

**Forsyth Township Board
Regular Meeting
Gwinn Community Center
November 29, 2018**

Supervisor Boogren called the meeting to order at 6:30 p.m.

Board Members Present: Supervisor Boogren, Clerk Borrett, Treasurer Roberts, Trustee Adams and Trustee Armatti

Board Members Absent: None

Also Present: Attorney Ted Greeley, a number of township employees and concerned citizens.

Approval of Minutes: Motion by Adams, supported by Roberts, to approve the Minutes from the October 25, 2018 Board Meeting, as presented. Supervisor Boogren abstained from voting, as he was not present at the last meeting. Motion carried.

Agenda: Motion by Roberts, supported by Boogren, to approve the agenda with the addition of 10n. EMS – Purchase Modem and Antenna and 10o. Delinquent Water Shut Off Minimum Amount Policy. Motion carried.

Public Comment: Jack Seder commented on the Boating Ordinance repeal process and a meeting he is holding on December 6th.

Department Reports: The following reports were placed on file: EMS, Assessing/Zoning, Senior Citizens Director, Fire, Library, Police, General Operating Financial and Water Committee.

Attorney’s Report: Attorney Greely stated the Federal Court Case filed by Mr. Bryzek has been dismissed. The Horseshoe Lake property is ongoing. Attorney Greely then went through the progressions that have happened up to this date, along with the options to continue with the process of the unlicensed mobile home park.

Approval of Bills & Vouchers: Motion by Roberts, supported by Armatti, to approve the bills and vouchers, totaling \$334,939.28, as presented. Motion carried.

**Forsyth Township
Bills For Approval
11/29/18**

Vendor	Description	Amount
Airgas	PW/FD Cylinder Rental and Gases	487.34
A. Lindberg & Sons	CH Parking Lot Repair	180.60
Action Shopper	Roads Committee Publishing	195.30
American Planning Assoc	A/Z Subscription Renewal	60.00
Anthony Smith	PD Reimburse Floor Cleaning Supplies	147.19

Auto Value	PW Diagnostic Scanner	3,693.93
American Welding & Gas	EMS Oxygen	143.63
BS & A	A/Z Tax Annual Service Support	1,066.00
Canon Financial	Copier Lease	135.07
Carpet Specialist	SC Flooring	3,677.76
Carquest	PD Parts	72.99
Casselman & Henderson PC	Attorney Fees	750.00
Channing Bete	EMS Training Supplies	76.00
City of Marquette	PW Bacteriological Analysis	100.00
College Laundry	Various Dept Carpet/Uniform Svc	532.45
Compudyne	Computer Support for Various Depts	748.36
Crossroads Minimart	PD Fuel	30.49
Crossroads Truck Repair	FD & Garbage Truck Repairs	8,529.11
Dalco	CH Supplies	109.80
Embroidery Wear House	EMS Uniforms	232.00
Emergency Medical Products	EMS Medical Supplies	420.67
Fahey Schultz Burzych Rhodes PLC	Attorney Fees	5,469.00
Federal Licensing	FD FCC Radio Rule Book	119.00
Feld Fire	FD Nozzle	617.35
Ferrellgas	Transfer Station	26.50
Frobergs Clothing	PW Safety Boots	250.00
Galls	PD Uniforms & Equipment	409.86
GEI Consultants	PD Floor Proposal	4,190.32
GFC Leasing	SC Copier	270.00
Glance This Way	PD Flash Drives	202.00
Gordon Food	CH Food	61.93
Holiday Cleaners	PD Dry Cleaning	24.96
Jerry's Small Engine Repair	PW Walker Repair	129.06
Marquette County Road Comm.	Repaving	220,000.00
Michigan State Fireman's Assoc.	FD Membership Renewal	75.00
Midway Rentals	PW Hose	124.41
MML	Work Comp Audit	11,006.00
Motion Picture Licensing Corp	CH License Renewal	244.80
NMU	PD Training	200.00
PTS	Pay Phone	50.00
Pomps Tire	PW Tires	1,027.34
Pride Printing	Transfer Station Slip	297.00
Quill	Supplies for Various Depts	540.26
Randy Heidtman	SC Plowing	50.00
Range Telecommunications	EMS Radios	36,031.98

Range Telecommunications	Miss Dig	9.20
Rick Heric	SC Cabinet Repair/Paint Supplies	220.00
SCI	PD A/Z Office Annual Cleaning	1,485.00
State of Michigan	EMS Radio Activation/Boiler Inspections	4,660.00
Subway	Election Lunch	159.96
Superior Lock	PD Entry System Repair	239.00
The Mining Journal	Publishing	667.10
The Office Planning Group	Copier	223.91
TransUnion	PD Background Checks	25.00
UP Fabricating	PW Metal	1,231.00
UPEA	Engineering	2,107.52
US Postal Service	SC Stamps	50.00
Wells Fargo	Supplies for Various Depts	1,107.00
White Water Assoc.	Water Analysis	372.00
Wolverine Door Service	PW Transmitters	156.00
	TOTAL	315,518.15

**Forsyth Township
Additional Bills For Approval
11/29/18**

Vendor	Description	Amount
A Lindberg & Sons	Sewer Drain field	160.95
Auto Value	Parts for Various Dept	3,065.19
Ace Hardware	Various Dept Supplies	716.22
College Laundry	Various Dept Carpet & Uniform Service	39.25
Compudyne	Computer Support	37.50
Dalco	CH Supplies	52.26
GBS	Election Programming	960.00
Menards	Various Dept Supplies	591.77
Mike's Auto	PD Car Repair	2,294.21
Modeltown Express	Various Dept Fuel	3,953.34
Pomasl	FD Boots & Gloves	2,266.89
Purchase Power	Postage	520.99
Quill	Various Dept Office Supplies	121.31
Roger Hiironen	SC Plowing	60.00
Swick Plumbing	Office Boiler	3,000.00
UP Health System	EMS Training Supplies	15.00
US Postal Service	SC Newsletter Postage	78.25

Wells Fargo PW Garbage Truck Part 1,488.00

	19,421.13
Original Bill Listing	315,518.15
Total Accounts Payable	334,939.28

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 77967-78162
 Voucher Numbers for Tax 1832-1833

ACTION ITEMS:

Gwinn Community Center Carpet (10a.): Motion by Adams, supported by Boogren, to approve the quote from Carpet Specialist for \$3,944.40 to replace the carpet covering the old pool in the Clubhouse Basement. Supervisor Boogren recommended soliciting bids from local businesses. Motion carried.

Health Care Resolution (10b.): Motion by Roberts, supported by Adams, to approve the Option-Exemption Health Care Resolution, as presented. Roll call: Treasurer Roberts – yes, Supervisor Boogren – yes, Trustee Armatti – yes, Trustee Adams – yes, Clerk Borrett – yes. Motion carried.

Regularly Scheduled Meeting Dates (10c.): Motion by Boogren, supported by Adams, to approve the Notice of Schedule of Regular Board Meetings, as presented. Roll call: Treasurer Roberts – yes, Supervisor Boogren – yes, Trustee Armatti – yes, Trustee Adams – yes, Clerk Borrett – yes. Motion carried.

MERS Recommendation (10d.): Motion by Adams, supported by Armatti, to approve making a one-time additional payment of \$200,000 to MERS and the budget adjustments, as presented. Motion carried.

GENERAL FUND				
Department	Department #	Original/Amended	New	Difference
Revenue		2,767,225	2,767,225	0
Expense				
Assessing/Zoning	209	188,900	198,900	10,000
Office	260	90,850	98,650	7,800
Buildings & Grounds	265	148,400	157,300	8,900
Public Works	441	142,350	157,300	14,950
Senior Center	672	204,400	214,400	10,000
Transfers Out	965	760,000	881,600	121,600
			Total	173,250
Beginning Fund Balance	1,649,438	4/1/18		
Estimated Revenues:	2,767,225			
Estimated Expenses:	(2,968,100)			

Estimated Ending Fund Balance:	1,448,563	3/31/19
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Police Fund			
	Original/Amended	New	Difference
Revenue	1,032,900	1,098,500	65,600
Expenses	1,038,800	1,104,400	65,600
Beginning Fund Balance	266,841	4/1/18	
Estimated Revenues:	1,098,500		
Estimated Expenses:	(1,104,400)		
Estimated Ending Fund Balance:	260,941	3/31/19	

Clubhouse/Recreation Fund			
	Original/Amended	New	Difference
Revenue	389,000	389,000	0
Expenses	422,700	448,900	26,200
Beginning Fund Balance	624,763	4/1/18	
Estimated Revenues:	389,000		
Estimated Expenses:	(448,900)		
Estimated Ending Fund Balance:	564,863	3/31/19	

Sewer Fund			
	Original/Amended	New	Difference
Revenue	346,000	372,000	26,000
Expenses	321,235	347,235	26,000
Beginning Net Position	1,390,524	4/1/18	
Estimated Revenues:	372,000		
Estimated Expenses:	(347,235)		
Estimated Ending Net Position:	1,415,289	3/31/19	

Water Fund			
	Original/Amended	New	Difference
Revenue	615,000	645,000	30,000

Expenses	493,215	523,215	30,000
Beginning Net Position	319,913	4/1/18	
Estimated Revenues:	645,000		
Estimated Expenses:	(523,215)		
Estimated Ending Net Position:	441,698	3/31/19	

Michigan Required Reports (10e.): Motion by Boogren, supported by Roberts, to approve the required CVTRS reports, as presented. Motion carried.

Office Cleanings (10f.): Motion by Borrett, supported by Boogren, to approve hiring SCI to clean the Clerk's Office, Assessing/Zoning Office and Police Department, weekly or biweekly. Discussion ensued. Motion rescinded by Borrett, support rescinded by Boogren. Public Works will be cleaning the offices on a schedule to be provided by Superintendent of Public Works Jancsi to Clerk Borrett.

EMS - Pagers (10g.): Motion by Adams, supported by Roberts, to approve EMS purchasing 5 pagers for \$400.00 each. Treasurer Roberts stated it was in anticipation of additional EMTs. Motion carried.

EMS Committee – Training Costs (10h.): Motion by Boogren, supported by Borrett, to approve EMS training costs, up to \$10,000, as presented. Motion carried.

To pay up to \$10,000 for training for five new EMTs and three Advanced. Luke Aho will be replacing Jeremy Vick in the specialist course. All will still be required to sign the approved contract.

EMS Committee – Critical Care Hours Pay Extension (10i.): Motion by Borrett, supported by Armatti, to approve extended Critical Care Hours, as presented. Motion carried.

Extend critical care hours to Saturday and Sunday for twelve hours paying Advanced/Specialist EMS \$12.00 per hour for on-call pay through May 31, 2019.

UPSET Request (10j.): Motion by Adams, supported by Borrett, to approve providing UPSET \$10,000 for continuing law enforcement support. Motion carried.

Nordeen Water/Sewer Request (10k.): Motion by Adams, supported by Borrett, to approve taking no action, as suggested by the Water Committee. Discussion ensued. Supervisor Boogren explained the situation of the individual involved, along with his abstaining from voting, as this is his relative. Motion failed 1-3.

Motion by Borrett, supported by Armatti, to approve the reduction of the Nordeen Water and Sewer bill to an average of 3 months or \$65.00, whichever is higher. Motion carried 3-0, with Trustee Adams and Supervisor Boogren abstaining from the vote.

Peterson Water Request (10l.): Motion by Roberts, supported by Boogren, to approve the Water Committee suggestion of taking no action. Discussion ensued. No attempt at payment has been made in quite some time. Motion carried.

Open Burning Ordinance (10m.): Motion by Borrett, supported by Armatti, to approve the Open Burning Ordinance and Notice of Adoption, as presented. (See Ordinance 5-2018.) Roll call: Trustee Adams – yes, Supervisor Boogren – yes, Trustee Armatti – yes, Clerk Borrett – yes, Treasurer Roberts – yes. Motion carried.

EMS – Purchase Modem and Antenna (10n.): Motion by Roberts, supported by Adams, to approve EMS purchasing a modem and antenna totaling \$1,300.00. Motion carried.

Delinquent Water Shut Off Minimum Amount Policy (10o.): Motion by Boogren, supported by Armatti, to approve the Delinquent Water Shut-Off Policy, as presented. Trustee Adams explained the policy. Motion carried.

Water not be shut off due to delinquency unless the bill is greater than \$45.00.

DISCUSSION ITEMS:

Northern Restoration Proposal (11a.): Motion by Adams, supported by Boogren, to approve the Northern Restoration bid for Alternate #2 only. Discussion ensued, which included restoration of the entire building. Perhaps an engineering proposal should be considered. Motion rescinded by Adams, support rescinded by Boogren. Supervisor Boogren, Superintendent of Public Works Jancsi and Trustee Adams will meet to formulate a strategy for proceeding with this project.

Clock Tower Maintenance (11b.): Trustee Adams asked for an update on the Clock repair in the Clock Tower. Superintendent Jancsi stated he and Mr. Stille have been in contact with Essence of Time, but will get back with them to get a more tangible date.

Marijuana Facilities (11c.): Supervisor Boogren gave a brief summary of the law just recently passed. Attorney Greely clarified that this is for the recreational, not medical, marijuana.

Motion by Adams, supported by Boogren, to adopt Ordinance 6-2018 Prohibiting Marihuana Establishments within Forsyth Township and the Notice of Adoption, as presented. Discussion ensued. Supervisor Boogren and Attorney Greely clarified it is to prevent the sale of recreational marijuana in Forsyth Township. The Board may choose to revisit this topic at a later date. Roll call: Supervisor Boogren – yes, Clerk Borrett – yes, Treasurer Roberts - yes, Trustee Adams – yes, Trustee Armatti – yes. Motion carried.

Fire Charge Ordinance Review (11d.): Supervisor Boogren reminded everyone this is a review of our Ordinances. Trustee Adams pointed out a situation when this Ordinance was questioned. Bookkeeper Rodgers noted there was a time when the prior Attorney could not collect, nor could it be billed. Our Attorneys will review and present any changes needed.

OLD BUSINESS: None

CORRESPONDENCE: None

Public Comment: None

Board Comment: Trustee Adams wished everyone a Merry Christmas. Supervisor Boogren, with the support of the Board, would like to draft a letter to the Gwinn Modeltowners Football Team and Coach Dion Brown, for making the play-offs and to Tucker Taylor and Eddie Chapman to congratulate them for being named All State Football Players. Discussion ensued over the Water Committee and decisions made. Supervisor Boogren also stated Police Chief Interviews will be happening. The Board thanked Chief Warchock for his service. Chief Warchock thanked the Board and the Residents for their support.

Adjournment: Supervisor Boogren adjourned the meeting at 8:34 p.m.

Respectfully submitted,

Stacy Filizetti
Board Secretary

Michelle Borrett
Forsyth Township Clerk