

**Forsyth Township Board  
Regular Meeting  
Gwinn Community Center  
July 27, 2017**

Supervisor Boogren called the meeting to order at 6:30 p.m.

**Board Members Present:** Supervisor Boogren, Clerk Borrett, Treasurer Roberts, Trustee Adams and Trustee Armatti

**Board Members Absent:** None

**Also Present:** Attorney Kevin Koch, UPEA Representatives Matt Treado and Carr Baldwin, Superior Extrusion Representatives George LaBlonde III and Brad Couture, a number of township employees and concerned citizens.

**Approval of Minutes:** Motion by Roberts, supported by Armatti, to approve the Minutes for July 17, 2017 Special Board Meeting, as presented. Motion carried.

**Agenda:** Motion by Boogren, supported by Adams, to approve the agenda with the following amendments: **Add: 10y.** Appoint Business Committee Member to SOA, **10z.** Fire Department Reserve Member, **10aa.** KI Sawyer Center Change Order, **10ab.** Fire Bus, **Delete: 10j.** Water Project Close-Out Resolution. Trustee Adams questioned 12c. FD – Mini-Pumper Repair Estimates. Motion carried.

**Public Comment:** George Sibley commented on the Emergency Building's Emergency Siren. Troy Armatti commented on the Water Billing process. Brenda Veale commented on Fireworks. Pat Anderegg commented on a shooting range and Police Millage. Jeff Hart commented on the traffic speed on Blueberry Street. Bob St. Aubin commented on the traffic speed on Blueberry Street and Campaign sign placement. Betty Zaborowske commented on the Horseshoe Lake Campground rope signs. Supervisor Boogren will contact the Road Commission regarding sign placement.

**Department Reports:** Supervisor Boogren asked if there were any questions or comments on the department reports. The following reports were placed on file: Ambulance, Assessing/Zoning, Senior Citizens Director, Fire Department, Library, Police Department, Public Works Department, General Operating Financial Report, and KI Sawyer Community Center. Trustee Adams suggested using roll offs for demolition costs. He also acknowledged Detective Brian Kjellin as Forsyth Township Officer of the Year. He questioned 10o. Flag Mounts and the Swick Bill listed in the Accounts Payables Report.

**Attorney's Report:** Attorney Koch stated the Malon Blight case has a Judgment therefore can be cleaned by the township. He has filed the Palmer Complaint, which could take up to a month before it is in the system. The County Tax Appeal is coming to a close. The Sorensen Tax Appeal is waiting for the action of the State Tax Commission.

**Approval of Bills & Vouchers:** Motion by Roberts, supported by Borrett, to approve the bills and vouchers, totaling \$44,252.60, removing the Swick Bill. Motion carried.

**Forsyth Township  
Bills For Approval  
7/27/17**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Airgas	PW Cylinder Rental	47.35
All-Lift Systems	Garbage Truck Repair	101.78
American Welding & Gas	EMS Cylinder Rental	90.45
Arrow International	EMS Medical Supplies	160.39
Auto Value	Parts for Various Depts	647.03
Beauchamp Plumbing & Heating	Boiler Testing & KISCC Boiler Repair	1,048.54
Bergdahl's	PW Weed Eater Parts	7.70
Canon Financial	Copier Lease	135.07
City of Marquette	Bacteriological Analysis	80.00
College Laundry	Carpet and Uniform Service	543.20
Compudyne	Computer Support for Various Depts	2,620.55
Crossroads Minimart	PD Fuel	23.36
Crossroads Truck Repair	Garbage Truck Repair	106.00
Dalco	Cleaning Supplies Various Dept	42.21
Drug Screen Plus	Drug Screening	28.00
Elcom Systems	PD Service Agreement	77.00
Embroidery Wear House	EMS Uniforms	1,117.16
Emergency Medical Products	EMS Medical Supplies	265.50
Foremost Medical Equip	EMS Medical Supplies	4,020.20
Fox Marquette	PD Patrol Vehicle Parts	402.70
Fox Negaunee	PD Patrol Vehicle Parts	566.90
Froberg's Clothing	PW Safety Boots	139.88
GEI Consultants	PD Bldg Assessment	1,000.00
GINOP Sales	PW Walker Mower Parts	113.40
Gordon Food	KISCC Food	284.11
Holiday Cleaners	PD Dry Cleaning	14.58
J Maki Door Service	PD Garage Door Repair	985.00
Jerry's Small Engine Repair	PW Walker Mower Parts	223.15
Jane Nordeen	KISCC - Reimbursement Supplies	90.65
Joe & Sons Service	FD/PW/PD/EMS Tire Change/Repairs	555.50
Kevin Koch PC	Attorney Fees	1,510.93
Macasu Inc.	Garbage Removal Contribution	500.00
Marquette Co Health	KISCC Food License / Campground	306.00
Marquette Co	A/Z Parcel Layer Update	650.00
Marquette Co Road Commission	Dust Control	3,235.47
Menards	Supplies for Various Depts	114.99

Midway Rentals	PW Safety Glasses	32.94
North Country Septic	Portable Restrooms	100.00
Northland Lawn Sport & Equip	PW Mower Parts	154.64
Northern Michigan University	PD Training	280.00
Northern Specialty Co.	Receipt Books	402.28
Pacific Telemanagement	Pay Phone	50.00
Pomasl Fire Equip	FD Supplies	521.18
Pomps Tire	PD/PW Tires	822.10
Psybus Psychological	PD Testing	585.00
Quill	Supplies for Various Depts	1,010.10
Range Telecommunications	Miss Dig	31.65
Standard Electric	PD Lights & Streetlight	179.06
State of Michigan	PD Training	600.00
Swick	KISCC Kitchen	DELETE
The Mining Journal	Publishing	1,196.17
The Office Planning Group	Various Copier Maintenance	561.16
TransUnion	PD Background Checks	25.00
Trophy Central	PD Plaque	20.90
UPEA	Engineering Services	1,445.00
White Water Associates	Water Analysis	435.00
Wex	Fuel Various Dept	488.62
	<b>TOTAL</b>	<b>30,795.55</b>

**Forsyth Township  
Additional Bills For Approval  
7/27/17**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Ace Hardware	Various Dept Supplies	1,995.86
Adventure Centre	PD Snowmobile Repair	30.83
College Laundry	Carpet Service	31.25
Compudyne	Computer Support	337.50
Dalco	Cleaning & Maintenance Supplies	457.58
Elcom	EMS Batteries	230.00
Emergency Medical Prod	EMS Medical Supplies	495.02
Foremost Medical Equip	EMS Battery	163.00
Fox Marquette	PD Part Return	-50.00
Fred Pryor	PW OSHA Training	179.00
Galls	PD Uniforms	80.99

Gordon Food Service	KISCC Food	116.87
Hotsy	PW Pressure Washer	6,000.00
Menards	Various Dept Supplies	1,118.28
Michelle Dean	PW Reimbursement for Boots	90.59
Midwest Security Systems	A/Z Alarm Monitoring	186.00
Miracle Recreation	Park Swing	1,046.00
Northstar	EAP Service	157.50
NMU	PD Uniforms	200.00
Snyder	Various Dept Supplies	277.88
Wells Fargo	Various Dept Supplies	267.90
White Water Assoc	Water Analysis	45.00
		<b>13,457.05</b>
<b>Original Bill Listing</b>		<b>30,795.55</b>
<b>Total Accounts Payable</b>		<b>44,252.60</b>

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 74465-74766

Voucher Numbers for Tax 1725

Voucher Numbers for Sewer 1022-1023

Voucher Numbers for Water 1031-1032

**ACTION ITEMS:**

**KI Sawyer Community Center Use (10a.):** Motion by Boogren, supported by Adams, contingent on legal review, approve Redemption Hill’s Proposal #1, which would allow them to use the KI Sawyer Community Center on Saturday’s from 3:00 pm to 9:00 pm, at a fee to be determined by the Board. Discussion ensued. Trustee Adams questioned the regular use on Saturdays. Attorney Koch suggested a lease. Redemption Hill will draft a lease, which will be reviewed. Motion carried.

**EMS – Hire Paramedic (10b.):** Motion by Boogren, supported by Roberts, to approve EMS hiring Allison Burke as a Paramedic. Motion carried.

**Budget Adjustments (10c.):** Motion by Roberts, supported by Armatti, to approve the Budget Adjustments, as presented. Motion carried.

**FORSYTH TOWNSHIP  
BUDGET ADJUSTMENTS  
27-Jul-17**

GENERAL FUND				
Department	Department #	Original/Amended	New	Difference
Revenue		2,449,815	2,480,930	31,115

<b>Expense</b>				
Misc. Debris	421	1,065	12,065	11,000
Misc. Tax Rebates	899	43,000	49,500	6,500
Capital Outlay	900	133,000	149,500	16,500
	965	700,000	707,780	7,780
			<b>Total</b>	<b>41,780</b>
<b>Beginning Estimated Fund Balance:</b>	1,594,916	4/1/17		
<b>Estimated Revenues:</b>	2,480,930			
<b>Estimated Expenses:</b>	(2,484,235)			
<b>Estimated Ending Fund Balance:</b>	1,591,611	3/31/18		

<b>Police</b>			
	<b>Original/Amended</b>	<b>New</b>	<b>Difference</b>
<b>Revenue</b>	957,550	957,550	0
<b>Expenses</b>	993,490	998,190	4,700
<b>Beginning Estimated Fund Balance:</b>	270,177	4/1/17	
<b>Estimated Revenues:</b>	957,550		
<b>Estimated Expenses:</b>	(998,190)		
<b>Estimated Ending Fund Balance:</b>	229,537	3/31/18	

<b>Library</b>			
	<b>Original/Amended</b>	<b>New</b>	<b>Difference</b>
<b>Revenue</b>	165,775	173,855	8,080
<b>Expenses</b>	165,590	178,370	12,780
<b>Beginning Estimated Fund Balance:</b>	127,471	4/1/17	
<b>Estimated Revenues:</b>	173,855		
<b>Estimated Expenses:</b>	(178,370)		
<b>Estimated Ending Fund Balance:</b>	122,956	3/31/18	

**SEI Tax Abatement (10d.):** Motion by Boogren, supported by Armatti, to approve proceeding with Superior Extrusion's request for an Industrial Facilities Tax Exemption of 50% for 12 years. Discussion ensued. Trustee Adams and Treasurer Roberts would like documents to review prior to voting. Assessor Stachewicz informed the Board of the State regulations regarding processes and procedures that needs to be followed prior to approval. Motion amended by Boogren, support amended by Armatti, to postpone this item pending further review and processing. Motion carried.

**Dart Street Property (10e.):** Motion by Boogren, supported by Adams, to approve removing the affidavit on file for 344-358 Dart Street, contingent upon the buildings being demolished and removed. Motion carried.

**A/Z – Oak Street Clean-up (10f.):** Motion by Boogren, supported by Roberts, to approve the Disposal quote of \$960.00 from SCI Cleaning and Maintenance for 235 N. Oak Street, as presented. Discussion ensued. Trustee Adams suggested using Roll-Offs for future disposal quotes. Motion carried.

**A/Z – Blueberry Street Clean-up (10g.):** Motion by Roberts, supported by Armatti, to approve the Disposal quote of \$1,120.00 from SCI Cleaning and Maintenance for 148 Blueberry Street, as presented. Motion carried.

**Water Change Order (10h.):** Motion by Roberts, supported by Boogren, to approve the Water Project Change Order W17, as presented. UPEA Representative Matt Treado updated the Board on the progress of the projects. He suggested the remaining funds be applied to the loan balance. Motion carried.

**Water Pay Resolution (10i.):** Motion by Roberts, supported by Adams, to approve the Resolution for payment of funds for the Forsyth Water System Improvements Projects, as presented. Roll call: Trustee Adams – yes, Trustee Armatti – yes, Treasurer Roberts – yes, Clerk Borrett – yes, Supervisor Boogren – yes. Motion carried.

**Water Project Close-Out Resolution (10j.):** Deleted.

**Sewer Change Order (10k.):** Motion by Roberts, supported by Adams, to approve the Sewer Project Change Order S8, as presented. Motion carried.

**Sewer Pay Resolution (10l.):** Motion by Boogren, supported by Roberts, to approve the Resolution for payment of funds for the Forsyth Sewer System Improvements Projects, as presented. Roll call: Trustee Adams – yes, Trustee Armatti – yes, Treasurer Roberts – yes, Clerk Borrett – yes, Supervisor Boogren – yes. Motion carried.

**PW – New Truck (10m.):** Motion by Boogren, supported by Adams, to approve the quote from Fox Negaunee for \$34,361.26 for a Public Works Truck. Supervisor Boogren explained we had received 3 quotes. Motion carried.

**PW – Steam Cleaner (10n.):** Motion by Adams, supported by Boogren, to approve purchasing a Hotsy Pressure Washer for \$6,000. Motion carried.

**PW – Flag Mounts (10o.):** Motion by Adams, supported by Borrett, to approve Public Works purchasing Flag Poles for the Street Lights, totaling \$855.00. Supervisor Boogren and Superintendent of Public Works Jancsi explained the new mounts. Motion carried.

**Office – Phone Quote (10p.):** Motion by Adams, supported by Borrett, to approve the estimate from Johnson Communications for replacing the office phones totaling \$2,865.95, as presented. Motion carried.

**Appoint Road Study Committee Member (10q.):** Motion by Roberts, supported by Boogren, to appoint Dennis Stachewicz and Rich Johnson to the Road Study Committee. Discussion ensued. Supervisor Boogren stated they were all good applicants. Motion amended by Roberts, support amended by Boogren, to appoint Dennis Stachewicz, Brenda Tregembo, Sue DeGroot, and Rich Johnson to the Road Study Committee. Motion carried.

**PD – Purchase Ballistic Vests (10r.):** Motion by Roberts, supported by Borrett, to approve the Police Department purchasing 2 Ballistic Vests, not to exceed \$2,000. Motion carried.

***Supervisor Boogren called for a short break at 7:29 pm.***

***Supervisor Boogren called the meeting back to order at 7:35 pm.***

**PD – Lexipol Bid (10s.):** Motion by Roberts, supported by Armatti, to approve the proposal from Lexipol for a Law Enforcement Policy Manual totaling \$5,709. Police Chief explained the origin of the company and the proposal. Motion carried.

**PD – DARE Officer Training (10t.):** Motion by Boogren, supported by Adams, to approve the DARE Officer training expenses, as presented. Discussion ensued. Police Chief Warchock explained that the location may change, however, the expense will remain about the same or possibly come in lower. Motion carried.

**FD – Purchase Turnout Gear (10u.):** Motion by Adams, supported by Boogren, to approve the Fire Department purchasing 4 sets of turnout gear totaling \$10,000. Motion carried.

**FD – Purchase Extrication Cutter (10v.):** Motion by Roberts, supported by Adams, to approve the Fire Department purchasing an Extrication Cutter totaling \$5,000. Supervisor Boogren clarified the need for the purchase with Fire Chief Hutchens prior to the meeting. Motion carried.

**Rampart Billing Agreement (10w.):** Motion by Roberts, supported by Boogren, to approve the Rampart Billing and Collection Services Agreement and the Business Associate Agreement, as presented. Discussion ensued. Attorney Koch informed the Board that he needed to clarify some procedures stated on the Business Associate Agreement. Motion amended by Roberts, support amended by Boogren, to approve the Billing and Collection Service Agreement, only. Motion carried.

**Election Inspector Training Pay (10x.):** Motion by Borrett, supported by Armatti, to approve increasing the Election Inspector Pay Rates for training to \$10.00 per hour, retroactively from 7/24/17. Discussion ensued. Trustee Adams abstained from voting, as he is also an Inspector. Motion carried 4-0.

**Appoint Business Committee Member to SOA (10y.):** Motion by Boogren, supported by Roberts, to appoint Scott Bammert as the Business Committee Member to the SOA (Sawyer Operations Authority). Motion carried.

**Fire Dept Reserve Member (10z.):** Motion by Adams, supported by Roberts, to approve adding Bill Nordeen as a Fire Department Reserve Member. Motion carried.

**KI Sawyer Center Change Order (10aa.):** Motion by Boogren, supported by Adams, to not approve the Change Order for the KI Sawyer Center kitchen project. Discussion ensued. More information is needed prior to approval. Motion carried.

**Fire Bus (10ab.):** Motion by Boogren, supported by Adams, to shift the Fire Bus to excess equipment and put it out for bids. Motion carried.

**DISCUSSION ITEMS:**

**Bidding for Services (11a.):** Supervisor Boogren commented on bidding out services. Attorney Koch stated that Professional Services are exempt from the bidding regulations. Supervisor Boogren will look into alternative computer services.

**Clock Tower (11b.):** Supervisor Boogren commented on the continuing costs of running the Clock Tower. There was discussion of moving the mechanics of the clock to the lower level because of heating, security and cleanliness issues. Superintendent of Public Works Jancsi was asked to get quotes for the best possible working performance, and present them at next months meeting.

**OLD BUSINESS:**

**Garbage, Recycling and Illegal Dumping (12a.):** Supervisor Boogren stated that he and Trustee Adams will be a meeting with the local curbside haulers on August 10<sup>th</sup>. They will update the Board after that meeting.

**Cemetery Water (12b.):** Superintendent of Public Work Jancsi talked with tow alternative companies to find a lower cost to rid the water of iron at the cemetery. He will present the Board with quotes for the next meeting.

**FD – Mini-Pumper Repair Estimates (12c.):** Supervisor Boogren stated he has heard different opinions regarding the repair of this truck. It was the consensus of the Board to instruct the Fire Department to cease and desist with any further action on this truck until R&R evaluates the truck and its repairs. At that time the Board will take action.

**CORRESPONDENCE:** Supervisor Boogren referenced a letter written to the Board regarding Mechanic Daryl Johnson, who went to the aid of a couple passing through our area. They wrote an exceedingly complimentary letter regarding Daryl. The Board is pleased and applaud his good deed.

**Public Comment:** Jeff Sherbinow commented on the Malon Blight issue. Supervisor Boogren asked Assessor Stachewicz to proceed with the clean-up. Mr. Sherbinow also commented on the safety of this property. Gerri Zaborowske commented on microphones for the Board Members. Pat Anderegg commented on EMS Paramedics, water meters and billing. Tara Armatti commented on hearing the Board, Lexipol, a call regarding Central Dispatch, Ambulance billing, Paramedic wages, the Attorney, EMS behavior, shooting range, and fireworks. George Sibley commented on hearing the Board. Bob St. Aubin commented on a Central Dispatch call and landfill participation. Carr Baldwin commented on negotiations at the landfill.



**Board Comment:** Trustee Adams commented on Mutual Aid. Supervisor Boogren commented on review of Fireworks, Election signs, and a microphone system.

**Adjournment:** Supervisor Boogren adjourned the meeting at 8:18 p.m.

Respectfully submitted,

Stacy Filizetti  
Board Secretary

Michelle Borrett  
Forsyth Township Clerk