

Forsyth Township
Regular Meeting
Emergency Service Building
May 24, 2012

Supervisor Minelli called the Regular Meeting of the Forsyth Township Board to order at 6:30 p.m. followed by the Pledge of Allegiance to the American Flag.

Board Members Present: Supervisor Minelli, Clerk Filizetti-Hartzell, Treasurer Nordeen & Trustees Armatti & Roberts. All present.

Also Present: Attorney Kevin Koch, a number of township employees & interested citizens.

Approval of Minutes: Roberts asked that the minutes be tabled until the next board meeting as there was no time to read them. The minutes were not placed in the original board packets & presented to board members at the meeting.

Public Comment: Question regarding Blue Lake Road paving (approved at previous board meeting); problem & concern for children's safety regarding four wheelers & motorcycle traffic on Billings Street alley, sixty (60) to sixty-five (65) on weekends, windows damaged and high speed.

Approval of Agenda: Motion by Nordeen, supported by Armatti & unanimously carried to approve the May 24th agenda with the following additions under Action Items: 11f. Bids on Maple Street Demolition, 11g. Adopt Zoning Map, 11h. Resolution to Adopt Master Plan, 11i. EMS, 11j. Dog Dispensaries, 11k. Increase in Credit Card Limit, 11l. Purchase Ballot Bags, 11m. Township Water Project Commitment, 11n. Brownfield/Land Revitalization – Laurel Berman, 11o. Playground Equipment – Sawyer.

DEPARTMENT REPORTS:

The following department reports were accepted and placed on file: Ambulance, Assessing/Zoning, Fire Department, Library, and Police Department.

Treasurer's Report: Placed on file.

Attorney's Report: Koch stated that Medi-Ride has filed a lawsuit against Forsyth over billing & he will file an answer, the same procedure as the Buchler & Westman cases. Currently there are three (3) lawsuits. Attorney Collins was contacted regarding Tousignant with an agreed June 1st visitation to the site. A meeting date will be set up regarding the forest issue. Koch stated that Attorney Nordeen is meeting with his clients over the USDA easement issue; the twp. will go around if no easement agreement is reached. The engineer is putting the pressure on to complete the required easement for the water project. Koch talked to the Mining Journal regarding the continuation of the Farmers Market telling them the township will continue. He further urged the township to ask the Buchler's to participate in the Farmers Market. Koch to contact the Salvation Army again about the building and the division of the land. Koch will send a letter to Vickie at EDC requesting \$1,500.00 payments for the money owed the township, which totals \$136,000.00 to date. EDC has made payments of \$600.00. Discussion ensued regarding the possibility of placing a lien on the property thru a lawsuit.

Bills & Vouchers: Motion by Nordeen, supported by Armatti & unanimously carried approving bills in the amount of \$73,735.67 along with vouchers as presented.

**Forsyth Township
Bills to be Approved
24-May-12**

Vendor	Description	Amount
Airgas	Shop & EMS Supplies	574.70
Ararmark	Uniform & Carpet Service	735.34
Auto Value	Parts & Supplies	1,645.45
City of Marquette	Water Analysis	100.00
Creative Product Source	Badge Stickers-Police	200.00
Galls	Uniform Allowance-LaFave & Wonch	277.48
GBS, Inc.	Election Supplies	700.88

Holiday 50 Minute Cleaners	Dry Cleaning-Police	25.75
Iron Bay Computer, Design and Internet	Internet Domain Annual Registrations	135.00
Joe & Sons	Tire Repair-Police & Backhoe	39.50
Kevin Koch, PC	Attorney Fees	1,310.07
KI Saywer Heritage Museum	Room Rental for April Board Meeting	25.00
Lifeloc Technologies	PBT Supplies-Police	33.00
Mares-Z-Doats Feed	Grass Seed & Fertilizer-Sawyer Park	201.94
Marquette General Health Systems	EMS Supplies	112.80
Marvin Mains	Cemetery Flags	113.74
Menards	Parts & Supplies-Office Project & Public Works	729.52
Michigan Sales	Parts for Kobota	29.03
Midway Rentals	Supplies-Shop	264.85
MML-Worker's Compensation Fund	Annual Premium	23,440.00
Model Towne Express	Gas & Supplies-Water & Election	216.88
Nip & Tuck Alterations	Uniform Alterations-Police	20.00
Northern Michigan University	302 Training-Police	56.00
Outdoor Yard Equipment	Lawn Mower Parts-Cemetery	344.49
Pomasl Fire Equipment	Bunker Boots-Fire	231.17
Pomps	Tires for Ambulance	624.00
Quill Corporation	Office Supplies-EMS, Office, Police, Senior Center	328.87
Range Telecommunications	Miss Dig Services	18.50
Road Machinery & Supplies	Backhoe Parts	440.59
Rockler Woodworking & Hardware	Office Project	372.28
Roland Machinery	Backhoe Parts	643.68
Roy's Grading	Grading of Ballfield Roads	200.00
Snyders	Supplies-Police & Public Works	93.81
The Mining Journal	Publications	166.45
The Office Planning Group	Office Copier Contract	266.99
U.P. Lab Testing	Employee Screening	50.00
UPEA	Tourist Park Project	4,868.00

39,635.76

**Forsyth Township
Bills to be Approved
Additions
24-May-12**

Vendor	Description	Amount
Ace Hardware	Supplies	2,266.18
Carquest	Shop Supplies	179.16
Clarey's Safety Equipment	Fire Equipment	129.45
Cooper Office Equipment	Copier Maintenance Agreement-Senior Center	270.00
GBS Inc.	Elections Supplies	2,341.05
Joe & Sons	Tires-Police	811.36
Laurel Berman	Cost of Hotel & Meal for Sawyer Alliance Meeting Aug 8	250.00
Marquette County Clerks Association	Annual Dues	20.00
Marquette Machining & Fabricating	Flatbed Repair	281.25
Meister's	Beautification	225.28
Menards	Supplies-Office Project, Cemetery, Public Works	187.90
Michelle Borrett	MI Health Profession License Renewal	75.00
Michigan Townships Association	Annual Dues	3,556.27
Neil's Trucking	Water Main Break	2,240.10
Quill Corporation	Office Supplies-Senior Center	140.85
Quill Corporation	DVD/VCR-Senior Center	99.99
Range Telecommunications	Radio Repairs	75.00
Range Telecommunications	Radio Repair-Fire	226.00
Rockler	Office Renovation Supplies	272.33
Roland Machinery	Backhoe Parts	65.53

Salamander Technologies	Annual Software Maintenance-NMIS	154.69
The Office Planning Group	Copier Maintenance Agreement-Police	614.52
UPEA	Engineering-Water Project	19,618.00

Total Additions	\$34,099.91
Original Bill Listing	\$39,635.76
Total Accounts Payable	\$73,735.67

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 60398-60607

ACTION ITEMS:

Award Electrical Bid – Farquar-Metsa Tourist Park: Five bids for the Tourist Park Electrical work were received and opened in the township office. Wright Electric Company - \$21,725.00, Bay Electric, Inc. - \$25,530.00, Code Electrical, Inc. - \$29,593.00, JP Electric Professionals, Inc. - \$29,782.00 & Erico Electric, Inc. - \$31,300.00. Minelli stated all bids were equal. Motion by Armatti, supported by Filizetti-Hartzell & unanimously carried to award the bid to the lowest bidder, Wright Electric Company for \$21,725.00.

Move Paul Sirois to Water & Sewer Tech from 17.5 points to 18 points: Tabled for union contract.

Ammunition Purchase Request: Motion by Nordeen, supported by Roberts & unanimously carried to purchase ammunition for \$781.00. Additional ammunition is required due to MCOLES “Stress Shooting” qualifications.

Fire Department Purchase Requests: Motion by Nordeen, supported by Armatti & unanimously carried approving \$4,000.00 for narrow banding reprogramming for July 1st & one radio holder for siren at a cost of \$170.00.

Bids on Maple Street Demolition: Bids were received from Jacobson’s Excavating & Landscaping in the amount of \$9,600.00 & Neil’s Trucking & Excavating for \$7,900.00. Bids included tearing down the house & garage, haul the debris to the landfill & backfill the hole with sand. Motion by Filizetti-Hartzell, supported by Nordeen to award the bid to Neil’s Trucking & Excavating in the amount of \$7,900.00. Roll call vote: Minelli – aye, Roberts – aye, Nordeen – aye, Filizetti-Hartzell – aye. Armatti abstained due to ownership of Neil’s Trucking & Excavating.

Adopt Zoning Map: All public hearing & publication requirements were met. Motion by Roberts, supported by Nordeen & unanimously carried to adopt the new Zoning Map.

Resolution to Adopt Master Plan: All publication requirements were met, with proof of such presented to the board.

**Forsyth Township
County of Marquette, Michigan
Resolution No. 5**

Whereas, The Michigan Planning Enabling Act (MPEA), P.A. 33 of 2008, authorizes the Planning Commission to prepare and approve a Master Plan as a guide for development within the Township; and
Whereas, the Planning Commission sent notices of intent to prepare a Master Plan to the Notice Group entities identified in the MPEA, requesting cooperation; and
Whereas, the Planning Commission prepared a proposed Master Plan; and
Whereas, on December 15, 2011 the Forsyth Township Board received and reviewed the proposed Master Plan prepared by the Planning Commission and authorized distribution of the Master Plan to the Notice Group entities identified in the MPEA; and
Whereas, notice and copies of the proposed Master Plan were provided to the Notice Group entities as provided in the MPEA; and
Whereas, on April 12, 2012, after the deadline for comment, the Planning Commission held a public hearing on the proposed Master Plan with proper notice as provided in the MPEA; and
Whereas, the Township Board and the Planning Commission finds that the proposed Master Plan is desirable, proper, and furthers the goals of the Township and the criteria as contained in the MPEA;

THEREFORE BE IT HEREBY RESOLVED AS FOLLOWS:

1. **Adoption of the Forward Forsyth 2035.** The Township Board hereby approves and adopts the proposed 2012 Master Plan, including all of the chapters, figures, maps, tables, and appendices contained therein.
2. **Distribution to the Township Board and Notice Group.** Acting on the recommendation of the Planning Commission, the Township Board adopts the Master Plan and approves the distribution of the Master Plan to the Township Board and the Notice Group.
3. **Findings of Fact.** The Planning Commission has made the foregoing determination based on a review of existing land uses in the Township, a review of the existing Master Plan provisions and maps, input received from the Township Board and public hearing, and with the assistance of a professional planning group, and finds that the new Master Plan will accurately reflect and implement the Township's goals and strategies for the use, preservation and development of lands in Forsyth Township.
4. **Effective Date:** The adopted 2012 Master Plan shall go into effect May 24, 2012.

The foregoing resolution offered by Township Board Member Roberts, second by Board Member Minelli. Upon roll call vote the following voted "Aye": Armatti, Nordeen, Minelli, Roberts, Filizetti-Hartzell. "Nay": None

The Supervisor declared the resolution adopted.

Bonnie Filizetti-Hartzell, Clerk

EMS: Motion by Nordeen, supported by Armatti & unanimously carried to appoint Heather Boyer EMT – specialist & Elizabeth Rahmlow – EMT basic to the Forsyth Township ambulance service with a one year probation period.

Dog Depositories: Motion by Nordeen supported by Filizetti-Hartzell & unanimously carried to purchase dog depository station with bags from Barco Products at a cost of \$562.85 plus shipping. This will be placed in Nordeen Park.

Increase Credit Card Limit: Motion by Nordeen, supported by Armatti & unanimously carried to increase the township credit card limit to \$2,000.00.

Purchase Ballot Bags: The township currently has ballot cans which are cumbersome to bring back & forth from the three precincts. The new bags are on wheels and will be a lot easier to move from place to place. Motion by Nordeen, supported by Filizetti-Hartzell approving the purchase of three ballot bags at a total cost of \$507.00. Motion carried.

Brownfield/Land Revitalization: Motion by Filizetti-Hartzell, supported by Nordeen approving \$250.00 for speaker Laurel Berman from the Agency for Toxic Substances & Disease Registry to address the Sawyer Alliance Committee on Wednesday, August 8th with Lynn Rodgers attending the meeting. Motion carried.

Water System Improvements Water Bond: Motion by Filizetti-Hartzell, supported by Nordeen to approving the commitment of Forsyth Township for their local share of the Water System Project in the amount of \$307,000.00. Roll call vote: Nordeen –aye; Armatti – aye; Roberts – aye; Minelli – aye; Filizetti-Hartzell –aye. Motion carried.

Playground Equipment – Sawyer: Treasurer Nordeen explained that D & J Sales & Service, who build & sell playground equipment, are willing to sell a display model from the Builders Show to the township for \$4,000.00. The equipment sells new for \$11,324.00 and they are willing to replace the ropes & ladders, sand & finish the wood and place the equipment at the Sawyer Park. Motion by Nordeen, supported by Minelli & unanimously carried to purchase the playground equipment from D & J Sales & Service for the Sawyer playground at a cost of \$4,000.00.

DISCUSSION:

Police Department Millage: Motion by Filizetti-Hartzell, supported by Minelli to place the additional one mill police department millage on the August 7, 2012 ballot. Roll call vote: Armatti – aye; Roberts –aye; Minelli –aye; Nordeen –aye; Filizetti-Hartzell –aye. Motion carried. The additional millage will bring in approximately \$166,000.00.

MTA U.P. Summit: Motion by Filizetti-Hartzell, supported by Nordeen to send EMS chairperson Brenda Kurian to the MTA U.P. Summit on July 25, 2012 along with any other board member wishing to attend. Motion carried. The July 25th session addresses EMS Issues.

OLD BUSINESS:

Library Bond Issue Resolution: The Library Board understands there will be no new building; however, they want to hold the loan money open for one year while they consider other options. Motion by Nordeen, supported by Armatti to inform USDA to hold the money for the Library for one year while they revisit options. Motion carried.

CORRESPONDENCE:

Marquette County Sheriff's Department: Thank you to Officer Adam LaFave.

Public Comment: Stinson on Maple Street project, township share of water project, bags for dog waste. Scott regarding Medi-ride/EMS issues, working together, Forsyth EMS great asset to the community & deserve pat on back. Jancsi on concerns for water for the fire department when sprinklers being run all day, struggling to keep the tanks full during the current fire.

Board Member Comment: Background checks for clerk/secretary applicants & then interviews. Motion by Filizetti-Hartzell, supported by Minelli & unanimously carried to add "Siding for Tourist Park – Cedar for board consideration. Minelli explained the Township has the option to purchase cedar siding from Paul Sirois at a cost of \$3,500.00. Motion by Filizetti-Hartzell, supported by Nordeen & unanimously carried to table this purchase until comparisons can be obtained.

Adjournment: Supervisor Minelli adjourned the meeting at 8:23 p.m.

Respectfully submitted,

Bonnie Filizetti-Hartzell
Forsyth Township Clerk