

**Forsyth Township Board  
Regular Meeting  
Gwinn Community Center  
August 22, 2019**

Supervisor Boogren called the meeting to order at 6:30 p.m.

**Board Members Present:** Supervisor Boogren, Clerk Borrett, Treasurer Roberts and Trustee Adams

**Board Members Absent:** Trustee Armatti

**Also Present:** Attorney Marybeth Marin, a number of township employees and concerned citizens.

**Approval of Minutes:** Motion by Roberts, supported by Adams, to approve the Minutes from the July 25, 2019 Regular Board Meeting and August 13, 2019 Special Board Meeting, as presented. Motion carried.

**Agenda:** Motion by Adams, supported by Borrett, to approve the agenda with the addition of 10j. Hire Fire Fighter, 10k. Octoberfest Fundraiser and 10l. Purchase Gloves and Helmets for the Fire Department. Motion carried.

**Public Comment:** George Sibley questioned road repairs. Supervisor Boogren commented on road repairs. Carl Bryzek commented on the Open Meetings Act, Assessments, Assessing Audits, and Assessing hours. Jack Seder commented on road signs.

**Department Reports:** The following reports were placed on file: Assessing, Senior Citizens Director, Fire, Library, Public Works, General Operating Financial, Water Committee and Parks & Recreation Committee.

**Attorney's Report:** Attorney Marin updated the Board on the Valley Med Transportation Agreement, stating they were still working out the language. She also updated the Board regarding the Commercial Forest Application. They are researching a possible structure on the property.

**Approval of Bills & Vouchers:** Motion by Roberts, supported by Adams, to approve the bills and vouchers, as presented, in the amount of \$79,598.06. Motion carried.

**Forsyth Township  
Bills For Approval  
8/22/19**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Airgas	PW/FD Cylinder Rental and Gases	296.12
Auto Value	Various Dept Parts	2,115.52
Bergdahl's	PW Mower Blade	38.50
BS&A	Tax & Assessing Software	2,009.00

Cattron's Lumber	Park Supplies	577.86
City of Marquette	Bacteriological Analysis	100.00
College Laundry	Various Dept Carpet/Uniform Svc	489.58
Compudyne	Computer Support & Hardware	1,241.11
Dalco	Various Dept Supplies	157.28
DLP Marquette Physician Practices	PD Physical	698.04
Emergency Medical Products	EMS Medical Supplies	1,140.03
ETNA Supply	Water Parts	371.00
Fahey Schultz Burzych Rhodes PLC	Attorney Fees	1,896.50
Foremost Medical Equip	EMS Equipment	1,184.00
FSC Corp	A/Z Alarm Monitoring	186.00
Fox Marquette	PD Parts	124.64
Galls	PD Uniforms	476.66
Harris	W/S Pace	60.00
JF Ahern	Fire Equip Inspection	319.75
Marin Law Firm	Attorney Fees	750.00
Marquette County	Assessing Fees	17,834.00
Marquette County Road Comm.	Dust Control	3,723.43
Menards	Supplies for Various Depts	493.13
Michigan State University	W/S Rate Making Course	875.00
Midway Rentals	Equipment Rental for Painting/Parts	2,449.19
Newman	Street Sign Supplies	805.87
North Country Septic	Banshee Park Portable Restrooms	110.00
NMU	PD Training	60.00
Northland Lawn Sport & Equip	PW Parts	97.51
Pacific Telephone	Payphone	50.00
Paul Sirois	Reimbursement for Maps	15.22
Pomps Tire	Garbage Truck Tire	447.78
Purchase Power	Postage	520.99
Quill	Supplies for Various Depts	102.42
Range Telecommunications	Miss Dig	32.45
Remy Battery	Various Dept Batteries	433.78
Riverside Ford	EMS Ambulance Repair	5,718.75
Sherwin Williams	Building Paint	565.56
Signs Unlimited	PD Badge Decal	50.00
Superior Paving	Asphalt Patches	6,700.00
The Mining Journal	Publishing	1,095.72
TransUnion	PD Background Checks	50.00
UP Fire Chief's Assoc	FD Membership Dues	50.00
UPEA	Engineering Services	13,813.26

UP International Trucks	Garbage Truck Parts	176.36
Wells Fargo	Various Dept Supplies	291.17
Wex Bank	Fuel	118.73
Wolverine Door Service	Office Door Repair	161.58
<b>TOTAL</b>		<b>71,073.49</b>

**Forsyth Township  
Additional Bills For Approval  
8/22/19**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Ace	Various Dept Supplies	917.92
Canon Financial	Copier Lease	135.07
Carquest	PW Parts	137.96
College Laundry & Rental	Carpet & Uniform Service	74.50
Compudyne	Computer Equip and Support	187.50
Fraco	Nordeen Park Supplies	869.22
Galls	PD Uniforms	488.85
Lynn Rodgers	PW Reimbursement for Hoops	19.00
Marquette County	Tax Summer Deferment Ad	23.01
Menards	PD Refrigerator	548.10
Modeltown	Various Dept Fuel	4,392.12
The Office Planning Group	Copier Contracts	148.97
US Postal Service	SC Bulk Mailing/Newsletter	82.35
Yooper Boy Services	Nordeen Park Tree Service	500.00
		<b>8,524.57</b>
<b>Original Bill Listing</b>		<b>71,073.49</b>
<b>Total Accounts Payable</b>		<b>79,598.06</b>

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 79844 - 80039

Voucher Numbers for Tax 1889 - 1894

**ACTION ITEMS:**

**Ordinance to Repeal Housing Commission Ordinance 1-72 (8-2019) (10a.):** Motion by Adams, supported by Boogren, to approve the Ordinance to Repeal the Housing Commission Ordinance. Roll call: Trustee Armatti – absent, Treasurer Roberts – yes, Supervisor Boogren – yes, Trustee Adams – yes, Clerk Borrett – yes. Motion carried.

**Ordinance to Repeal Adopt the Michigan Electrical Code and Enforcement Ordinance 5-77 (2-2019) (10b.):** Motion by Adams, supported by Roberts, to repeal of the Michigan Electrical Code and Enforcement Ordinance 5-77. Roll call: Trustee Adams - yes, Supervisor Boogren – yes, Trustee Armatti – absent, Clerk Borrett – yes, Treasurer Roberts – yes. Motion carried.

**FOIA Policy Updates (10c.):** Motion by Boogren, supported by Borrett, to approve the amendments to the Freedom of Information Act Policy, as presented. Motion carried.

**Fee Schedule Updates (10d.):** Motion by Borrett, supported by Boogren, to approve the amendments to the Fee Schedule, as presented. Supervisor Boogren explained the updates. Trustee Adams asked that the campground fees be reviewed. Supervisor Boogren would like the Parks & Recreation Committee, along with the campground host, to review the rates for next year. Motion carried.

**Military Member of the Board Policy (10e.):** Motion by Borrett, supported by Adams, to approve the Military Member of the Board Policy, as presented. Motion carried.

**Military Member of the Board  
Policy**

It is the policy of Forsyth Township to accommodate members of the Military to serve on the Forsyth Township Board.

Should a Board Member of the Military be absent from the area, for military purposes, during a Forsyth Township Board Meeting. That member will be furnished the opportunity to transmit their attendance at the Board Meeting through mobile phone or computer transmission, whichever is more convenient for that Military Member.

Should the Board Member of the Military be absent from a Board Meeting, for Military purposes, a notice will be published on the Forsyth Township Bulletin Board and the official Forsyth Township Website. Instructions will be posted on the best way to contact that member sufficiently in advance of a meeting.

**WC – 211 N. Pine St. (10f.) & WC – 214 N. Elm St. (10g.):** Motion by Boogren, supported by Adams, to accept the recommendations on both of the properties as provided by the Water Committee. Clerk Borrett questioned a bill earlier in the year for the Baptist Church. She thought a similar situation had occurred. The Water Committee will review the letter. Motion carried.

**PD – Live Scan Annual Service Costs (10h.):** Motion by Roberts, supported by Borrett, to approve the incurred yearly Service & Maintenance Fee of \$3,495.00 after 2 years and additional monthly token fee of \$40.00, to install the Live Scan, which was approved in a grant from the State of Michigan. Discussion ensued. Trustee Adams was concerned about construction dust. Supervisor Boogren will notify the Board of the set up plan. Motion carried.

**Outdoor Assembly Application (10i.):** Motion by Boogren, supported by Roberts, to approve issuing the Outdoor Assembly License for this event, as outlined in the Outdoor Assembly Application. Discussion ensued. Supervisor Boogren explained it is a new Ordinance, therefore the timeline may be excused. The Police Department has been questioned. They stated this is a long establish event, which they have never had a problem with. Motion carried.

**Hire Firefighter (10j.):** Motion by Boogren, supported by Borrett, to approve hiring Tori Lauren as a Forsyth Township Fire Fighter. Motion carried.

**Octoberfest Fundraiser (10k.):** Motion by Roberts, supported by Boogren, to approve the Fire Department proceeding with a fundraising event for October, to be held at the Forsyth Township Emergency Services Building. Discussion ensued. Supervisor Boogren stated no date has been selected and he believes it will be outside the building. He also stated the fundraising will be used for fireworks. Treasurer Roberts was concerned about Emergency Vehicles being called out. Motion amended by Roberts, support amended by Boogren, to approve the Fire Department proceeding with a fundraising event for October, to be held at the Forsyth Township Emergency Services Building, contingent on a Board approved emergency and safety plan, with a date. Motion carried.

**Purchase Gloves and Helmets for Fire Department (10l.):** Motion by Roberts, supported by Borrett, to approve the Fire Department purchasing gloves and helmets, totaling \$1,300.00. Motion carried.

**DISCUSSION ITEMS:**

**Curfew for Minors Ordinance (11a.):** Supervisor Boogren explained the current Ordinance. It was the consensus of the Board to keep the Ordinance as published. Signatures cannot be located. **Motion by Adams, supported by Boogren, to re-adopt the Ordinance, for signature purposes. Roll call: Treasurer Roberts – yes, Supervisor Boogren – yes, Trustee Adams – yes, Clerk Borrett – yes, Trustee Armatti – absent. Motion carried.**

**OLD BUSINESS:**

**Little Lake Ballfield (12a.):** Supervisor Boogren stated the lease has been located. As the ballfield was used for practice by some of the teams playing in the Alumni Softball Tournament, it was the consensus of the Board to keep the ballfield usable. The lights will not be in service, but the field will be maintained. Trustee Adams commented on a restroom.

**CORRESPONDENCE:** None

**Public Comment:** George Sibley commented on a public address system, podium and Alumni Softball Tournament.

**Board Comment:** None

**Adjournment:** Supervisor Boogren adjourned the meeting at 7:08 p.m.

Respectfully submitted,

Stacy Filizetti  
Board Secretary

Michelle Borrett  
Forsyth Township Clerk