

**Forsyth Township Board
Regular Meeting
Gwinn Community Center
October 25, 2018**

Clerk Borrett called the meeting to order at 6:30 p.m.

Board Members Present: Clerk Borrett, Treasurer Roberts, Trustee Adams and Trustee Armatti

Board Members Absent: Supervisor Boogren

Also Present: Attorney Ted Greeley, GEI Representative Sean Beckman, a number of township employees and concerned citizens.

Approval of Minutes: Motion by Roberts, supported by Adams, to approve the Minutes from the September 27th Board Meeting, as presented. Motion carried.

Agenda: Motion by Borrett, supported by Roberts, to approve the agenda with the addition of 10p. Approve Diagnostic Tool and 13a. MI Internet Company Proposal. Attorney Greeley asked if he could add ongoing litigation to Federal Court case, to the Closed Session Legal Opinion. The Board concurred. Motion carried.

Public Comment: Pat Anderegg commented on the snowmobile race track, road millage, marijuana law and drug testing.

Department Reports: The following reports were placed on file: EMS, Assessing/Zoning, Senior Citizens Director, Fire, Library, Police, Public Works, General Operating Financial and Water Committee. Clerk Borrett correct the Senior Director's Report, stating Mary Connors had volunteered over 4,000 hours to earn the Presidential Volunteer Award.

Attorney's Report: Attorney Greeley stated the Federal Court Case is ongoing. He would like to discuss the response, that is due tomorrow, and strategy in closed session. The Horseshoe Lake Property is ongoing. He would like to also discuss the drafted legal opinion in closed session.

Approval of Bills & Vouchers: Motion by Roberts, supported by Adams, to approve the bills and vouchers, totaling \$40,750.98, as presented. Motion carried.

**Forsyth Township
Bills For Approval
10/25/18**

Vendor	Description	Amount
Airgas	PW/FD Cylinder Rental and Gases	471.45
A Jacobson Landscaping	FD Yard Repair	1,225.00
American Welding & Gas	EMS Cylinder Rental & Gases	114.65

Apex Software	A/Z Software Maintenance	470.00
Auto Value	Parts for Various Depts	1,120.47
Casselman & Henderson PC	Attorney Fees	1,086.00
College Laundry	Various Dept Carpet/Uniform Svc	429.61
Compudyne	Computer Support for Various Depts	669.86
Creative Product Sourcing	PD Dare Supplies	237.41
Dalco	Supplies for Various Depts	109.80
DLP Marquette Physician	PD Physicals	759.70
Drug Screen Plus	PW Drug Screening	32.00
Emergency Medical Products	EMS Medical Supplies	182.54
Etna Supply	PW Parts	2,407.34
Fahey Schultz Burzych Rhodes PLC	Attorney Fees	8,539.50
Galls	PD Uniforms & Equipment	237.23
Gordon Food	KISCC Food	156.68
Great Lakes Testing	FD Ladder Testing	315.00
Jet-Black	PW Basket Ball Court Maintenance	1,260.00
Kobas Electric	CH Youth Room Wiring	1,243.13
LoyalTees	PD Uniforms and DARE Supplies	115.91
Marquette City	Water Bacteriological Analysis	80.00
Marquette Embroidery	PD Uniform Repairs	172.21
Menards	Supplies for Various Depts	682.50
Midway Rentals	Emergency Services Bldg Crane	600.00
MMTA	Treasurer Dues	100.00
Modeltown Express	Various Dept Fuel	3,619.53
MSU ANR Event Services	A/Z Training	750.00
North Country Septic	Portable Restroom Banshee Park	100.00
Nye Uniform	PD Uniforms	436.01
O'Donnell Batteries	FD Battery	140.15
Planning & Zoning News	A/Z News Renewal	185.00
Pride Printing	Envelopes	235.00
Psybus	PD Evaluation	585.00
Quayle Comm.	FD Truck Repair	339.00
Quill	Supplies for Various Depts	955.78
Range Telecommunications	Miss Dig	59.91
Remy Battery	PW Batteries	98.27
State of Michigan	Boiler Inspections Campground Renewal	740.00
The Mining Journal	Publishing	519.00
The Office Planning Group	Copier	324.33
UPEA	Engineering	397.00
UP Office	SC Box Renewal	50.00

TOTAL

32,351.97

**Forsyth Township
Additional Bills For Approval
10/25/18**

Vendor	Description	Amount
A Lindberg & Sons	Sewer Drain Field	77.10
Ace Hardware	Various Dept Supplies	901.82
Canon Financial	Copier Lease	135.07
Cassie Smith	PD Reimbursement Boots	84.99
CMP Distributors	PD Vest	747.00
College Laundry	Various Dept Carpet & Uniform Service	31.25
Compudyne	Computer Support	300.00
Emergency Medical Products	EMS Medical Supplies	392.48
Fred Pryor Seminars	OSHA Training	179.00
Jerry's Small Engine	PW Walker Mower Parts	89.81
Menards	PD Supplies	134.91
Office Depot	PD Office Supplies	116.55
Pride Printing	Road Millage Flyers	308.00
Road Machinery & Supplies	Water Dept Valves	315.78
State of Michigan	EMS Radio Activations	4,500.00
US Postal Service	SC Newsletter Postage	85.25
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		8,399.01
	Original Bill Listing	32,351.97
	Total Accounts Payable	40,750.98

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 77781-77966

Voucher Numbers for Tax 1820-1831

Voucher Numbers for Sewer 1024-1027

ACTION ITEMS:

Hire 3 Laborers from Bargaining Unit (10a.): Motion by Borrett, supported by Armatti, to approve hiring 3 Laborers from within the Bargaining Unit: Rich Fowler, Michelle Dean and Zach Kevern. Motion carried 3-1.

KISSC Greenhouse (10b.): Motion by Adams, supported by Armatti, to approve giving back to the Sault Tribe the Greenhouse from the KI Sawyer Community Center. Motion carried.

PW – Purchase Dump Truck (10c.): Motion by Adams, supported by Armatti, to approve purchasing a dump truck for \$43,920.60, as presented. Motion carried.

Water Committee – Bill Relief Policy (10d.): Motion by Adams, supported by Roberts, to approve the Bill Relief policy. Discussion ensued. Trustee Armatti questioned the policy past last month for water disconnections. Motion carried.

Requests for relief of water bills under 11g. must be in writing and be in receipt of documentation by the Superintendent of Public Works, forgiveness may be granted by the Water Committee.

Water Committee – Erickson Letter (10e.): Motion by Borrett, supported by Armatti, to approve forgiving the C. Erickson water overage, as recommended by the Water Committee. Motion carried.

Water Committee – New Construction Policy (10f.): Motion by Borrett, supported by Roberts, to approve all new construction within 200 feet of existing water lines will be required to hook up to the existing water and sewer lines, as recommended by the Water Committee. Motion carried.

Water Committee – Approval Policy (10g.): Motion by Borrett, supported by Adams, to approve that no adjustments to the water and sewer bills be made without approval of the Water Committee. Discussion ensued. The wording of the original motion was in question. Motion amended by Borrett, support amended by Adams, to approve no adjustments to water and sewer bills may be made without the Water Committee first approving or rejecting the request, subject to the Board having final approval. Discussion continued. Motion amended by Borrett, support amended by Adams, to approve no adjustments to water and sewer bills may be made without a recommendation from the Water Committee, with final approval from the Board. Motion carried.

Clubhouse Lighting Proposal (10h.): Motion by Adams, supported by Armatti, to approve the Clubhouse Lighting proposal from Code Electrical Inc., for \$7610.00. Discussion ensued. Clerk Borrett explained that this was not budgeted, but the roof cannot be completed during this fiscal year, therefore this will fit in the budget. Motion carried.

Local Commission of Aging Board Appointments (10i.): Motion by Adams, supported by Borrett, to approve appointing Gloria LaFave and Chris St. Aubin to the Local Commission of Aging Advisory Board. The Board thanked Judy Courtright and Sandy Quigley for their service. Motion carried.

FD – Purchase Nozzle (10j.): Motion by Roberts, supported by Adams, to approve the Fire Department purchasing a nozzle for \$600.95. Motion carried.

FD – Purchase Gloves (10k.): Motion by Adams, supported by Armatti, to approve the Fire Department purchasing gloves for \$505.65. Motion carried.

EMS – Training and Agreement (10l.): Motion by Adams, supported by Borrett, to approve the EMS training and Training Agreement, as recommended by the EMS Committee. Treasurer Roberts stated

there were approximately 10 attendees, and that grants were available for partial payments. Motion carried.

Ice Track Operations 2018/2019 Season (10m.): Motion by Adams, supported by Armatti, to approve the Forsyth Township Sports Complex proposal, subject to planning and zoning approvals. Discussion ensued. Assessor Stachewicz explain that the parcels involved would have to be rezoned. She went on to explain the process and chain of events that must occur. Motion carried.

Motion by Adams, supported by Armatti, that the Township waive such fees as it may charge locally for the zoning process on the Forsyth Township Sports Complex. Motion carried.

Stumpage Contract (10n.): Motion by Adams, supported by Armatti, to approve the Timber Sale Agreement, as presented. Discussion ensued. The process will begin immediately. Motion carried.

Clubhouse Cabinets (10o.): Motion by Adams, supported by Armatti, to approve the bid from Rick Heric to repair and paint the Clubhouse kitchen cabinets for \$1,620.00, to come from the donation fund. Motion carried.

Approve Diagnostic Tool (10p.): Motion by Adams, supported by Borrett, to approve purchasing a diagnostic tool for \$3,735.53. Motion carried.

DISCUSSION ITEMS:

GEI Assessment – Police Dept (11a.): GEI Representative Sean Beckman summarized the proposal given for the Police Department Building. He then went on to explain the different option offered in the proposal. Trustee Adams favored option 3. Treasurer Roberts would like to further explore the options and budget an option for next year if possible. She favors option 4.

Office and Police Department Cleaning (11b.): Clerk Borrett explained that SCI Cleaning and Maintenance came in and did their deep cleaning of the three offices. All were happy with the service. Public Works will set up for weekly cleanings outside of regular office hours.

OLD BUSINESS: None

CORRESPONDENCE:

MI Internet Company Proposal (13a.): Clerk Borrett summarized an email from MI Internet Company. They would like to place equipment on our water tower. It was the consensus of the Board to not take action at this time.

Public Comment: Josh Underwood commented on MI Internet. Pat Anderegg commented on the Sports Complex. Leslie Watson commented on zoning for the Sports Complex. Trustee Adams responded to Leslie Watson’s comment on the Sports Complex. Josh Underwood commented on the Sports Complex. Judy Marchany commented on standing water. Superintendent of Public Works Eric Jancsi commented on standing water at the Marchany’s house. Assessor Rebecca Stachewicz commented on the property involved with the Sports Complex. Debbie Stack commented on water issues.

Board Comment: Trustee Adams commented on the Clubhouse parking lot.

Closed Session: Legal Opinion: At 7:46, motion by Borrett, supported by Adams, to approve going into closed session to discuss a written legal opinion regarding potential zoning violations at Horseshoe Lake and the Federal Court case. Roll call: Clerk Borrett – yes, Trustee Armatti – yes, Treasurer Roberts – yes, Trustee Adams – yes, Supervisor Boogren – absent. Motion carried.

At 8:33, a motion was made by Trustee Adams, supported by Trustee Armatti, to come out of closed session. Motion carried.

Motion by Clerk Borrett, supported by Trustee Adams, to approve the Motion and Brief for filing, as presented. Motion carried.

Adjournment: Clerk Borrett adjourned the meeting at 8:34 p.m.

Respectfully submitted,

Stacy Filizetti
Board Secretary

Michelle Borrett
Forsyth Township Clerk