/31/14		

Public Works – Lead Man Appointment (10b.): Motion by Armatti, supported by Roberts, to appoint Paul Sirois as Lead Man – Public Works. Discussion ensued regarding Sirois passing all the necessary testing for this position. The Board congratulated Sirois. Motion carried.

Public Works - Vehicle (10c.): Motion by Armatti, supported by Roberts, to approve Lead Man Paul Sirois a vehicle to use for his position. Discussion ensued regarding the prior employee in this position, who was provided a vehicle due to the nature of this position being on call during all times of day and night. Also discussed was the need for tools and supplies to be on hand during these times. Motion carried.

Fire Dept – Remove Fire Fighter (10d.): Motion by Roberts, supported by Armatti, to remove Kevin Nigh from the Fire Department. Discussion ensued. Mr. Nigh has moved out of the area. A resignation has not been submitted by Mr. Nigh. There have been attempts to contact Mr. Nigh, but there has been no response from Mr. Nigh. The Board would like to thank Mr. Nigh for his years of service. Motion carried.

Fire Dept – Pump and DOT Testing and Purchase Supply Line (10e. & 10f.): Motion by Roberts, supported by Armatti, to approve Pump and D.O.T. testing for \$4,000.00 and the purchase of 300 feet of supply line for \$900.00, totaling \$4,900.00. Motion carried.

Fire Dept – Maintenance Service Quote (10g.): Motion by Roberts, supported by Armatti, to approve the Maintenance Service Quote from R&R Fire Truck Repair for \$4,005.00. Discussion ensued. Daryl Johnson, the mechanic from Public Works, is not able to recertify the Fire Trucks. Research will be done to see if there is training available for him to do all, or part, of the maintenance for next year. This could possibly save the township some money. Motion carried.

Fire Dept – Ordinance (10h.): Motion by Armatti, supported by Roberts, to approve the Forsyth Township Fire Department Ordinance 1-2013, as presented. Roll call vote: Armatti – aye, Roberts – aye, Nordeen – aye, Adams – absent, Minelli – absent. Motion carried.

FORSYTH TOWNSHIP, MICHIGAN
ORDINANCE NO. 1-2013
Forsyth Township Fire Department Connection Ordinance

An ordinance to protect the health, safety, and general welfare of persons and property within the Township of Forsyth by the adoption of regulations requiring the standardization of FDC (Fire Department Connections) locking caps on all buildings that require Fire Department Connections located within the Township; to impose penalties for the violation thereof; and to repeal all ordinances or parts of ordinances in conflict therewith.

THE TOWNSHIP OF FORSYTH, MARQUETTE COUNTY, MICHIGAN, ORDAINS;

Section 1: Name

This ordinance shall hereafter be known and cited as the Forsyth Township Fire Department Connection Ordinance.

Section 2: Purpose

The purpose of this ordinance is to protect the public health, safety, and general welfare of the persons and property within the Township of Forsyth by requiring that uniform locking caps to be installed on all fire department connections to any building with a fire suppression feed for an indoor sprinkler system whenever such fire department connections are required by the County or State regulations, including plumbing codes, to be installed.

Section 3: Regulations

Wherever such fire department connections are required in conjunction with indoor sprinkler systems for fire protection, it shall be required that such connections have locking caps installed on the connection. The owner of the premises where such fire department connections are required to be made shall be responsible to obtain locking caps through the Knox Company whose internet address is knoxbox.com. Such owner shall give a key to the locking cap to the Forsyth Township Fire Department which shall install the caps and maintain possession of the key.

Section 4: Penalty

Any person, firm or corporation which violates any of the provisions of this ordinance shall be judged responsible for a civil infraction punishable by a fine of up to \$100.00. Each day after an owner who receives notice of a violation when that violation persists shall be considered a separate offense.

Section 5: Effective Date

This ordinance shall take effect on July 25, 2013. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Board Members voting "Aye" : Trustee Armatti, Treasurer Roberts, Clerk Nordeen

Board Members voting "Nay" : None

Board Members Absent : Trustee Adams, Supervisor Minelli

Joseph Minelli, Township Supervisor

I, Jane Nordeen, Clerk of the Township of Forsyth, do hereby certify that this is a true and correct copy of the Ordinance duly adopted by the Forsyth Township Board on the 25th day of July, 2013.

Jane Nordeen, Township Clerk

Police Dept – Sergeant Promotion (10i.): Motion by Armatti, to approve initiation of the promotion process for the vacant position of sergeant. Discussion ensued. Armatti rescinded his motion. Motion by Armatti, supported by Roberts, to postpone until next month’s meeting. Motion carried.

Ambulance – Purchase AEDs (10j.): Motion by Roberts, supported by Armatti, to approve the purchase of 2 AEDs for the Ambulance, to meet state requirements, totaling \$1,610.00. Motion carried.

Ambulance – EMS Contract (10k.): Motion by Roberts, supported by Armatti, to approve remaining with the current contract with MediRide, with the presented change “If needed to crew Forsyth Township’s ambulance, and MediRide personnel were used, Forsyth Township would reimburse MediRide \$25.00 per run regardless if the township were paid. “ Kevin will contact MediRide attorney with the proposed contract. Motion carried.

ZBA Fee for Library (10l.): Motion by Armatti, supported by Roberts, to approve the refund of the Zoning Board of Appeals fee of \$300.00, to Jon Larsen, Architect. Discussion ensued. This fee is being charged to the Forsyth Township Public Library. Because the Library is, in fact, a division of the township, the fee should be refunded. Motion carried.

Ambulance – Rampart Bill (10m.): Discussion ensued. Because the rate has increased significantly, it was the consensus of the Board to have Attorney Koch review the current contract before agreeing to

the increase. Motion by Armatti, supported by Roberts, to postpone until next meeting. Motion carried.

Office Resignation/New Hire (10n.): Motion by Roberts, supported by Armatti, to accept the resignation of Clarissa Blas, with regret. Motion carried.

Motion by Roberts, supported by Armatti, to revisit the current applications to fill the opening which is resulting from Clarissa Blas leaving. Motion carried.

Fred (Fritz) Johnson (10o.): Discussion ensued. Motion by Roberts, supported by Armatti, to refund Fred Johnson the \$150.00 for the class A expansion permit, as it was not applicable. Motion carried.

DISCUSSION ITEMS:

Time Clocks (11a): Discussion ensued. Time clocks have not been ordered, due to clarification of state laws regarding time clocks. Prior to preparing a policy, and the use of the time clocks, more information is required. Motion by Armatti, supported by Roberts, to postpone until next month's meeting, pending more information. Motion carried.

Resident Tax Issue (11b): Mr. Malashanko is awaiting further information from the Tax Tribunal. When this information is received, he will go over that information with Supervisor Minelli. He would like to postpone until all information is received and addressed.

OLD BUSINESS:

Salvation Army Lease (12a.): Attorney Koch has not heard from The Salvation Army, regarding the lease that was sent to them.

Tilden Township Fire Agreement (12b.): Attorney Koch has been in contact with the Tilden Township Supervisor. They are not comfortable with the revised monthly charge. He will be contacting the Tilden Township Supervisor.

Cemetery (12c.): Attorney Koch stated the importance of a policy or an ordinance. Treasurer Roberts will do more research on the Cemetery Care Fee verses the Perpetual Care Fee, and revisit the subject at next month's meeting.

CORRESPONDENCE: None.

PUBLIC COMMENT:

A resident wanted to know if taxable values are wrong, per the comments that Mr. Bryzek had stated. Assessor DeGroot was contacted by the Attorney General and State Tax Commission, regarding Mr. Bryzek's accusations. He provided all documentation to the State Tax Commission. To this date, Assessor DeGroot has not been contacted regarding any incorrect values of Mr. Bryzek's properties. Attorney Koch suggested that there may be a terminology misunderstanding. Attorney Koch stated that Mr. Bryzek has done all that he could do at the Board Meetings. He suggested that if he would like to pursue this issue, he would first go to the Board of Review for Forsyth Township, then perhaps the Tax Tribunal to convince a judge about his arguments. Ed Thompson stated that there are people who

abided by the rules and regulations of the Planning Commission, and there are those who don't. He suggested that enforcement should be made on the people that do not abide by the rules.

BOARD MEMBER COMMENT: None.

ADJOURNMENT: Clerk Nordeen adjourned the meeting at 7:30 p.m.

Respectfully submitted,

Stacy Filizetti
Clerk/Secretary