

**Forsyth Township Board
Special Meeting
Emergency Services Building
May 28, 2013**

Supervisor Minelli called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance to the American Flag.

Board Members Present: Supervisor Minelli, Clerk Nordeen, Treasurer Roberts, Trustee Adams, Trustee Armatti

Board Members Absent: None

Also Present: Attorney Kevin Koch and Forsyth Township Employees

Agenda: Motion by Nordeen, supported by Armatti to approved the agenda with the following additions: Department Head Purchases, Water Bill Proration, and Time Clocks. Motion carried unanimously.

Change of Effective Date for Water Shut-Off Rate/Water Bill Proration: Minelli rescinded his motion regarding the \$5.00 Ready to Serve fee that was made on May 23, 2013, supported by Nordeen. Motion carried.

Motion by Minelli, supported by Nordeen, to adopt a policy regarding the \$5.00 Ready to Serve fee to be discontinued if water has been shut off, or has been requested to be shut off but cannot physically be shut off, effective June 1, 2013. Motion carried.

Motion by Nordeen, supported by Roberts, to amend the water policy, limiting any prorating of water bills until the residence has been vacant for a minimum of 30 consecutive days.

Department Head Purchases: Motion by Minelli, supported by Nordeen, to give \$500 purchasing power to department heads. Discussion ensued. Minelli and ~~Roberts~~ NORDEEN rescinded the motion.

Time Clocks: Adams brought up the topic of time clocks. Discussion ensued and it was agreed to postpone and think about the option of time clocks and discuss it with the department heads.

Employee Review: Motion by Adams, supported by Nordeen to go into closed session at 6:53 p.m. for the purpose of employee review at the request of the employee. Roll call vote: Minelli-aye, Nordeen-aye, Roberts-aye, Adams-aye, Armatti-aye.

Motion by Adams, supported by Minelli to return to open session at 7:45 p.m. Roll call vote: Minelli-aye, Nordeen-aye, Roberts-aye, Adams-aye, Armatti-aye.

Motion by Roberts, supported by Nordeen to remove Brian Kjellin from the Sergeant's position, demoting him to Corporal, one week off without pay and repay the twenty-eight hours that were incorrectly paid within six weeks from the end of this pay period. Motion carried unanimously.

PUBLIC COMMENT:

Lynn Rodgers stated she received a letter from the Sault Ste. Marie Tribe stating that they will not be granting the township's request for partial funding of their two-percent gaming money. It was agreed to have Lynn contact the tribe.

BOARD MEMBER COMMENT: None

Adjournment: Supervisor Minelli adjourned the meeting at 8:00 p.m.

Respectfully Submitted,

Lynn Rodgers
Deputy Treasurer

Jane Nordeen
Clerk