

**Forsyth Township Board  
Regular Meeting  
Gwinn Community Center  
March 22, 2018**

Supervisor Boogren called the meeting to order at 6:30 p.m.

**Board Members Present:** Supervisor Boogren, Clerk Borrett, Treasurer Roberts and Trustee Armatti

**Board Members Absent:** Trustee Adams

**Also Present:** Attorney Ted Greeley, UPEA Representatives Carr Baldwin and Ken Dillinger, multiple media representatives, a number of township employees and concerned citizens.

**Budget Public Hearing:** Supervisor Boogren opened the Public Hearing at 6:30 p.m. Bookkeeper Rodgers went over various scheduled repairs, purchases and expenses. Bob St. Aubin commented on the road repairs scheduled. Supervisor Boogren closed the Public Hearing at 6:33 p.m.

**Approval of Minutes:** Motion by Roberts, supported by Armatti, to approve the Minutes for the March 7, 2018 Board Meeting, as presented. Motion carried.

**Agenda:** Motion by Borrett, supported by Boogren, to approve the agenda, deleting: **12a.** Voting Precincts. Motion carried.

**Public Comment:** Pat Anderegg commented on the KI Sawyer Community Center, Water Rates, Shooting Ranges, Cell Tower, the former Attorney, and Ordinance updates. Greg Yelland commented on the Noise Ordinance, Open Burn Ordinance, West Branch Ordinances, and KI Sawyer Community Center expenses. Chuck Truitt commented on the KI Sawyer Community Center. Gwendolyn Murray commented on the KI Sawyer Community Center. Suzanne Rushford commented on the KI Sawyer Community Center. Angela Carter commented on the KI Sawyer Community Center. David Rushford commented on the KI Sawyer Community Center. A resident commented on the KI Sawyer Community Center. Mrs. Hocking commented on the KI Sawyer Community Center. Peggy Noha commented on the KI Sawyer Community Center. Dale Throenle commented on the KI Sawyer Community Center. Christine Hurkman commented on the KI Sawyer Community Center. Bryce Birch commented on Robert's Rules used in the meeting, SOA meetings, and the KI Sawyer Community Center. Christine McPeak commented on the KI Sawyer Community Center. Beth Cassidy, from the Women's Center, commented on the KI Sawyer Community Center.

**Department Reports:** The following reports were placed on file: Ambulance, Assessing/Zoning, Senior Citizens Director, Fire Department, Library, Police Department, Public Works Department, General Operating Financial Report, and KI Sawyer Community Center.

**Attorney's Report:** Attorney Greeley stated the only item he had to discuss was the condemned property which will be discussed later in the meeting.

**Approval of Bills & Vouchers:** Motion by Roberts, supported by Armatti, to approve the bills and vouchers, totaling \$58,119.52, as presented. Motion carried.

**Forsyth Township  
Bills For Approval  
3/22/18**

| <b>Vendor</b>                       | <b>Description</b>                    | <b>Amount</b> |
|-------------------------------------|---------------------------------------|---------------|
| Airgas                              | PW/FD Cylinder Rental and Gases       | 444.57        |
| American Welding & Gas              | EMS Cylinder Rental & Gases           | 106.13        |
| Auto Value                          | Parts for Various Depts               | 1,350.25      |
| Beauchamp's Plumbing & Heating      | KISCC Boiler Repair                   | 489.98        |
| Bergdahl's                          | FD Motor Starter                      | 89.35         |
| Bound Tree                          | EMS Medical Supplies                  | 510.84        |
| Casselman & Henderson PC            | Attorney Fees                         | 918.00        |
| City of Marquette                   | Bacteriological Analysis              | 100.00        |
| College Laundry                     | Carpet and Uniform Service            | 409.29        |
| Compudyne                           | Computer Support for Various Depts    | 2,792.96      |
| Cuppad                              | Membership Dues                       | 1,233.00      |
| Dalco                               | KISCC Cleaning & Maintenance Supplies | 297.95        |
| Emergency Medical Products          | EMS Medical Supplies                  | 963.47        |
| Fahey Schultz Burzych Rhodes PLC    | Attorney Fees                         | 2,811.50      |
| FoxFury Lighting Solutions          | FD Helmet Lights                      | 4,482.68      |
| Galls                               | PD Uniforms & Equipment               | 524.95        |
| Ginop Sales                         | PW Kubota Parts                       | 126.00        |
| Gordon Food Service                 | KISCC Food                            | 344.15        |
| GreatAmerica Financial Svcs         | Server Lease                          | 562.43        |
| Harris                              | Financial Software                    | 9,497.86      |
| Jacklin Steel Supply                | EMS Parts                             | 225.06        |
| Joe & Son's Service                 | PW Kubota Tire repair                 | 23.00         |
| Len Fowler                          | PW Reimbursement CDL Physical/Crafts  | 410.00        |
| Marquette Co. Clerks Assoc          | Membership Dues                       | 20.00         |
| Marquette Co. Fire Fighters Assoc   | FD Membership Dues & Training         | 1,275.00      |
| Marquette Co. Health Dept           | KISCC Temp Food License               | 220.00        |
| Menards                             | Supplies for Various Depts            | 549.32        |
| Michigan Assoc. of Chiefs of Police | PD Membership Renewal                 | 115.00        |
| MI-AWWA                             | Water Dept Training                   | 165.00        |
| Notary Bonding                      | A/Z Notary Renewal                    | 71.95         |
| Office Max                          | FD Computer Printer                   | 279.97        |
| Pacific Telemanagement              | Payphone                              | 50.00         |
| Pitney Bowes                        | Postage Machine Lease                 | 397.92        |
| Pomasl                              | FD Gear                               | 1,141.09      |
| Quill                               | Supplies for Various Depts            | 361.24        |

|                           |                            |                  |
|---------------------------|----------------------------|------------------|
| Randy Heidtman            | SC Plowing                 | 250.00           |
| Range                     | Miss Dig Calls             | 25.00            |
| Roger Hiironen            | SC Plowing                 | 90.00            |
| Shell                     | Fuel for Various Dept      | 5,387.23         |
| Sid Harvey Industries     | CH Boiler Parts            | 63.54            |
| Snyder Drug               | Supplies for Various Depts | 25.02            |
| Superior Lock & Security  | CH Security Repair         | 223.40           |
| The Mining Journal        | Publishing                 | 637.10           |
| The Office Planning Group | Office Copier              | 50.50            |
| The Stitch Witch          | PD Uniform Repair          | 6.00             |
| TransUnion                | PD Background Check        | 25.00            |
| UPEA                      | Engineering Services       | 1,504.74         |
| Upper Great Lakes         | EMS Medical Services       | 50.00            |
| UP Fire Chief's Assoc     | FD Membership Dues         | 50.00            |
| UP Office Equipment       | SC Copier                  | 261.00           |
| UPSET                     | Donation                   | 10,000.00        |
| USA BlueBook              | Water Dept Supplies        | 196.57           |
| Wells Fargo               | Supplies for Various Depts | 636.00           |
| Wex                       | Fuel for Various Dept      | 814.79           |
|                           | <b>TOTAL</b>               | <b>53,655.80</b> |

**Forsyth Township  
Additional Bills For Approval  
3/22/18**

| <b>Vendor</b>              | <b>Description</b>            | <b>Amount</b> |
|----------------------------|-------------------------------|---------------|
| Ace Hardware               | Various Dept Supplies         | 549.11        |
| American Welding & Gas     | EMS Oxygen                    | 87.28         |
| Brian Kjellin              | PD Reimbursement for Training | 510.00        |
| Canon Financial            | Office Copier                 | 135.07        |
| Carquest                   | PD Brakes                     | 251.98        |
| College Laundry & Rentals  | Uniform and Carpet Service    | 110.50        |
| Emergency Medical Products | EMS Medical Supplies          | 347.03        |
| LoyalTees                  | PD Dare Shirts                | 956.83        |
| MCTA                       | Dues and BOR Ad               | 346.84        |
| McCabes Flooring           | Water Damage                  | 1,403.70      |
| Menards                    | Various Dept Supplies         | 624.18        |
| Michael Jakubowski Jr.     | PW Reimburse MDOT Physical    | 160.00        |
| Office Max                 | SC File Cabinet               | 249.99        |

|                   |                              |        |
|-------------------|------------------------------|--------|
| Petty Cash        | Various Dept Supplies        | 135.60 |
| Pomps Tire        | PD Tires                     | 516.40 |
| Quill             | Various Dept Office Supplies | 75.73  |
| Randy Heidtman    | SC Plowing                   | 100.00 |
| Standard Electric | Office Lights                | 31.61  |
| Swales            | PD Rock Barn Heater Repair   | 271.38 |
| The Stitch Witch  | PD Uniforms                  | 50.30  |
| UP Lab Testing    | PW Testing                   | 52.50  |
| US Postal Service | SC Newsletter Postage        | 76.59  |

|                               |                  |
|-------------------------------|------------------|
|                               | <b>7,042.62</b>  |
| <b>Original Bill Listing</b>  | <b>51,076.90</b> |
| <b>Total Accounts Payable</b> | <b>58,119.52</b> |

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 76296-76485  
 Voucher Numbers for Tax 1790-1798  
 Voucher Numbers for Sewer 1025  
 Voucher Numbers for Water 1035

**ACTION ITEMS:**

**Budget Adjustments (11a.):** Motion by Boogren, supported by Roberts, to approve the Budget Adjustments, as presented. Motion carried.

**FORSYTH TOWNSHIP  
 BUDGET ADJUSTMENTS  
 22-Mar-18**

| <b>GENERAL FUND</b>   |                     |                         |            |                   |
|-----------------------|---------------------|-------------------------|------------|-------------------|
| <b>Department</b>     | <b>Department #</b> | <b>Original/Amended</b> | <b>New</b> | <b>Difference</b> |
| <b>Revenue</b>        |                     | 2,444,130               | 2,550,695  | 106,565           |
| <b>Expense</b>        |                     |                         |            |                   |
| Supervisor            | 171                 | 28,800                  | 28,300     | (500)             |
| Audit                 | 202                 | 4,000                   | 3,750      | (250)             |
| Treasurer             | 253                 | 18,000                  | 18,870     | 870               |
| Elections             | 262                 | 11,380                  | 10,380     | (1,000)           |
| Buildings & Grounds   | 265                 | 96,250                  | 108,400    | 12,150            |
| Attorney              | 266                 | 12,000                  | 24,000     | 12,000            |
| Cemetery              | 276                 | 25,500                  | 28,200     | 2,700             |
| Professional/Training | 299                 | 45,700                  | 41,200     | (4,500)           |
| Blight Committee      | 421                 | 12,065                  | 9,365      | (2,700)           |

|                             |             |         |              |          |
|-----------------------------|-------------|---------|--------------|----------|
| Public Works                | 441         | 159,000 | 141,000      | (18,000) |
| Sanitary Landfill           | 526         | 1,000   | 0            | (1,000)  |
| Transfer Station            | 528         | 45,620  | 50,800       | 5,180    |
| Ambulance                   | 651         | 138,600 | 141,100      | 2,500    |
| Senior Center               | 672         | 192,200 | 195,200      | 3,000    |
| Planning & Zoning           | 721         | 6,230   | 3,730        | (2,500)  |
| Contingency                 | 890         | 20,000  | 0            | (20,000) |
| Misc Office/Computer        | 895         | 18,000  | 23,050       | 5,050    |
| Tax Refunds/Bad Debt        | 899         | 49,500  | 23,500       | (26,000) |
| Capital                     | 900         | 182,000 | 85,500       | (96,500) |
| Transfers Out               | 965         | 707,780 | 950,000      | 242,220  |
|                             |             |         | <b>Total</b> | 112,720  |
| <b>Beginning Fund</b>       |             |         |              |          |
| <b>Balance:</b>             | 1,586,085   | 4/1/17  |              |          |
| <b>Estimated Revenues:</b>  | 2,550,695   |         |              |          |
| <b>Estimated Expenses:</b>  | (2,580,960) |         |              |          |
| <b>Ending Fund Balance:</b> | 1,555,820   | 3/31/18 |              |          |

| <b>Police</b>               |                         |            |                   |
|-----------------------------|-------------------------|------------|-------------------|
|                             | <b>Original/Amended</b> | <b>New</b> | <b>Difference</b> |
| <b>Revenue</b>              | 959,070                 | 980,770    | 21,700            |
| <b>Expenses</b>             | 1,018,040               | 1,009,040  | (9,000)           |
| <b>Beginning Fund</b>       |                         |            |                   |
| <b>Balance:</b>             | 270,177                 | 4/1/17     |                   |
| <b>Estimated Revenues:</b>  | 980,770                 |            |                   |
| <b>Estimated Expenses:</b>  | (1,009,040)             |            |                   |
| <b>Ending Fund Balance:</b> | 241,907                 | 3/31/18    |                   |

| <b>Ambulance Equipment</b> |                         |            |                   |
|----------------------------|-------------------------|------------|-------------------|
|                            | <b>Original/Amended</b> | <b>New</b> | <b>Difference</b> |
| <b>Revenue</b>             | 87,100                  | 92,830     | 5,730             |
| <b>Expenses</b>            | 35,000                  | 38,000     | 3,000             |
| <b>Beginning Fund</b>      |                         |            |                   |
| <b>Balance:</b>            | 260,675                 | 4/1/17     |                   |
| <b>Estimated Revenues:</b> | 92,830                  |            |                   |

|                             |          |         |
|-----------------------------|----------|---------|
| <b>Estimated Expenses:</b>  | (38,000) |         |
| <b>Ending Fund Balance:</b> | 315,505  | 3/31/18 |

| <b>Clubhouse/Recreation</b>    |                         |            |                   |
|--------------------------------|-------------------------|------------|-------------------|
|                                | <b>Original/Amended</b> | <b>New</b> | <b>Difference</b> |
| <b>Revenue</b>                 | 375,500                 | 404,325    | 28,825            |
| <b>Expenses</b>                | 347,630                 | 374,130    | 26,500            |
| <b>Beginning Fund Balance:</b> | 573,308                 | 4/1/17     |                   |
| <b>Estimated Revenues:</b>     | 404,325                 |            |                   |
| <b>Estimated Expenses:</b>     | (374,130)               |            |                   |
| <b>Ending Fund Balance:</b>    | 603,503                 | 3/31/18    |                   |

| <b>Revolving/Improvement</b>   |                         |            |                   |
|--------------------------------|-------------------------|------------|-------------------|
|                                | <b>Original/Amended</b> | <b>New</b> | <b>Difference</b> |
| <b>Revenue</b>                 | 75,000                  | 323,000    | 248,000           |
| <b>Expenses</b>                | 32,000                  | 0          | (32,000)          |
| <b>Beginning Fund Balance:</b> | 831,766                 | 4/1/17     |                   |
| <b>Estimated Revenues:</b>     | 323,000                 |            |                   |
| <b>Estimated Expenses:</b>     | 0                       |            |                   |
| <b>Ending Fund Balance:</b>    | 1,154,766               | 3/31/18    |                   |

| <b>Library</b>                 |                         |            |                   |
|--------------------------------|-------------------------|------------|-------------------|
|                                | <b>Original/Amended</b> | <b>New</b> | <b>Difference</b> |
| <b>Revenue</b>                 | 183,967                 | 184,165    | 198               |
| <b>Expenses</b>                | 185,150                 | 185,150    | 0                 |
| <b>Beginning Fund Balance:</b> | 127,177                 | 4/1/17     |                   |
| <b>Estimated Revenues:</b>     | 184,165                 |            |                   |
| <b>Estimated Expenses:</b>     | (185,150)               |            |                   |
| <b>Ending Fund Balance:</b>    | 126,192                 | 3/31/18    |                   |

| <b>Sewer</b>                   |                         |            |                   |
|--------------------------------|-------------------------|------------|-------------------|
|                                | <b>Original/Amended</b> | <b>New</b> | <b>Difference</b> |
| <b>Revenue</b>                 | 331,000                 | 336,000    | 5,000             |
| <b>Expenses</b>                | 367,620                 | 346,850    | (20,770)          |
| <b>Beginning Net Position:</b> | 1,384,309               | 4/1/17     |                   |
| <b>Estimated Revenues:</b>     | 336,000                 |            |                   |
| <b>Estimated Expenses:</b>     | (346,850)               |            |                   |
| <b>Ending Net Position:</b>    | 1,373,459               | 3/31/18    |                   |

| <b>Water</b>                   |                         |            |                   |
|--------------------------------|-------------------------|------------|-------------------|
|                                | <b>Original/Amended</b> | <b>New</b> | <b>Difference</b> |
| <b>Revenue</b>                 | 497,870                 | 512,870    | 15,000            |
| <b>Expenses</b>                | 516,435                 | 516,435    | 0                 |
| <b>Beginning Net Position:</b> | 2,237,731               | 4/1/17     |                   |
| <b>Estimated Revenues:</b>     | 512,870                 |            |                   |
| <b>Estimated Expenses:</b>     | (516,435)               |            |                   |
| <b>Ending Net Position:</b>    | 2,234,166               | 3/31/18    |                   |

**2018-2019 FY Budget (11b.):** Motion by Roberts, supported by Armatti, to pass a General Appropriations Act, consistent with the uniform chart of accounts prescribed by the Department of Treasury as formal approval of the April 1, 2018 to March 31, 2019 fiscal year budget by department for the following funds: General Operating, Police, Ambulance Equipment, Clubhouse/Recreation, Revolving, Library, Sewer System and Water System funds. Roll call: Clerk Borrett – yes, Treasurer Roberts – yes, Trustee Armatti – yes, Supervisor Boogren – yes, Trustee Adams – absent. Motion carried.

**Investment Policy Update (11c.):** Motion by Roberts, supported by Borrett, to approve amending the Investment Policy, as presented. Treasurer Roberts explained the change. Motion carried.

Policy No.   1    
 FORSYTH TOWNSHIP BOARD  
 SUBJECT: INVESTMENTS

ADOPTED BY THE FORSYTH TOWNSHIP BOARD ON: October 26, 2006  
 AMENDED BY THE FORSYTH TOWNSHIP BOARD ON: March 22, 2018

**Purpose**

It is the policy of the Forsyth Township Board to invest its funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow needs of Forsyth Township and complying with all state statutes governing the investment of public funds.

**Scope**

This investment policy applies to all financial assets of Forsyth Township. These assets are accounted for in the various funds of Forsyth Township and include the general fund, revolving fund, library fund, clubhouse/recreation fund, sewer fund, water fund, perpetual care fund, and any other funds established by the Forsyth Township Board through the Township Treasurer.

**Objectives**

The primary objectives, in priority order, of Forsyth Township’s investment activities shall be:

Deposits and Investment Risk – deposits and investments shall have sufficient safety and diversity to assure that Forsyth Township’s exposure to credit risk is low.

Deposit and investment risk definitions are included later in this policy.

Safety – safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio.

Diversification – the investments will be diversified by security type and institution in order that potential losses in individual securities do not exceed the income generated from the remainder of the portfolio.

Liquidity – the investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

Return on Investment – the investment portfolio shall be designated with the objective of obtaining a rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

**Delegation**

The Treasurer is designated as the investment officer of Forsyth Township and is responsible for carrying out investment decisions and activities as well as instructing the Township Deputy Treasurer to invest excess Forsyth Township funds.

**Authorized Investments**

The investment of surplus funds shall be as follows:

In bonds, securities, and other obligations of the United States or any agency or instrumentality of the United States.

In certificates of deposit, savings accounts, deposit accounts, or depository receipts of a financial institution.

In commercial paper rated at the time of purchase within the 2 highest classifications established by not less than 2 standard rating services and which matures not more than 270 days after the date of purchase.

In United States government for federal agency obligation repurchase agreements consisting of bonds, securities, and other obligations of the United States.

In bankers’ acceptances of United States banks.

In obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than 1 standard rating service.

The Board approves the following financial institutions as depositories of Forsyth Township funds:

All financial institutions in Marquette County Michigan that meet the minimum requirements of this policy.

**Safekeeping, Custody, and Prudence**



The investment officer shall recommend financial institutions for approval for the safekeeping of Forsyth Township funds based on an evaluation and solvency of the institution, as well as past performance in exercising due care & prudence in managing the custody of township funds held in trust, if applicable. The investment officer shall periodically evaluate approved and potential financial depositories and shall make recommendations as to appropriate changes in approved depositories when warranted. In determining safekeeping and custody qualifications, financial institutions document a minimum capital requirements of at least \$10,000,000 and at least five years of operation. All financial institutions and broker/dealers shall be pre-qualified by supplying the following:

- Audited financial statements
- Proof of NASD certification or FDIC insurance
- Proof of state registration
- Certification of having read, understood and agreement to comply with the Forsyth Township investment policy.

“Financial institution” means a state or nationally chartered bank or a state or federally chartered savings and loan association, savings bank, or credit union whose deposits are insured by an agency of the United States government and that maintains a principal office or branch office located in this state under the laws of this state (Michigan) or the United States.

The investment officer shall make such investments and only such investments as a prudent person would make in dealing with the property of another, having in view the preservation of the principal and the amount and regularity of the income to be derived. The standard of prudence to be used shall be the “fiduciary” standard and shall be applied in context of managing an overall portfolio.

All security transactions shall be held by the Forsyth Township Treasurer and evidenced by a safekeeping receipt.

The investment officer shall produce quarterly reports for the Forsyth Township Board, listing by fund each investment within the fund.

The report should disclose the amount of investment and the institution.

A summary of all investments shall be shown at the end of each report, listed by institution and type of investment.

A yearly report for the fiscal year will be provided to the Board and will disclose the following:

Investment disclosures should be organized by investment type such as U.S. Treasuries, bonds, or commercial paper. Dissimilar investments, such as U.S. Treasury bills and U.S. Treasury strips, should not be aggregated into a single investment type.

The report should disclose information about the **credit risk** associated with investments by disclosing the credit quality ratings of investments in debt securities as described by nationally recognized statistical rating organizations.

The report should disclose the credit quality ratings of external investment pools, money market funds, bond mutual funds, and other pooled investments of fixed-income securities. If the investment is unrated, the report should indicate that fact. (Exclude U.S. government obligations or those explicitly guaranteed by the U.S. government).

The report should disclose information about the **concentration of credit risk** associated with investments by illustrating, by amount and issuer, investments in any one issuer that represents 5 percent or more of total investments. (Exclude investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments).

The report should disclose information about the **interest rate risk** of debt investments by one of the following methods:

- Segmented time distribution

Specific identification  
Weighted average maturity  
Duration  
Simulation model

The report should also disclose the terms of investments with fair values that are highly sensitive to changes in interest rates.

If Forsyth Township has deposits at the end of the year that are exposed to custodial credit risk, the report should disclose the amount of those bank balances, the fact that the balances are uninsured, and whether the balances are exposed because they are

- a) Uncollectible, or
- b) Collateralized with securities held by the pledging financial institution, or
- c) Collateralized with securities held by the pledging financial institution's trust department or agent but not in the depositor-government's (Forsyth Township) name.

The investment officer should select the disclosure method that is most consistent with the method used to identify and manage interest rate risk.

**Deposit and Investment Risk Definitions:**

**Credit Risk.** The risk that an issuer or other counterparty to an investment will not fulfill its obligations. In addition to the credit quality of the issuer of debt securities, credit risk includes concentrations of credit risk and custodial credit risk, as follows:

**Concentration of credit risk.** The risk of loss attributed to the magnitude of a government's investment in a single issuer.

**Custodial credit risk.** For deposits, the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. For investments, the risks that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of investment or collateral securities that are in the possession of an outside party.

**Interest Rate Risk.** The risk that changes in interest rates will adversely affect the fair value of an investment.

**Segmented time distributions** group investment cash flows into sequential time periods in tabular form.

**Specific identification** does not compute a disclosure measure but presents a list of each investment, its amount, its maturity date, and any call options.

**Weighted average maturity** measure expresses investment time horizons – time when investments become due and payable – in years or months, weighted to reflect the dollar size of individual investments within an investment type.

**Duration** – a measure of a debt investment's exposure to fair value changes arising from changing interest rates. It uses the present value of cash flows, weighted for those cash flows as a percentage of the investment's full price.

**Simulation models** estimate changes in an investment's or a portfolio's fair value, given hypothetical changes in interest rates. Various models or techniques may be used, such as "shock test" or value-at-risk.

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Forsyth Township Supervisor

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Forsyth Township Clerk

**FD – Purchase Refrigerator and Freezer (11d.):** Motion by Borrett, supported by Armatti, to approve the EMS and Fire Department purchasing a Refrigerator and Freezer, totaling \$2,700. Motion carried.

**EMS – Purchase Monitor (11e.):** Motion by Roberts, supported by Armatti, to approve the EMS purchasing a Masimo Monitor, with warranty, for \$5,355. Supervisor Boogren asked for more information on the monitor. Bookkeeper Rodgers stated it was new technology. Motion carried 3-1.

**Poverty Exemption and Asset Test Resolution (11f.):** Motion by Boogren, supported by Borrett, to approve the Resolution to Adopt Annual Poverty Exemption Income Guidelines and Asset Test, as presented. Assessor Stachewicz explained it is a resolution that should be passed annually. Supervisor Boogren asked that a copy be given to the SOA. Roll call: Clerk Borrett – yes, Treasurer Roberts – yes, Trustee Armatti – yes, Supervisor Boogren – yes, Trustee Adams – absent. Motion carried.

**Co. Rd. 456 Condemned Property (11g.):** Motion by Boogren, supported by Borrett, to proceed with legal option 2 (Legal Counsel, file directly in Civil Court), in regards to the 1932 Co. Rd. 456 property. Discussion ensued. Chief Warchock, Assessor Stachewicz and Attorney Greely commented on the conditions and the different options presented. Motion carried 3-1.

**DNR Grant Submittal Resolution (11h.):** Motion by Boogren, supported by Roberts, to approve the Resolution to Authorize Trust Fund Grant Submittal, with the township matching funds of \$57,000, as presented. Discussion ensued. Supervisor Boogren asked UPEA Representative Ken Dillinger to explain the options. Mr. Dillinger further explained the payments of the larger amount could be spread over two, to possibly three years. Motion amended by Boogren, support amended by Roberts, to approve the Resolution to Authorize Trust Fund Grant Submittal, with the township matching funds not to exceed \$101,000, as presented. Roll call: Clerk Borrett – yes, Treasurer Roberts – yes, Trustee Armatti – yes, Supervisor Boogren – yes, Trustee Adams – absent. Motion carried.

**Millage Renewal Resolution (11i.):** Motion by Roberts, supported by Borrett, to approve the Resolution to Adopt Millage Renewal Proposals for Township General Operating, Library and Police Millage, as presented. Roll call: Clerk Borrett – yes, Treasurer Roberts – yes, Trustee Armatti – yes, Supervisor Boogren – yes, Trustee Adams – absent. Motion carried.

**Tourist Park (11j.):** Motion by Boogren, supported by Roberts, to approve the recommendations for the Farquar-Metsa Tourist Park, as presented, adding April 1st through the opening date of May 11th, the per diem pay will be \$25.00 per day. The park closing date will be October 15th. Motion carried.

**Water “Let-Runs” (11k.):** Supervisor Boogren explained that this item was a carry-over item from last meeting. Motion by Boogren, supported by Armatti, to approve the 14 people on voluntary “Let-Runs” will be billed a 5 month average. Discussion ensued. This will only be allowed this year. There is a possibility that more people may be added to this list. Motion carried.

**KI Sawyer Community Center Closing (11l.):** Motion by Boogren, supported by Borrett, to approve closing the KI Sawyer Community Center effective September 30, 2018. Discussion ensued. Supervisor Boogren explained we had reached out to West Branch, as the building is located in their township, but they declined helping with any expenses. He then explained the fiscal realities to the residents, with percentages of taxes and services offered. He continued to explain that this decision has been ongoing for a year and a half. This decision did not come lightly. Treasurer Roberts would like to keep the center

open, but would like another entity to take the center over. Clerk Borrett would also like to keep the Center open, but reiterated the burden of keeping it open was not feasible. She also informed the residents that this decision has been ongoing for months. Motion carried 3-1.

**KI Sawyer Community Center Food Program (11m.):** Motion by Armatti, supported by Boogren, to approve ceasing the KI Sawyer Community Center Food Program effective September 30, 2018. Motion carried.

**DISCUSSION ITEMS:**

**Voting Precincts (12a.):** Deleted.

**Noise Ordinance Review (12b.):** Supervisor Boogren stated he would like two or three ordinances reviewed each month. This ordinance has been reviewed and does not comply with the constitutional requirements against vague ordinances. Our attorney has suggested updating the ordinance.

**Motion by Boogren, supported by Armatti, to rewrite our Noise Ordinance. Motion carried.**

**Open Burning Ordinance Review (12c.):** Supervisor Boogren stated this ordinance has been reviewed by our Legal Council and is compliant. A copy of the minutes shall be filed with the ordinances for future reference.

**Motion by Roberts, supported by Borrett, to accept the Open Burning Ordinance for the Township of Forsyth, Ordinance number 1-09, as it has been presented with no changes. Motion carried.**

**Boating Ordinance Review (12d.):** Supervisor Boogren explained the current ordinance, which was written in 1970. He listed the few lakes currently stated and acknowledged many lakes not listed. He spoke to the DNR, who stated the ordinance can be rewritten. Treasurer Roberts suggested that any lake with a public access should be included. There are currently 52 lakes in Forsyth Township.

**Motion by Roberts, supported by Boogren, that the Boating Ordinance shall be reviewed and rewritten for legal consistency and compliance. Motion carried.**

**OLD BUSINESS:** None.

**CORRESPONDENCE:** Supervisor Boogren commented on the many letter received regarding the KI Sawyer Center's possible closing.

**Public Comment:** Pat Anderegg asked how Forsyth Township acquired the KI Sawyer Community Center building. Peggy Noha asked if the Sault Tribe had been offered the building. Chuck Truitt commented on the faith based organization and the safety of the KI Sawyer Community Center. Bryce Birch commented on a self-induced group and invited the Board to upcoming work sessions. Angela Carter commented on grant writing and access to the current KI Sawyer Community Center records. Mrs. Rushford asked when to notify the Board if the closing date needed to be extended, if the Board would entertain supplemental funding, faith based groups and current food funding. Dale Throenle commented on grants, timing and Sawyer Alliance interaction. Greg Yelland commented on the Boating Ordinance.

**Board Comment:** Clerk Borrett thanked the residents for their attendance and correspondence.

**Adjournment:** Supervisor Boogren adjourned the meeting at 7:59 p.m.

Respectfully submitted,

Stacy Filizetti  
Board Secretary

Michelle Borrett  
Forsyth Township Clerk