

**Forsyth Township Board
Regular Meeting
Gwinn Community Center
December 21, 2017**

Supervisor Boogren called the meeting to order at 6:30 p.m.

Board Members Present: Supervisor Boogren, Clerk Borrett, Treasurer Roberts, Trustee Adams and Trustee Armatti

Board Members Absent: None

Also Present: Attorney Ted Greeley, State Representative Sara Cambensy, National Carbon Representative Tom Sinnaeve, a number of township employees and concerned citizens.

Supervisor Boogren introduce Sara Cambensy, State House Representative for the 109th District. She gave a brief synopsis of what has been going on in Lansing and offered her help with any topics that may come up in our community.

Approval of Minutes: Motion by Roberts, supported by Adams, to approve the Minutes for November 16th and November 29th Board Meetings, as presented. Motion carried.

Agenda: Motion by Adams, supported by Borrett, to approve the agenda, as presented. Discussion ensued. Supervisor Boogren asked to add items. Motion amended by Adams, support amended by Borrett to approve the agenda with the additions of: **10m.** Mutual Aid Agreement and Lease, **11f.** Ball Field Grant and **11g.** Fluoride. Motion carried.

Public Comment: None.

Department Reports: The following reports were placed on file: Ambulance, Assessing/Zoning, Senior Citizens Director, Fire Department, Library, Police Department, Public Works Department, General Operating Financial Report, and KI Sawyer Community Center.

Attorney's Report: Supervisor Boogren introduced Ted Greeley as our new legal representation. Attorney Greeley stated the Palmer Default required a meeting with the Judge, as Palmer is hard to serve. There were 3 employee depositions for a case involving a vehicle accident that occurred a few years ago. Supervisor Boogren clarified our employees were not involved in the lawsuit, just deposed as first responders.

Approval of Bills & Vouchers: Motion by Roberts, supported by Adams, to approve the bills and vouchers, totaling \$108,050.81, as presented. Motion carried.

**Forsyth Township
Bills For Approval
12/21/17**

Vendor	Description	Amount
Airgas	PW/FD Cylinder Rental and Gases	471.45

American Welding & Gas	EMS Cylinder Rental & Gases	62.45
Arrow	EMS Medical Supplies	310.46
Auto Value	Parts for Various Depts	619.67
Bound Tree Medical	EMS Medical Supplies	302.30
Casselman & Henderson PC	Attorney Fees	750.00
CDW Government	EMS Computer Equipment	710.46
City of Marquette	Bacteriological Analysis	140.00
CMP Distributors	PD Uniforms & Equipment	3,998.75
College Laundry	Carpet and Uniform Service	602.28
Compudyne	Computer Support for Various Depts	651.62
Creative Product Sourcing	PD DARE Supplies	170.39
Dalco	CH/EMS/FD Maintenance Supplies	251.81
Elcom Systems	PD Service Agreement	77.00
Emergency Medical Products	EMS Medical Supplies	526.40
Fastenal	PW Safety Supplies	100.68
Fox Marquette	PD Patrol Vehicle Parts	102.92
Fox Negaunee	PD/EMS Vehicle Parts	818.13
Galls	PD Uniforms & Equipment	80.98
Ginop Sales	Kubota Parts	192.86
Gordon Food	KISCC Food	255.56
Holiday 50 Minute Cleaners	PD Dry-cleaning	12.35
Icon Signs	PW Vehicle Lettering	175.00
Joe & Sons Service	AZ/PD Tire Repairs	217.50
John E Reid and Assoc.	PD Training	575.00
JT Motor Sports	PW Tools	31.10
Kevin Koch	Attorney Fees	834.18
Marquette Co. Clerk	Election Expenses	1,228.30
Marquette Co Health	KISCC Food License	110.00
Marquette County Land Bank	Demolition Expenses	2,500.00
Marquette Embroidery	PD Uniforms	19.00
Marquette Machining & Fabrication	PW Supplies	12.50
Menards	Supplies for Various Depts	1,114.33
MERS	Additional Payment	35,000.00
MMTA	Treasurer Dues	100.00
Midway Rentals	PW Supplies	71.92
Mike's Auto	EMS Ambulance Repair	129.75
Miss Dig System	Maintenance Fees	785.53
Newman Traffic Signs	PW Sign Supplies	1,013.22
Nye Uniform	PD Uniforms	290.54
O'Donnell Batteries	PD Batteries	139.23

Planning & Zoning Center	A/Z Newsletter	185.00
Pomps Tire	PD Tires	551.20
Pride Printing	Envelopes	
Quayle Comm.	FD Computer Equipment	1,863.00
Quill	Supplies for Various Depts	520.58
Randy Heidtman	SC Plowing	50.00
Range	Miss Dig Calls	26.05
Snyder Drug	Supplies for Various Depts	122.56
State of Michigan	PD/PW SOR and Permits	430.00
The Mining Journal	Publishing	172.50
The Office Planning Group	Copier	30.30
The Stitch Witch	PD Uniform Repair	10.00
TransUnion	PD Background Check	25.00
UPAA	A/Z Training	30.00
UPEA	Engineering Services	1,728.99
UP Office	SC Copier	261.00
UPSET	KBIC Grant Money	10,000.00
US Postal Service	SC Stamps	49.00
USA Blue Book	PW Supplies	113.04
Wex	Fuel for Various Dept	3,822.72
White Water Assoc	Water Analysis	372.00
	TOTAL	75,918.56

**Forsyth Township
Additional Bills For Approval
12/21/17**

Vendor	Description	Amount
Ace Hardware	Various Dept Supplies	494.55
American Nameplate	Board Nameplate	12.50
Bound Tree	EMS Medical Supplies	116.06
CDW Government	EMS Equipment	193.99
Compudyne	Computer Support	187.50
Drug Screens Plus	Drug Screening Fees	159.00
Emergent Respiratory	EMS Medical Supplies	1,037.70
Frobergs Clothing	PW Safety Boots	197.00
Gordon Food Service	KISCC Food	134.35
Harris Computer System	W/S Billing Software	5,636.59
Jane Nordeen	KISCC Supplies	150.00

Marquette County Equalization	Summer & Winter Taxes	13,590.29
Michigan Assoc of Chiefs	PD Training	50.00
MWEA	PW Membership Dues	70.00
Pacific Telemanagement	Pay Phone	50.00
Pomasl	FD Gear	9,120.00
Pride Printing	Transfer Station Slips	285.00
Quill	Various Dept Supplies	112.15
Standard Electric	Streetlight Supplies	163.24
State of Michigan	PD Token Fees	297.00
US Postal Service	SC Newsletter Postage	75.33
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		32,132.25
Original Bill Listing		75,918.56
Total Accounts Payable		108,050.81

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 75677-75910

Voucher Numbers for Tax 1751-1756

Voucher Numbers for Sewer 1025

Voucher Numbers for Water 1035

ACTION ITEMS:

Transfer Station Heater (10a.): Motion by Boogren, supported by Borrett, to approve the quote from Swailes for \$3,250.00, to install the transfer station heater. Motion carried.

Insurance Bid (10b.): Motion by Boogren, supported by Armatti, to approve soliciting bids for the property, liability and auto insurances. Bookkeeper Rodgers stated the previous Board had the insurance bid every three years. Motion carried.

Road Millage (10c.): Motion by Roberts, supported by Armatti, to seek 1.9 mills for 10 years on the November 2018 ballot for local road reconstruction, repair and maintenance. Trustee Roberts and Supervisor Boogren summarized the process the Roads Committee took to come up with the recommendation. Motion carried.

Renaissance Zone Transfer (10d.): Motion by Roberts, supported by Armatti, to approve the transfer of the Renaissance Zone from Biogenic Reagents to National Carbon. Tom Sinnaeve, representative of National Carbon, introduced himself and gave a brief presentation of the business. He thanked the Board for their support. Supervisor Boogren explained that the terms and requirements will not change. Motion carried.

Water and Sewer Rates (10e.): Motion by Adams, supported by Borrett, to approve the Water and Sewer Rate Resolutions, as presented. Discussion ensued. Trustee Adams and Bookkeeper Rodgers summarized the committee's findings. Treasurer Roberts would like to know the effect of raising the

minimum gallons allowed. Supervisor Boogren expressed his disappointment with having to raise the rates. Motion amended by Adams, support amended by Borrett, to approve the Water and Sewer Rate Resolutions, as presented, with an effective date of February 1st. Roll call: Trustee Armatti – yes, Trustee Adams – yes, Clerk Borrett – yes, Treasurer Roberts – yes, Supervisor Boogren – yes. Motion carried.

Forsyth Township Water Rate Resolution

Section 9.2 Rates, Fees and Charges for Water Service

- 1) Monthly Base Rate Water Service Charge
\$37/month (0 to 2,000 gallons of consumption)
- 2) Water Consumption Charge
\$15.00/1,000 gallons of water consumption, pro rata
- 3) Readiness to Serve Charge
\$25/month **per base rate**, water shut off at curb stop
- 4) Debt Service Charge
None
- 5) Water Connection Charge
\$500
- 6) Turn On/Off Fees
Summer (April 2 – October 31) \$20
Winter (Nov 1 – April 1) \$50
- 7) New or Replacement Connection to the System
Permit Fee \$250
Tap Charges Time and Materials as determined by Forsyth Township Staff
- 8) Outside Service
None
- 9) Bulk Water Fee
\$15 per 1,000 gallons of use
- 10) Hydrant Rental Fee
\$20,000 for system wide hydrant rental

Section 9.3 Water Meters

- d) Testing Fee
\$100

Section 9.4 Billing

- c) Returned Check Fee
\$35
- d) Water Restoration Charge
\$100

Section 10 Damaged Meter and associated appurtenances Replacement Fee

Time and Materials as determined by Forsyth Township Staff

Section 11 Additional Provisions

- a) Water Base Rate
\$37/month (0 to 2,000 gallons of consumption)
- d) Summer Meter
Installation Fee \$20
Rental Fee \$10/month
- e) Meter Pull
¾" and 1" Meters - \$30, Plus the cost of turning off the curb stop
1 ½" & 2" Meters - \$100, Plus the cost of turning off the curb stop
3" or larger Meters - \$300, Plus the cost of turning off the curb stop
- f) Meter Replacement
Time and Materials as determined by Forsyth Township Staff
- i) Tampering Fine
\$300

Forsyth Township Sewer Rate Resolution

Section 6 Rates, Fees and Charges for Sewer Service

- 1) Monthly Base Rate Sewer Service Charge
\$28/month (0 to 2,000 gallons of consumption)
- 2) Readiness to Serve Charge
\$20/month **per base rate**, sewer shut off at curb stop
- 3) Debt Service Charge
None
- 4) Surcharges
None
- 5) Sewer Connection Charge
\$500
- 6) Sewer Consumption Charge
\$10/1,000 gallons of sewer consumption, pro rata
- 7) New or Replacement Connection to the System
Permit Fee \$250
Tap Charges Time and Materials as determined by Forsyth Township Staff
- 8) Rates for Customers with Private Water Sources
Same rates as established and determined by Forsyth Township Board for monthly base rate and sewer consumption charge
Car Wash receives 20% discount from metered rate due to loss from evaporation and surface runoff.
- 9) Outside Service
None

Section 8 Billing

- c) Returned Check Fee
\$35

- d) Sewer Restoration Charge
None

Section 12 Additional Provisions

- 1) Sewer Base Rate
 \$28/month (0 to 2,000 gallons of consumption)
- 2) New Connections
 Time and Materials as determined by Forsyth Township Staff
- 3) Let Runs
 Average sewer bill, as determined by Forsyth Township Staff
- 4) Summer Meter
 Installation Fee \$20
 Rental Fee \$10/month
- 5) Tampering Fine
 \$300

EMS – Purchase Stretcher Accessories (10f.): Motion by Boogren, supported by Roberts, to approve EMS purchasing accessories for unit 101’s stretcher, totaling \$2,650.00. Motion carried.

A/Z – Zoning Amendment (10g.): Motion by Roberts, supported by Boogren, to approve rezoning the Marquette County Road Commission parcel (52-05-123-001-00) from Open Space to Public Area, as recommended. Assessor Stachewicz explained the reason for rezoning, stating it was more of a correction. Motion carried.

FD – 2018 Officers (10h.): Motion by Borrett, supported by Armatti, to approve the 2018 Fire Department Officers, as presented. Supervisor Boogren thanked Don Hutchens for his years of service as the current Chief and welcomed Jason Stansky as the new Fire Chief. Motion carried.

FORSYTH FIRE DEPT OFFICERS FOR 2018

FIRE CHIEF	JASON STANSKY
1ST AST CHIEF	JEFF MILNER
2ND AST CHIEF	JOE BARRETT
HOSE CAPTAIN	KYLE FOWLER
LADDER CAPTAIN	JAKE ROLPH
BUILDINGS LT	BEN LAUREN
AIR SUP. LT.	BUTCH LANOUR
TRAINING COOR	GREG ORCHARD
TRAINING OFFICER	TIM TOMILSON
SECRETARY	MICHELLE COPLEY
RECORDING SEC.	MICHELLE MYSTERLY
TREASURER	GREG ORCHARD

FD – New Hires (10i.): Motion by Borrett, supported by Armatti, to approve hiring Jeremiah Bostick, Josh Preston, Mike Kirkwood and Mike Jakubowski Jr. as Fire Fighters. Supervisor Boogren abstained from voting, as Josh Preston is his son-in-law. Motion carried 4-0.

EMS - Probationary Pay (10j.): Motion by Roberts, supported by Borrett, to approve paying probationary EMT's \$20 per run during their probationary period, in anticipation of more people applying. Discussion ensued. Motion carried.

PD – Contract Extension (10k.): Motion by Boogren, supported by Adams, to approve extending Chief Warchock's contract for one additional year. Discussion ensued. Treasurer Roberts commented on an evaluation. Supervisor Boogren thanked the efforts of the Chief and the Officers. Motion carried.

PD – Snowmobile Grant (10l.): Motion by Adams, supported by Roberts, to approve the required participation amount to participate in the 2017-18 Snowmobile Law Enforcement Grant. Chief Warchock explained that this is the 3rd season for participation and where the money has been used. Motion carried.

Mutual Aid Agreement and Lease (10.m.): Motion by Boogren, supported by Adams, to approve renewing the Mutual Aid Agreement and the Avenue A Building Lease with Marquette County. Motion carried.

DISCUSSION ITEMS:

Clubhouse Roof (11a.): Supervisor Boogren apologized for not submitting a RFP for review. Trustee Adams would like the bid amount to be included in the upcoming budget.

Lighting in Township Buildings (11b.): This issue will be revisited. Trustee Adams would like the bid amount to be included in the upcoming budget.

PW Van Repair (11c.): Trustee Adams stated the repair is in process.

Fire Department Vehicles (11d.): Supervisor Boogren stated he has received a bid, but believes it is too low. He and Trustee Armatti will talk with Tri Townships Fire Department to come up with a more realist bid. This will be revisited at next month's meeting. Trustee Adams would like a decision on both trucks.

Park Fence Toppers (11e.): The caps should be completed in February, to be installed in the spring.

Ball Field Grant (11f.): Supervisor Boogren stated he had spoken with Ken Dillinger, President of UPEA. The cap for this grant has increase, as the participation amount. He asked the Board if this should be pursued. Different options were discussed. The burden will be approximately \$50,000. The current Tree grant was discussed at this time also.

Motion by Adams, supported by Borrett, to approve the \$150,000 Ball Field Grant. Motion carried.

Fluoride (11g.): Supervisor Boogren referenced a cost analysis presented by UPEA Representative Carr Baldwin. Trustee Adams commented on the raising water rates occurring and could not justify increasing costs for adding fluoride when it is readily available. Clerk Borrett agreed. Supervisor Boogren would like a Public Hearing to see how the water residents view the issue. Treasurer Roberts commented on the safety.

OLD BUSINESS: None.

CORRESPONDENCE: None.

Public Comment: Jerry Messana and Teresa Frankovich, from the Marquette County Health Department, commented on fluoride and grants available. Pat Anderegg commented on the light out on the cell tower and shooting range issues from 2014. Sara Cambensy commented on the Rural Development Grant from the severance tax money from Eagle Mine. Carolyn Froberg commented on fluoride.

Board Comment: Supervisor Boogren thanked Representative Cambensy and the residents for coming to the meeting. The Board wished everyone a Merry Christmas.

Adjournment: Supervisor Boogren adjourned the meeting at 7:54 p.m.

Respectfully submitted,

Stacy Filizetti
Board Secretary

Michelle Borrett
Forsyth Township Clerk