

**Forsyth Township Board
Regular Meeting
American Legion Little Lake Post
February 28, 2013**

Supervisor Minelli called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance to the American Flag.

Board Members Present: Supervisor Minelli, Clerk Nordeen, Treasurer Roberts, and Trustee Adams.

Board Members Absent: Trustee Armatti, excused.

Also Present: Attorney Kevin Koch, UPEA representatives, Randy Buchler, David Beaudette, a number of township employees, and interested residents.

Approval of Minutes: Motion by Roberts, supported by Adams to approve the minutes for January 17, 2013 Regular Board Meeting. Motion carried.

Public Comment: There was concern for the current Water Ordinance indicating that some procedures should be addressed. These items were: notification to property owner and tenant by registered mail, door tags, clarifying the number of days delinquent prior to disconnect, and taking the winter months into consideration. Another resident questioned the procedure of waiting for Board approval prior to making payments that were ordered in a judgment. A resident questions the Fire bill she received.

Agenda: Motion by Nordeen, supported by Adams, to approve the agenda with the following additions and deletions: **delete 10a.** Little League, **add 10s.** Crossing Guard Pay for CPR Classes, and **10t.** Comp Time for Employee. Motion carried.

Department Reports: The following reports were accepted and placed on file: Ambulance, Assessing/Zoning, Senior Citizens Director/Clubhouse, Fire Department, Library, Police Department, Public Works and Treasurers. A report was not received Parks Committee. Treasurer Roberts would like to clarify that the Clubhouse is open from Monday through Sunday.

Attorney's Report: Attorney Koch stated that April 19th is the MediRide trial. The Buchler hearing reduced the original attorney fees of approximately \$15,000.00 to approximately \$5,000, plus itemized cost. He is waiting to hear from the Salvation Army, regarding the lease. He is also waiting to hear when the PILT meeting will be.

Approval of Bills & Vouchers: Motion by Adams, supported by Nordeen, to approve bills and vouchers totaling \$189,636.66, as presented. Motion carried.

**Forsyth Township
Bills To Be Approved
28-Feb-13**

Vendor	Description	Amount
A. Jacobson Landscaping	Winter Fertilization, Trees, Supplies	2,955.00
Airgas	EMS & Shop Supplies	222.45
Aramark	Uniform & Carpet Service	907.22
Auto Value	Parts & Supplies	1,526.73
Beauchamp Plumbing & Heating	Parts & Service-Water & Office	144.79
C.M.P. Distributors	Police Vests (2)	1,156.00
Cascade Subscription	"The Counter Terrorist" Subscription-Fire	109.95
Champion Glass & Countertops, Inc.	Office Door (Second Half)	2,081.00
Compudyne	Computer Support & Set-Up-Police & Office	1,837.50
Crossroads Truck Repair	Garbage Truck Repair	230.75
Dalco	Building Supplies-Clubhouse	59.96
El-Com Services	Repairs & New SUV Set-Up-Police	1,252.24
Emergency Medical Products	EMS Supplies	299.85
Flooring Outlet Center	Police Floor Repair	402.10
Fox Negaunee	Police Car Repair	85.45
Frobergs	Work Boots-Jakubowski	100.00
Galls	Uniforms & Equipment-Police	396.17
Harris	Payroll Forms	190.40
Holiday 50 Minute Cleaners	Dry Cleaning-Police	29.73
InterAct	Ejustice Online Contract-Police	1,820.00
Jacobson Excavating	Topsoil & Sand-Cemetery & Parks	1,600.00
Joe & Sons Service Center LLC	Tires-Police	368.05
Johnson's Printing Service	Envelopes	369.30
Kevin Wm Koch, P.C.	Attorney Fees	2,424.93
KI Sawyer Heritage Air Museum	Room Rental	25.00
Marquette Automotive	Truck Parts	49.02
Marquette County Equalization	Tax Bills	3,382.05
Marquette General Health Systems	EMS Supplies	317.27
Menards	Supplies-Various Departments	438.83
MTA	"Policy Matters" Reference Manual	31.50
MWEA	Membership Dues	60.00
Nip & Tuck Alterations	Uniform Alteration-Police	12.00
Nye Uniform	Uniforms-Police	320.71
Pitney Bowes	Meter Supplies	234.93
Pomasl Fire Equipment	Fire & Ambulance Equipment	702.91
Quill Corporation	Office Supplies	801.02

Rampart EMS	Ambulance Billing	2,116.00
Randy Buchler, Libby Buchler & Michelle Halley	Court Costs & Attorney Fees	7,196.14
Range Telecommunications	Miss Dig Services	18.50
Range Telecommunications	Radio Batteries & Repairs-EMS	255.55
Snyders	Building Supplies-Police	254.81
St. Vincent de Paul	Shop Rags	43.75
State of Michigan	Radio Subscription-Police	695.00
State of Michigan	FY 2011-12 Audit	11,040.00
State of Michigan	Annual Groundwater Permit Fee	1,500.00
Strobes N More	Fire Truck Lights	165.52
Superior Electric	Shop Supplies	198.00
Superior Lock & Security, Inc.	Surveillance Camera	455.30
The Bank of New York Mellon	Water Bond Payment	23,718.75
The Mining Journal	Publications	419.02
The Newark Group	Cardboard Recycling Annual Fee	50.00
The Office Planning Group	Copier Maintenance Agreement	211.86
UPEA	Engineering-Water, Clock Tower & Tourist Park	1,035.00
Wells Fargo	Sewer Bond Payment	50,575.00
Wilderness Sports	Gun-Police	510.00
		127,403.01

**Forsyth Township
Bills To Be Approved
Additions
28-Feb-13**

Vendor	Purpose	Amount
Ace Hardware	Misc Supplies	1,490.25
Allan Wakkuri Estate	Return of Rent	282.88
Compudyne	Computer Equipment & Repair-Police	220.00
Fire-Rescue Supply, LLC	SCBA Bottles-Fire	3,600.00
Fox Negaunee	Car Repair-Police	281.00
Holiday 50 Minute Cleaners	Dry Cleaning-Police	73.09
Jeff Belden	Sewer Cleaning	302.50
Joe and Son's Plowing	Plowing for Senior Center Services	440.00
John Filizetti	Archery Equipment	82.90
JRS, Inc.	Fire Equipment	680.00
MERS	Additional Payment	51,500.00
Pitney Bowes	Postage Machine Supplies	66.28
Pomasl Fire Equipment	Fire Equipment	115.44
Quill Corporation	Office/Building Supplies-Office, Police & Clubhouse	214.95

Range Telecommunications	Batteries & Radio Repairs-EMS	255.55
Schwalbach Kitchens	Countertop for Office Lobby	958.00
Wells Fargo Credit Card	Ambulance Office Furniture, Police & Clubhouse Equipment	1,670.81
		62,233.65
	Original Bill Listing	127,403.01
	Total Accounts Payable	189,636.66

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 62558-62797
Voucher Numbers for Tax: 1377-1393

ACTION ITEMS:

Public Works - Compressor (10b.): Discussion ensued regarding upcoming budget. Motion by Nordeen, supported by Roberts, to table until April Board Meeting. Motion carried.

FOIA Payment Policy (10c.): Motion by Roberts, supported by Nordeen to adopt as presented. Motion carried.

Clock Tower Bids (10d.): Motion by Minelli, supported by Adams, to reject all three bids presented for the Clock Tower. Discussion ensued. Bids amounts are higher than expected. Motion carried.

Ambulance and Fire Write-Offs/Budget Adjustments (10e.): Motion by Roberts, supported by Nordeen, to approve Ambulance and Fire Write-Offs as presented and to move the funds from Contingency to Bad Debts, and increase the Bad Debts limit, as presented. Motion carried.

Police – Purchase Tazers, In-Car Cameras, Flashlights, Evidence Camera Setup, Refrigerator, Computer Contract (10f. – 10k.): Motion by Roberts, supported by Nordeen, to approve purchase of two Tazers for \$1,650.00, two in-car camera systems for \$3,000.00, flashlights for \$1,200.00, evidence camera setup for \$1,000.00, refrigerator for \$500.00, Edge Lite agreement with Compudyne for \$90.00 per month. Discussion ensued. Motion carried 3-1.

Fire Department Constitution and Bylaws (10l.): Motion by Adams, supported by Minelli, to table. Discussion ensued about possible typographical errors. Motion carried.

Fire Dept – Dress Blues (10m.): Motion by Nordeen to approve purchase of five (5) sets of Dress Blues for the Fire Department totaling \$2,000.00. No support. Motion failed.

Fire Dept – Purchase Scene Safety Light (10n.): Motion by Adams, supported by Nordeen, to approve purchase of one (1) Scene Safety light for the Sawyer truck totaling \$975.00. Motion carried.

Fire Dept – Purchase Two Antennas (10o.): Motion by Roberts, supported by Minelli, to approve purchase of two (2) antennas for the new Fire Truck totaling \$300.00. Motion carried.

Fire Dept – Order 4th of July Liquor License (10p.): Motion by Nordeen, supported by Adams to table. Discussion ensued. Fire Department will check with VFW regarding License. Motion carried.

Assessing/Zoning (10q.): Motion by Nordeen, supported by Adams, to authorize hiring CUPPAD to update the Zoning Ordinance for \$6,500.00. Discussion ensued. Assessor Degroot gave a brief explanation of the importance of the update. Motion carried.

Assessing/Zoning – Internet Carrier (10r.): Motion by Nordeen, supported by Adams, to table until New Budget. Motion carried.

Crossing Guard Pay for CPR Class (10s.): Motion by Adams, supported by Nordeen, to approve Crossing Guard pay for CPR class, three (3) hours. Motion carried 3-1.

Comp Time for Employee (10t.): Motion by Nordeen, supported by Adams, to approve employee comp time to carry over for current year only. Motion carried.

Clubhouse – Move Pool Table: Motion by Nordeen, supported by Adams, to approve moving second pool table to the Salvation Army building so the donated TV can be utilized. Motion carried.

Supervisor Minelli called for a short break at 7:19 p.m.

Supervisor Minelli called meeting back to order at 7:25 p.m.

Water Project: Motion by Roberts, supported by Nordeen, to authorize Miller Canfield to prepare a Resolution for the Water Bond Project. Motion carried 3-1.

DISCUSSION ITEMS:

Ambulance – Critical Shortage Hours: Ambulance Director Brenda Kurian provided spreadsheet for the Critical Shortage Coverage for January. Liaison, Clerk Nordeen, went over the spreadsheets.

Officer Payroll: Chief Rector explained that a police officer with more experience should be eligible for a higher pay grade, rather than the entry level pay grade he is currently being paid. This could make a difference in keeping officers employed with Forsyth Township, or having them look for other employment opportunities, while getting the experience at our department. It was the Boards general consensus to revisit this topic when the budget was discussed.

OLD BUSINESS:

Water Project: UPEA representatives opened an answer and question period for anyone having any questions with the water project. Discussion ensued. Many Residents questions and concerns were answered. Supervisor Minelli suggested revisiting the project when residents that stay out of the area for the winter, returned. UPEA was concerned about the time frame, due to the current funding regulations. They explained that the interest rates were very low at this time. They also explained that the estimated increase in monthly water rates would be minimal. Treasurer Roberts explained that another community that had a similar situation did go ahead with their project and saw huge savings. See action item.

CORRESPONDENCE: None.

PUBLIC COMMENT:

A resident suggested that more financial incentives would help to change some minds on the water project. Another resident explained that should the entire system go down, it could be a substantial increase at that time.

BOARD MEMBER COMMENT:

Board Members thanked the residents for their participation regarding the water project, and asked if the residents at the meeting could pass the word of the information they learned, out to other residents in the community.

Adjournment: Supervisor Minelli adjourned the meeting at 8:19 p.m.

Respectfully submitted,

Stacy Filizetti
Clerk/Secretary