

**Forsyth Township Board
Regular Meeting
Emergency Services Building
October 25, 2012**

Supervisor Minelli called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance to the American Flag.

Board Members Present: Supervisor Minelli, Clerk Filizetti-Hartzell, Treasurer Nordeen, Trustees Roberts and Armatti. All present.

Board Members Absent: None.

Also Present: Attorney Kevin Koch, a number of Township employees, and interested citizens.

Approval of Minutes – Regular Meeting September 27, 2012 and Special Meeting October 9, 2012:

Motion by Nordeen, supported by Armatti, approving the minutes for the Regular Meeting on September 27, 2012 and the Special Meeting on October 9, 2012 with the following corrections; Regular Meeting Action item 10k: to (support) the relocation of the Library and Discussion item: Trick or Treating Hours October 31st (4:00 p.m.) – 7:00 p.m., Special Meeting Action item 4a: Motion carried (by resolution). Motion carried.

Public Comment: The Gwinn Quarterly is being published with information regarding the water system. A resident had complaints about Assessed Values.

Motion by Minelli, supported by Nordeen, to close the Public Comment session. Motion carried.

Agenda: No Motion was made.

Department Reports: The following reports were accepted and placed on file: Assessing/Zoning, Senior Citizens Director/Clubhouse, Fire Department, Public Library, Police Department, Public Works Department, and Treasurers. A report was not received from the Ambulance or Parks Committee.

Attorney's Report: Attorney Koch stated the MediRide court date is November 2nd. The Buchler trial is soon. Denessen unemployment compensation appeal has been reversed. She is not entitled to unemployment compensation. He also stated there had been discussion regarding the county PILT case. The representatives for the tree farms countered with a proposal to raise the price per acre in lieu of taxes.

Approval of Bills & Vouchers: Motion by Nordeen, supported by Armatti, to approve bills and vouchers (\$74,647.32), as presented. Motion carried.

**Forsyth Township
Bills to be Approved**

25-Oct-12

Vendor	Description	Amount
A. Jacobson Landscaping	Boulevard Renovations	11,400.00
Airgas	Supplies-Public Works & EMS	67.90
Anderson Communications	Pager Repair-Fire; EMS Radios	7,023.15
Aramark Uniform Service	Uniform & Carpet Service	1,195.94
Auto Value	Misc. Parts & Supplies	880.75
Beauchamp Plumbing & Heating	Boulevard Renovations	73.55
Bergdahls Inc.	Grass Trimmer Parts	10.83
Broadway Automotive	Vehicle Parts	1,098.15
Carquest	Vehicle Parts	284.60
City of Marquette	Water Analysis	60.00
Crossroads Truck Repair	Vehicle Parts	451.29
Emergency Medical Products, Inc.	EMS Supplies	110.50
Frei Chevrolet	Vehicle Parts	22.02
GBS	Election Supplies	406.98
Harris	PACE Certification	60.00
Johnson's Printing	Water Mailings	464.39
JT Motor Sport, Inc.	Shop Tools	69.55
Kevin Koch, PC	Attorney Fees	2,238.27
KI Sawyer Air Museum	Facility Rental	30.00
Lammi Fire Protection	Fire Extinguisher Recharges	150.50
Marquette County Clerk	Election Costs-Primary	478.98
Marquette Fence Company	Sign Posts	543.00
Marquette General Health Systems	EMS Supplies	356.25
Menards	Boulevard Renovations	850.64
Menominee Granite Co.	Paver Bricks	20.86
Michigan State University Extension	Plat Books	700.00
Mid-American Research Chemical	Paint-Water	456.00
Midway Rentals & Sales	Street Light Supplies	102.61
MML Worker's Compensation Fund	Worker's Comp	4,744.00
MTA	Training-Roberts & Rodgers	298.00
Nye Uniform	Uniforms & Equipment-Police	440.88
Pitney Bowes	Maintneance & Rental for Postage Meter	745.50
Postmaster	Post Office Box Rental-Senior Center	36.00
Quill Corporation	Office Supplies-Office, Senior Center	402.74
Range	Miss Dig Services	18.50
Standard Electric	Maintenance-Nordeen Park	57.40
State of Michigan	EMS License Renewal & Police Radio Subscription	196.67
The Mining Journal	Publications	1,269.90
U.P. Testing	Employee Testing	160.00

UPEA	Engineering-Tourist Park	1,666.91
Wolverine Door Service	Maintenance-Parks	6.75
Wright Electric Company	Tourist Park Project	<u>21,725.00</u>
		61,374.96

**Forsyth Township
Bills to be Approved
Additions
25-Oct-12**

Vendor	Purpose	Amount
Ace Hardware	Supplies-Misc.	756.93
American Planning Association	Subscription	60.00
Anderson Communications	Batteries-EMS	396.00
Compudyne	Computer Repair-Office	37.50
Darley	Fire Equipment	776.70
Drug Screens Plus	Employee Testing	30.00
EI-Com Services	Radio Repair-Police	367.00
Galls	Uniforms & Equipment-Police	303.48
Jesse Cadwell	Uniform Allowance	38.78
Joe & Sons Service Center	Tire Repair-Police	12.50
	Drafting Table, Blue Print	
John Ketola	Drawer, Fax Machine, Printer	520.00
Lowe's	Banshee Street Park Project	36.87
Mediride	Intercepts	363.45
Midway Rentals	Tools-Buildings & Grounds	33.84
Mike's Auto Center	Towing-Police	40.00
Mytana	Sewer Supplies	112.25
	Deposition-Buchler Zoning	
Northern Reporters	Case	116.00
Petty Cash	Supplies-Library, Elections	115.16
	Clubhouse Steps (Approx. 75% Complete)	
R.G. Custom Masonry		4,000.00
Snyders	Supplies-Library & Police	71.50
State of Michigan	MIOSHA Fine	1,830.00
State of Michigan	Water Tesing	1,653.00
	Application for Notary Public-Filizetti	
State of Michigan		10.00
U.P. Lab Testing	Employee Testing	120.00
UPEA	Engineering-Water	1,025.80
UPEA	Engineering	145.60
White Water Associates	Lagoon Analysis	<u>300.00</u>
		13,272.36
	Original Bill Listing	61,374.96
	Total Accounts Payable	74,647.32

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 61651-61871

Voucher Numbers for Tax: 1351-1358

ACTION ITEMS:

Fertilizer Invoices (10a.): Motion by Armatti, supported by Filizetti-Hartzell, to approve Jacobson Landscaping invoices for fertilizing the clubhouse, ball fields, and park, totaling \$1,365.00. Motion carried.

Marquette County Solid Waste Management Authority (10b.): Motion by Roberts, supported by Filizetti-Hartzell, to approve Marquette County Solid Waste Management Authority to amend the Articles of Incorporation to provide staggered board terms. Motion carried.

Fire Department – Laptop and Projector (10c.): Motion by Nordeen, supported by Armatti, to purchase a laptop and projector for training purposes, totaling \$900.00. Motion carried.

Fire Department – Replacement Pump (10d.): Motion by Filizetti-Hartzell, supported by Nordeen, to purchase a portable replacement pump for \$900.00. Motion carried.

Police Department – Patrol Vehicle (10e.): Motion by Nordeen, supported by Filizetti-Hartzell, to purchase a four wheel drive vehicle for police patrol, fully equipped, for \$35,700.00. Motion carried.

Budget Adjustments (10f.): Motion by Nordeen, supported by Filizetti-Hartzell, to approve the Budget Adjustments as presented. Motion carried.

**FORSYTH TOWNSHIP
BUDGET ADJUSTMENTS
25-Oct-12**

GENERAL FUND				
Department	Department #	Original/Amended	New	Difference
Revenue		2,079,070	2,095,555	16,485
Expense				
Public Works	441	133,000	148,000	15,000
Transfer Station	528	21,550	24,930	3,380
Planning & Zoning	721	7,025	10,025	3,000
Contingency	890	44,305	44,305	0
Misc	895	13,300	16,300	3,000
Capital	900	41,095	52,595	11,500
			Total	35,880
Estimated Beginning Fund Balance:	1,399,753	4/1/12		
Estimated Revenues:	2,095,555			
Estimated Expenses:	(2,100,120)			
Estimated Ending Fund Balance:	1,395,188	3/31/13		
AMBULANCE EQUIPMENT				
		Original/Amended	New	Difference
Revenue	80,750	80,750	80,750	0

Expenses	6,980	15,980	9,000
Estimated Beginning Fund Balance:	164,891	4/11/12	
Estimated Revenues:	80,750		
Estimated Expenses:	(15,980)		
Estimated Ending Fund Balance:	229,661	3/31/13	

CLUBHOUSE/RECREATION			
	Original/Amended	New	Difference
Revenue	558,500	573,960	15,460
Expenses	555,170	555,770	600
Beginning Fund Balance:	381,879	4/1/12	
Estimated Revenues:	573,960		
Estimated Expenses:	(555,770)		
Estimated Ending Fund Balance:	400,069	3/31/13	

LIBRARY			
	Original/Amended	New	Difference
Revenue	160,805	160,805	0
Expenses	159,840	170,490	10,650
Beginning Fund Balance:	635,123	4/1/12	
Estimated Revenues:	160,805		
Estimated Expenses:	(170,490)		
Estimated Ending Fund Balance:	625,438	3/31/13	

Employee Review (10g.): Supervisor Minelli stated this would be in a closed session.

Motion by Nordeen, supported by Armatti, to issue check for the completion of the clubhouse stairs project, when job is completed.

DISCUSSION ITEMS: None

OLD BUSINESS:

Supervisor Minelli and Trustee Armatti gave a brief description on the progress of the clubhouse parking lot. Supervisor Minelli discussed the UPEA plans regarding the Clock Tower. Treasurer Nordeen gave board members a handout regarding fire department work comp issues.

CORRESPONDENCE: None.

PUBLIC COMMENT:

A resident requested updates on current zoning violations. A resident had a complaint about the assessing department.

Supervisor called a 5 minute recess prior to the closed session.

Closed Session: Employee Review – Closed Session requested by employee Dennis Norman: Motion by Filizetti-Hartzell, seconded by Nordeen to go into closed session at 7:09 p.m. Roll call vote: Roberts - aye, Nordeen - aye, Armatti - aye, Filizetti-Hartzell – aye, Minelli - aye. Motion carried.

Motion by Minelli, seconded by Filizetti-Hartzell to return to open session at 7:41 p.m.

Motion by Nordeen, supported by Filizetti-Hartzell to accept Dennis Norman’s voluntary separation letter, resignation, within two (2) weeks from today or the board will reconsider their options. Nordeen amended the motion, seconded by Filizetti-Hartzell to include “one week’s pay from today’s date” in the original motion. Motion carried.

Board Member Comment: Parking lot at Clubhouse, looks like a lake. Tourist Park looking very nice. Beautification Committee planted tulips. Sidewalk at Sawyer playground, maybe no ice rink there this year. Martin Lake problem discussed with Benishek, requested he check if there are any BRAC monies left to be spent on the residential area at Sawyer.

Adjournment: Supervisor Minelli adjourned the meeting at 8:02 p.m.

Respectfully submitted,

Stacy Filizetti
Clerk/Secretary