

**Forsyth Township Board
Regular Meeting
Gwinn Community Center
January 24, 2019**

Supervisor Boogren called the meeting to order at 6:30 p.m.

Board Members Present: Supervisor Boogren, Clerk Borrett, Treasurer Roberts, Trustee Adams and Trustee Armatti

Board Members Absent: None

Also Present: Attorney Ted Greeley, a number of township employees and concerned citizens.

Approval of Minutes: Motion by Roberts, supported by Adams, to approve the Minutes from the December 27, 2018 Regular Board Meeting and January 3, 2019 Special Board Meeting, as presented. Motion carried.

Agenda: Motion by Borrett, supported by Armatti, to approve the agenda as presented. Motion carried.

Public Comment: None

Department Reports: The following reports were placed on file: EMS, Senior Citizens Director, Fire, Library, Police, Public Works, and General Operating Financial. Trustee Adams asked Superintendent of Public Works Jancsi if he had a date for the Clock repairs. Superintendent Jancsi stated he has been in contact with Essence of Time and is anticipating for the repairs to start in the spring.

Attorney's Report: Attorney Greely stated that perhaps a Mass Gathering Ordinance may be helpful for the unauthorized events that happen in the Township. The Board conceded to Legal Council drafting an Ordinance.

Approval of Bills & Vouchers: Motion by Roberts, supported by Boogren, to approve the bills and vouchers, totaling \$56,480.03, as presented. Motion carried.

**Forsyth Township
Bills For Approval
1/24/19**

Vendor	Description	Amount
Airgas	PW/FD Cylinder Rental and Gases	487.34
Auto Value	Parts for Various Depts	1,035.92
American Welding	EMS Oxygen	97.40
Bay Pointe Inn	A/Z Hotel for Training	387.00
Carquest	EMS Parts	71.99
City of Marquette	Water Bacteriological Analysis	100.00

Code Electrical	CH LED Lighting	7,610.00
College Laundry	Various Dept Carpet/Uniform Svc	469.81
Compudyne	Computer Support for Various Depts	862.61
Drug Screen Plus	Drug Screening	32.00
Elcom	EMS Batteries	200.00
Embroidery Wear House	EMS Uniforms	182.04
Emergency Medical Products	EMS Medical Supplies	2,431.68
Fahey Schultz Burzych Rhodes PLC	Attorney Fees	8,561.50
Fox Negaunee	PW Parts	156.60
Galls	EMS/PD Uniforms & Equipment	591.34
Gordon Food Service	CH Cookie Party	30.71
GreatAmerica Financial	Server Lease	562.43
Joe & Son's Service	PD Tire Repair	25.00
Lake Superior Community Partnership	Dues	275.00
Lynn Rodgers	EMS Reimbursement for Bedding	76.70
Menards	Supplies for Various Depts	786.34
Northland Lawn Sport & Equip	PW Parts	78.60
Nye Uniform	PD Uniforms	669.00
Physio Control	EMS Supplies	532.00
Pride Printing	PD Letterhead	264.90
Quill	Supplies for Various Depts	273.95
Rampart EMS/DLP	EMS Billing	7,239.00
Range Telecommunications	Miss Dig	64.13
RMS	PW Parts	15.90
Shell Fleet	Various Dept Fuel	292.94
Snyder	Various Dept Supplies	285.45
The Mining Journal	Publishing	647.90
The Office Planning Group	Copiers	275.91
The Stitch Witch	PD Uniform Alterations	81.00
TransUnion	PD Background Checks	50.00
UPEA	Engineering Services	81.00
UP Health System	EMS Medical Supplies	893.76
UP Office	SC Copier	98.00
US Postal Service	PD Box Renewal/ W/S Permit	264.00
Waste Oil Doctor	PW Heater Part	27.00
Wells Fargo	PD Shredder and Supplies	784.32
	TOTAL	37,952.17

**Forsyth Township
Additional Bills For Approval
1/24/19**

Vendor	Description	Amount
Ace Hardware	Various Dept Supplies	1,804.40
Auto Value	Various Dept Parts	(529.26)
Canon	Copier Lease	135.07
Casselman & Henderson	Attorney Fees	792.00
College Laundry	Various Dept Carpet & Uniform Service	74.50
Compudyne	Computer Support Various Dept	262.50
Gwinn Furniture Mall	FD Matts	398.00
Holiday Cleaners	PD Dry Cleaning	20.26
LoyalTees	PD Uniforms & DARE	473.33
Modeltown Express	Fuel Various Dept	2,423.34
Nye	PD Uniforms	349.26
Pickles Sewer Service	PD Sewer Repair	225.00
Pomps	PW Mower Parts	89.16
PTS	Pay Phone	50.00
Quill	Various Dept Office Supplies	369.23
State of Michigan	Plate, Groundwater Fee,	1,513.00
UPSET	Contribution	10,000.00
US Postal Service	SC Newsletter Postage	78.07
		18,527.86
	Original Bill Listing	37,952.17
	Total Accounts Payable	56,480.03

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 78397-78578

Voucher Numbers for Tax 1852-1862

ACTION ITEMS:

Chief of Police Contract (10a.): Motion by Boogren, supported by Adams, to approve the Police Chief Contract, as presented. Motion carried.

Superintendent of Public Works Contract (10b.): Motion by Adams, supported by Armatti, to approve the Superintendent of Public Works Contract. Motion carried.

Budget Adjustments (10c.): Motion by Borrett, supported by Roberts, to approve the Budget Adjustments, as presented. Motion carried.

**FORSYTH TOWNSHIP
BUDGET ADJUSTMENTS
24-Jan-19**

GENERAL FUND Department	Department #	Original/Amended	New	Difference
Revenue		2,767,225	2,727,135	(40,090)
Expense				
Treasurer	253	17,300	17,800	500
Elections	262	11,360	12,360	1,000
Attorney	266	26,800	46,000	19,200
Cemetery	276	32,850	28,550	(4,300)
Professional/Special Functions	299	49,700	44,700	(5,000)
Public Works	441	157,300	182,940	25,640
Road Work	446	220,650	220,875	225
Transfer Station	528	46,120	62,120	16,000
Ambulance	651	133,000	161,250	28,250
Misc. Office	895	23,000	26,000	3,000
Capital Outlay	900	188,000	115,000	(73,000)
			Total	11,515
Beginning Fund Balance	1,649,438	4/1/18		
Estimated Revenues:	2,727,135			
Estimated Expenses:	(2,979,615)			
Estimated Ending Fund Balance:	1,396,958	3/31/19		

Police	Original/Amended	New	Difference
Revenue	1,098,500	1,099,150	650
Expenses	1,104,400	1,104,400	0
Beginning Fund Balance	266,841	4/1/18	
Estimated Revenues:	1,099,150		
Estimated Expenses:	(1,104,400)		
Estimated Ending Fund Balance:	261,591	3/31/19	

Ambulance Equipment	Original/Amended	New	Difference

Revenue	93,300	91,700	(1,600)
Expenses	50,400	65,400	15,000
Beginning Fund Balance	319,913	4/1/18	
Estimated Revenues:	91,700		
Estimated Expenses:	(65,400)		
Estimated Ending Fund Balance:	346,213	3/31/19	

Clubhouse/Recreation			
	Original/Amended	New	Difference
Revenue	389,000	385,440	(3,560)
Expenses	448,900	405,100	(43,800)
Beginning Fund Balance	624,763	4/1/18	
Estimated Revenues:	385,440		
Estimated Expenses:	(405,100)		
Estimated Ending Fund Balance:	605,103	3/31/19	

Revolving			
	Original/Amended	New	Difference
Revenue	73,000	75,000	2,000
Expenses	220,000	220,050	50
Beginning Fund Balance	1,155,695	4/1/18	
Estimated Revenues:	75,000		
Estimated Expenses:	(220,050)		
Estimated Ending Fund Balance:	1,010,645	3/31/19	

Library			
	Original/Amended	New	Difference
Revenue	180,325	181,795	1,470
Expenses	169,660	181,660	12,000
Beginning Fund Balance	143,901	4/1/18	
Estimated Revenues:	181,795		
Estimated Expenses:	(181,660)		
Estimated Ending Fund Balance:	144,036	3/31/19	

Sewer			
	Original/Amended	New	Difference

Revenue	372,000	383,300	11,300
Expenses	347,235	360,850	13,615
Beginning Net Position:	1,390,524	4/1/18	
Estimated Revenues:	383,300		
Estimated Expenses:	(360,850)		
Estimated Ending Net Position:	1,412,974	3/31/19	

Water			
	Original/Amended	New	Difference
Revenue	645,000	663,200	18,200
Expenses	523,215	521,760	(1,455)
Beginning Net Position:	2,265,148	4/1/18	
Estimated Revenues:	663,200		
Estimated Expenses:	(521,760)		
Estimated Ending Net Position:	2,406,588	3/31/19	

Roads			
	Original/Amended	New	Difference
Revenue	0	279,800	279,800
Expenses	0	100	100
Beginning Fund Balance	0	4/1/18	
Estimated Revenues:	279,800		
Estimated Expenses:	(100)		
Estimated Ending Fund Balance:	279,700	3/31/19	

Fire Fees Ordinance and Notice of Publication (10d.): Motion by Borrett, supported by Armatti, to approve the Fire Fees Ordinance and Notice of Publication, as presented. Roll call: Treasurer Roberts – yes, Trustee Armatti – yes, Clerk Borrett – yes, Supervisor Boogren – yes, Trustee Adams – yes. Motion carried.

Fire Fees Resolution (10e.): Motion by Boogren, supported by Adams, to approve the Resolution Setting Fees for the Fire Fees Ordinance, as presented. Roll call: Clerk Borrett – yes, Treasurer Roberts – yes, Trustee Adams – yes, Supervisor Boogren – yes, Trustee Armatti – yes. Motion carried.

Semco Just Compensation (10f.): Motion by Roberts, supported by Borrett, to approve the Semco Estimate for Just Compensation, as presented. Supervisor Boogren explained Semco had initially come in with a lower rate, but that he and Assessor Stachewicz worked out a value using the land value

analysis guide. Semco honored the value. Roll call: Treasurer Roberts – yes, Trustee Armatti – yes, Clerk Borrett – yes, Supervisor Boogren – yes, Trustee Adams – yes. Motion carried.

Semco Valve Easement (10g.): Motion by Adams, supported by Boogren, to approve the Semco Valve Easement, as presented. Roll call: Supervisor Boogren – yes, Trustee Armatti – yes, Clerk Borrett – yes, Trustee Adams – yes, Treasurer Roberts – yes. Motion carried.

EMS Building Entry Way (10h.): Motion by Adams, supported by Roberts, to approve updating the Emergency Services Building hallway for \$2,500. Motion carried.

FD – Purchase Pagers (10i.): Motion by Boogren, supported by Adams, to approve purchasing 6 pagers for the Fire Department, not to exceed \$3,000. Motion carried.

FD - Fireworks (10j.): Motion by Adams, supported by Borrett, to approve the Fire Department soliciting donations for the 4th of July Fireworks. Supervisor Boogren stated Fire Chief Stansky had approached him with the suggestion of sending 2 Firefighters to training next year, if this is successful. If funds are acquired, two trained Champion Firefighters will ignite the fireworks for this year. Discussion ensued. Supervisor Boogren also stated the current Fireworks Ordinance will be enforced. Motion carried.

Emergency Services Building LED Lighting Quote (10k.): Motion by Boogren, supported by Armatti, to approve the Emergency Services Building LED Lighting quote, as presented. Motion carried.

Sawyer Fire Hall LED Lighting Quote (10l.): Motion by Adams, supported by Borrett, to approve the KI Sawyer Fire Hall LED Lighting quote, as presented. Motion carried.

Forestry Plan (10m.): Motion by Borrett, supported by Armatti, to approve the Forest Stewardship Plan, as presented. Motion carried.

DISCUSSION ITEMS:

Parking Ordinance Review (11a.): Supervisor Boogren commented on the age of the current Ordinance. Chief FitzGerald will review and make suggestions for an updated Ordinance.

OLD BUSINESS: None

CORRESPONDENCE: Supervisor Boogren stated he wrote a letter to our State Representatives regarding the effects of new EMS legislation on rural communities.

Public Comment: Three residents commented on the condemned property on County Road 456. Attorney Greely will advise the Board in a letter, options to take regarding the condemned property. Pat Anderegg commented on the Animal Control Ordinance Repeal, DNR Grant, Ice Race Track, Ice Skating Rink, Planning Commission processes and KI Sawyer Community Center.

Board Comment: Supervisor Boogren stated the community had lost a great citizen. Gordon Rice had 30 years teaching, 22 years Forsyth Township Firefighter, 3 times Forsyth Township Firefighter of the

Year, 20 years member of the Forsyth Singers, 10+ years on the Election Commission, 30 years as a representative to the Michigan DNR Firefighters and a member of the Library Board.

Adjournment: Supervisor Boogren adjourned the meeting at 7:07 p.m.

Respectfully submitted,

Stacy Filizetti
Board Secretary

Michelle Borrett
Forsyth Township Clerk