

**Forsyth Township
Truth in Taxation Hearing
6:00 p.m.**

Supervisor Minelli called the Truth in Taxation hearing to order at 6:00 p.m. at the Emergency Service Building.

Assessor Henry DeGroot explained that the property tax millage rate proposed to be levied to support the proposed budget is the subject of this meeting. He explained the CPI is 2.7; Sawyer had a loss of taxable value in residential but an increase in commercial; the Renaissance Zone properties would start paying a rate of 25% with Frontier & Renewal Fuel exempt till 2024.

Supervisor Minelli closed the Truth In Taxation Hearing.

**Forsyth Township Board
Budget Hearing
6:15 p.m.**

Supervisor Minelli opened the Budget Hearing at 6:15 p.m.

There were no changes in the proposed budget for fiscal year April 1, 2012 to March 31, 2013. Accepted as presented.

Supervisor Minelli closed the Budget Hearing.

**Forsyth Township Board
Regular Meeting
Emergency Service Building
March 22, 2012**

Supervisor Minelli called the regular meeting of the Forsyth Township Board to order at 6:30 p.m. followed by the Pledge of Allegiance to the American Flag.

Board Members Present: Minelli, Nordeen, Armatti & Roberts.

Board Members Absent: Filizetti-Hartzell

Also Present: Attorney Koch, township employees & interested citizens.

Approval of Minutes: Motion by Roberts, supported by Nordeen to approve the February 23rd and March 10th, 2012 minutes; change Trustee Roberts to Nordeen on 1st sentence of the March 10th minutes. Motion carried.

Public Comments: Complaint about fence at Sawyer, owned by Westman who was contacted by letter with no response to date. Question regarding zoning changes and if the township board reviews & approves them.

Approval of Agenda: Motion by Armatti, supported by Nordeen to accept the agenda with the following additions: under action items; 11i. Menards, 11j. Firebill; 11k. Board of Review, 11l. Truth in Taxation, 11m, EMT Certificate of Appreciation, under Discussion 12a. MediRide. Motion carried.

DEPARTMENT REPORTS:

The following reports were accepted & placed on file: Ambulance, Fire Department, Police Department, Library, Public Works, Senior Citizen Director & Treasurer's Report.

Attorney's Report: EMT manikin issue has not been resolved, no answer to Koch's letter, has advised the company he will proceed with collection. Koch stated one Civil Rights complaint was dismissed, the investigation didn't show merit & he expects the next two to also be dismissed, Mr. & Mrs. Buchler have an attorney, want to work on revising the zoning so Koch needs direction from the board to proceed. Minelli stated the board directed Koch to proceed with the Buchler case at the last meeting. Koch will obtain a copy of the complaint & police report to file with the appeal to the Unemployment office regarding Chris Dennison. Called Mr. Adamini again today as the township still doesn't have a deed for the Barriger property; wants to contact Don Britton regarding putting the gates back up. Koch

will go to court to write off delinquent Personal Property taxes for townships as a group. County PILT, Sands/Forsyth, on forestland, taking a position that the county should pay regardless of their income and doing it by taking a value & dividing by five, state the County owes 80% or our portion. The County knows they have back years they have not paid; they offered to pay twenty-two cents per acre and that didn't fly. The Tourist Park & Perkins Park has been getting funding from the Forestry Commission & it should be paid in lieu taxes to the municipalities not the parks.

Approval of Bills & Vouchers: Motion by Nordeen, supported by Armatti approving bill in the amount of \$108,501.35 along with vouchers as presented. Motion carried.

**Forsyth Township
Bills to be Approved
22-Mar-12**

Vendor	Description	Amount
Airgas	Rentals & Supplies	82.87
Aramark	Uniforms & Carpet Service	908.90
Auto Value	Misc Parts & Supplies	775.50
Balch Flags	Firemen Flags	557.50
Beauchamp Plumbing & Heating	Boiler Inspections	333.75
City of Marquette	Water Analysis	60.00
Fire-Rescue Supply	Faceshield-Fire	242.55
Fox of Negaunee	Police Car Repairs	682.50
GBS Inc.	Elections Supplies	864.71
Holiday 50 Minute Cleaners	Dry Cleaning-Police	58.56
Kevin Koch, PC	Attorney Fees	1,158.07
Marquette Automotive	Plow Parts	167.56
Marquette County Fire Fighters Association	Firefighter Class & Annual Dues	567.00
Marquette Machining & Fabricating	Dump Truck Repair	28.00
MAS&B LLC	Police Car Repairs	907.82
Menards	Office Remodel & Shop Supplies	2,428.15
Michigan Municipal League	Insurance Premium Renewal	56,398.00
Modeltown Express	Gasoline/Diesel	111.09
Northeast Wisconsin Technical College	Taser Training-J. Wonch	350.00
Northstar	EAP Services	65.00
Quill Corporation	Office Supplies-Senior Center & Assessor	325.21
Range Telecommunications	Miss Dig Services	18.50
Signs Unlimited	Pick-up Truck Lettering	190.00
State of Michigan	Boiler Inspection	60.00
Talsma Controls Company	Kidder Shaft Repairs	2,572.76
The Mining Journal	Publications	612.25
U.P. Fire Chief's Association	Membership Fees	50.00
Winder Police Equipment	New Car Equipment Set-Up	193.80
		70,770.05

**Forsyth Township
Bills to be Approved
Additions
22-Mar-12**

Vendor	Purpose	Amount
Ace Hardware	Misc Supplies	1,570.70
Beauchamp Plumbing & Heating	Boiler Inspections	333.75
Fidlar	Board of Review Petitions	90.77
Full Throttle Bar & Grill	Board of Review Meals	89.51
Harris	Software Updates for Payroll	60.00
Marquette General	EMS Supplies	308.52
Menards	Shop Tools/Supplies	173.76
Peter Ghiringhelli	EMS Supplies	8.99
Quill Corporation	Office Supplies	13.36
Snyders	Supplies-EMS & Public Works	118.01

Superior Lock & Security
UPEA

Sewer Lift Station Repairs
Water & Tourist Park Projects

306.00
34,657.93

Total Additions	37,731.30
Original Bill Listing	70,770.05
Total Accounts Payable	108,501.35

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 59912-60148
Tax Numbers: 1311-1334

ACTION ITEMS:

Adopt FY 2012-13 Budget: Moved by Nordeen, supported by Minelli to pass a General Appropriations Act, consistent with the uniform chart of accounts prescribed by the Department of Treasury as formal approval of the April 1, 2012 to March 31, 2013 fiscal year budget, by department, for the following funds: General Operating, Police, Ambulance Equipment, Clubhouse/Recreation, Revolving, Library, Sewer System & Water System. Roll call vote: Minelli – aye, Nordeen – aye, Roberts – aye, Armatti – aye. Motion carried.

GENERAL FUND BALANCE

Revenues & Other Sources

Account Description	Prior Year 3/31/2011	Est. Current Year 3/31/2012	Recommended Budget 3/31/13
Property Taxes	956,567	999,335	1,078,350
License & Permits	71	150	150
State & Federal Grants/Revenue Sharing	416,926	493,635	499,800
Charges for Services	219,056	242,615	222,140
Fines & Forfeitures	0	0	0
Other Revenue	139,119	135,675	139,000
Interest Income	19,675	12,500	12,500
Total Revenues	1,751,413	1,883,910	1,951,940
Other Sources - Transfer from Other Funds	226,829	114,500	226,500
Total Revenues & Other Sources	1,978,242	1,998,410	2,178,440

Expenditures & Other Uses

Account Description	Prior Year 3/31/2011	Est. Current Year 3/31/2012	Recommended Budget 3/31/13
101-Legislature	11,679	11,765	11,765
171-Supervisor	14,064	14,885	14,885
202-Audit	2,370	2,500	4,000
209-Assessing	164,865	174,945	185,850
215-Clerk	12,877	12,980	12,980
247-Board of Review	1,336	1,445	1,445
253-Treasurer	10,179	10,480	10,480
254-Tax Office	14,797	18,000	16,300
260-Office	63,695	74,960	78,900
262-Elections	12,174	7,500	14,050
265-Buildings & Grounds	90,269	70,145	93,335
266-Attorney	10,889	10,500	10,500
276-Cemetery	14,680	18,500	18,645
299-Misc	17,262	24,500	23,000
336-Fire Department	90,439	84,825	97,200
337-Sawyer Operations Authority	0	1,000	1,000
421-Misc Debris Committee	398	5,915	3,415

426-NMIS	1,702	1,840	3,010
441-Public Works	91,829	127,560	109,950
446-Road Work	130,999	136,550	160,000
448-Street Lighting	69,289	95,000	95,500
526-Landfill	0	1,000	1,000
528-Transfer Station	19,674	31,840	21,550
651-Ambulance	86,495	103,025	103,950
672-Senior Citizen Center	134,334	143,100	134,700
721-Planning & Zoning	4,472	7,025	7,025
722-Zoning Board of Appeals	1,164	2,415	2,415
851-Other Insurance	43,859	40,905	38,340
890-Contingency	0	0	50,000
895-Misc Expenses	18,680	14,100	13,300
899-Tax Refunds	95,648	64,000	39,000
900-Capital Outlay	31,070	77,700	51,400
965-Transfers Out	538,720	614,790	702,920
990-Debt Service	40,453	40,470	44,800
Total Expenditures	1,840,363	2,046,165	2,176,610

Budgeted Net Revenues (Expenditures)	Year End 3/31/13		1,830
Current Est. GO Fund Balance	Year End 3/31/12	(47,755)	
Est. Accumulated Available Unappropriated			
Fund Balance from Prior Years	Year End 3/31/11	1,368,772	1,321,017
Projected Fund Balance at End of Budget Year			1,322,847

AMBULANCE FUND BALANCE

Beginning Fund Balance (4/1/11)	79,716
Estimated Revenues	71,200
Estimated Expenditures	(6,020)
Estimated Ending Fund Balance (3/31/12)	144,896
Estimated Beginning Fund Balance (4/1/12)	144,896
Estimated Revenues	80,750
Estimated Expenditures	(6,980)
Estimated Ending Fund Balance (3/31/13)	218,666

POLICE FUND BALANCE

Beginning Fund Balance (4/1/11)	129,596
Estimated Revenues	700,960
Estimated Expenditures	(694,765)
Estimated Ending Fund Balance (3/31/12)	135,791
Estimated Beginning Fund Balance (4/1/12)	135,791
Estimated Revenues	741,650
Estimated Expenditures	(737,040)
Estimated Ending Fund Balance (3/31/13)	140,401

CLUBHOUSE FUND BALANCE

Beginning Fund Balance (4/1/11)	291,471
Estimated Revenues	331,445
Estimated Expenditures	(241,040)
Estimated Ending Fund Balance (3/31/12)	381,876
Estimated Beginning Fund Balance (4/1/12)	381,876
Estimated Revenues	558,500
Estimated Expenditures	(555,170)
Estimated Ending Fund Balance (3/31/13)	385,206

LIBRARY FUND BALANCE

Beginning Fund Balance (4/1/11)	587,535
Estimated Revenues	167,225
Estimated Expenditures	(146,480)
Estimated Ending Fund Balance (3/31/12)	608,280
Estimated Beginning Fund Balance (4/1/12)	608,280
Estimated Revenues	160,805
Estimated Expenditures	(159,840)
Estimated Ending Fund Balance (3/31/13)	609,245

SEWER FUND BALANCE

Beginning Net Assets (4/1/11)	1,179,266
Estimated Revenues	302,450
Estimated Expenditures	(273,610)
Estimated Ending Net Assets (3/31/12)	1,208,106
Estimated Beginning Net Assets (4/1/12)	1,208,106
Estimated Revenues	300,250
Estimated Expenditures	(267,490)
Estimated Ending Net Assets (3/31/13)	1,240,866

WATER FUND BALANCE

Beginning Net Assets (4/1/11)	1,804,633
Estimated Revenues	451,000
Estimated Expenditures	(358,460)
Estimated Ending Net Assets (3/31/12)	1,897,173
Estimated Beginning Net Assets (4/1/12)	1,897,173
Estimated Revenues	454,500
Estimated Expenditures	(727,280)
Estimated Ending Net Assets (3/31/13)	1,624,393

REVOLVING FUND BALANCE

Beginning Fund Balance (4/1/11)	58,045
Estimated Revenues	49,500
Estimated Expenditures	(250)
Estimated Ending Fund Balance (3/31/12)	107,295
Estimated Beginning Fund Balance (4/1/12)	107,295
Estimated Revenues	80,000
Estimated Expenditures	(100,250)
Estimated Ending Fund Balance (3/31/13)	87,045

Budget Adjustments for FY 2011-12: Motion by Nordeen, supported by Armatti approving the fiscal year 2011-2012 budget adjustments as presented. Motion carried.

**FORSYTH TOWNSHIP
BUDGET ADJUSTMENTS
22-Mar-12**

GENERAL FUND

Department	Department #	Original/Amended	New	Difference
Revenue		1,997,270	1,973,130	(24,140)
Expense				
Legislative	101	11,765	12,000	235
Assessing	209	174,945	174,645	(300)
Clerk	215	12,980	13,280	300
Treasurer	253	10,480	10,680	200
Tax Office	254	18,000	17,000	(1,000)

Office	260	74,960	73,560	(1,400)
Elections	262	7,500	6,925	(575)
Buildings & Grounds	265	70,145	80,125	9,980
Attorney	266	10,500	11,000	500
Cemetery	276	18,500	18,200	(300)
Professional Services	299	24,500	20,940	(3,560)
Fire	336	84,825	87,315	2,490
Sawyer Operations Authority	337	1,000	0	(1,000)
Misc Debris Committee	421	5,915	2,000	(3,915)
Public Works	441	127,560	143,375	15,815
Street Lighting	448	95,000	94,000	(1,000)
Landfill	526	1,000	0	(1,000)
Ambulance	651	103,025	101,975	(1,050)
Senior Center	672	143,100	147,350	4,250
Zoning Board of Appeals	722	2,415	1,850	(565)
Insurance	851	40,905	28,905	(12,000)
Misc. Expenses	895	14,100	11,900	(2,200)
Capital Outlay	900	77,700	78,150	450
			Total	4,385

Beginning Fund Balance:	1,446,192	4/1/11
Estimated Revenues:	1,973,130	
Estimated Expenses:	(2,050,550)	
Estimated Ending Fund Balance:	1,368,772	3/31/12

POLICE DEPARTMENT

	Original/Amended	New	Difference
Revenue	704,100	700,960	(3,140)
Expenses	704,065	694,765	(9,300)
Beginning Fund Balance:	129,596	4/1/11	
Estimated Revenues:	700,960		
Estimated Expenses:	(694,765)		
Estimated Ending Fund Balance:	135,791	3/31/12	

AMBULANCE EQUIPMENT

	Original/Amended	New	Difference
Revenue	73,850	71,200	(2,650)
Expenses	6,970	6,020	(950)
Beginning Fund Balance:	79,716	4/1/11	
Estimated Revenues:	71,200		
Estimated Expenses:	(6,020)		
Estimated Ending Fund Balance:	144,896	3/31/12	

CLUBHOUSE/RECREATION

	Original/Amended	New	Difference
Revenue	337,700	331,445	(6,255)
Expenses	237,840	241,040	3,200
Beginning Fund Balance:	291,471	4/1/11	
Estimated Revenues:	331,445		
Estimated Expenses:	(241,040)		
Estimated Ending Fund Balance:	381,876	3/31/12	

LIBRARY

	Original/Amended	New	Difference
Revenue	166,420	167,255	835
Expenses	164,480	146,480	(18,000)
Beginning Fund Balance:	587,535	4/1/11	
Estimated Revenues:	167,255		
Estimated Expenses:	(146,480)		
Estimated Ending Fund Balance:	608,310	3/31/12	

SEWER

	Original/Amended	New	Difference
Revenue	301,250	302,450	1,200
Expenses	282,560	273,610	(8,950)
Beginning Fund Balance:	1,179,266	4/1/11	
Estimated Revenues:	302,450		
Estimated Expenses:	(273,610)		
Estimated Ending Fund Balance:	1,208,106	3/31/12	

WATER

	Original/Amended	New	Difference
Revenue	457,000	451,000	(6,000)
Expenses	370,060	358,460	(11,600)
Beginning Fund Balance:	1,804,633	4/1/11	
Estimated Revenues:	451,000		
Estimated Expenses:	(358,460)		
Estimated Ending Fund Balance:	1,897,173	3/31/12	

GASB 54: New GASB report required. Motion by Nordeen, supported by Armatti approving the GASB 54 report as presented. Motion carried.

Fire Action Items (2): Motion by Nordeen, supported by Armatti to purchase one battery for the radio at Sawyer for \$80.00 & three wildland rakes at a cost of \$180.00. Motion carried.

Police Action Items (2): Motion by Minelli, supported by Nordeen to purchase fourteen tazer cartridges for the Police Department at a cost of \$349.30. Motion carried.

Emergency Management Action Items (4): Motion by Nordeen, supported by Armatti approving the \$500.00 salary for the Emergency Management Director and mapping at a cost of \$30.00 for fiscal year 2012. Motion carried. Motion by Nordeen, supported by Armatti approving the FCC narrowband license not to exceed \$750.00 along with reprogramming of all township radios at a cost not to exceed \$450.00. Motion carried.

BS&A Software: Motion by Nordeen, supported by Roberts approving the purchase of the updated BS & A software for the tax system at \$5,000 with the county paying 70% (\$1,500.00 twp. Cost) of the upgrade of the tax system only, & the assessing at \$6,000 when Marquette County does their upgrade with the interest free payments & ten percent discount. Motion carried. The cost will be discounted at 10% if both packages are purchased together.

Police Secretary Request: Motion by Nordeen, supported by Minelli approving the police office manager request to extend her 79.5 hours of comp time beyond the April 1, 2012, to be used by October 2012. Motion carried. Unused comp time is paid out at the end of the fiscal year.

Menards: Motion by Minelli, supported by Nordeen that the Menard expense of \$4,500.00 for remodeling costs be invoiced to the 2012-2103 fiscal year Motion carried.

Fire bill: No action. Remains as is.

Board of Review Training: The Township will pay for classes, mileage & lunches for Board of Review training only.

Truth in Taxation Resolution: Motion by Minelli, supported by Nordeen to adopt the Truth in Taxation Resolution. Roll call vote: Minelli – aye, Nordeen – aye, Roberts – aye, Armatti – aye. Motion carried.

Truth in Taxation Resolution

WHEREAS, Act 5, Public Acts of Michigan, 1982, provides that without specific action taken by the Forsyth Township Board, the Board shall not levy ad valorem an amount more than the sum of the taxes levied at the base tax rate on additions within the taxing unit for the ensuing fiscal year plus an amount equal to the taxes levied for operating purposes for the concluding fiscal year on existing property; and

WHEREAS, said Act 5 provides that the Forsyth Township Board may approve the levy of an additional millage rate, within its present authorized or proposed millage rate, only after providing certain notice to the public and holding a public hearing for the purpose of receiving testimony and discussing the levy of an additional millage rate for the ensuing fiscal year; and

WHEREAS, Act 5, based upon the Taxable Value of the taxing unit, this would limit the Forsyth Township operating tax levy to 6.0807 mills and extra voted mills of 3.7947 for the ensuing fiscal year;

NOW THEREFORE, BE IT RESOLVED THAT:

1. This Forsyth Board, pursuant to the said Act 5, proposes a levy not to exceed 6.0807 mills for operating purposes in 2012.
2. A public hearing shall be held on March 22, 2012 at 6:00 p.m. at the Gwinn Emergency Service Building for the purposes of receiving testimony and discussing the levy of an additional millage rate for the 2012 fiscal year.
3. The Forsyth Township Clerk has sent timely written notice of the time, date and place of the public hearing to the Marquette Mining Journal not less than six days prior to the hearing and complies with all requirements of said Act 5.
4. The Forsyth Township Clerk has posted notices of public hearing in compliance with the Michigan Open Meeting Act.

AYES: 4 NAYS: 0

Bonnie Filizetti Hartzell, Forsyth Township Clerk

EMT Certificate of Appreciation: Motion by Nordeen, supported by Armatti to accept, with regret, Robert Wilson’s retirement from the Forsyth Township Ambulance service and present him with a certificate of appreciation for outstanding service. Motion carried.

DISCUSSION:

MediRide: Scott Groleau, MediRide manager, is concerned his employees, paramedics, are not always being brought back from the hospital after intercept runs. He stated he feels the units should be helping each other. Groleau feels that the few extra minutes that it would take to run the paramedics back to Sawyer should not be a problem. The Township board did take previous action addressing the Township EMT’s to take the MediRide paramedics back to the Township EMS building only. Liaison Jane Nordeen will go back to the EMS service & inquire if a five mile radius would be agreeable. Groleau stated in a number of instances their paramedic becomes the second responder, making our service legal.

OLD BUSINESS:

Clubhouse Parking Lot: Jancsi stated the building on Maple Street cannot be burned down so it will have to be torn down, he will obtain bids to tear the house down. He suggested moving the Clubhouse garage closer to the alley, taking out the lilac bushes and moving parking closer to the handicapped ramp. There will be a charge of \$750.00 each to disconnect the natural gas lines from both sides of the house. Motion by Minelli, supported by Armatti approving \$1,500.00 to disconnect and terminate the natural gas lines on the Maple Street house. Motion carried.

CORRESPONDENCE:

MTA Workshop April 10: Kevin will attend.

FOIA Request on Buchlers: Lynn Rodgers completed.

Public Comment: Myron Hillock confirmed the date of the fire exercise, March 26, 2012.

Board Member Comment:

Adjournment: Supervisor Minelli adjourned the meeting at 7:45 p.m.

Respectfully submitted,

Bonnie Filizetti-Hartzell
Forsyth Township Clerk