

**Forsyth Township Board
Regular Meeting
Gwinn Community Center
June 22, 2017**

Supervisor Boogren called the meeting to order at 6:30 p.m.

Board Members Present: Supervisor Boogren, Clerk Borrett, Treasurer Roberts, and Trustee Armatti

Board Members Absent: Trustee Adams

Also Present: Attorney Kevin Koch, UPEA Representatives Ken Dillinger, Matt Treado, Carr Baldwin, and Mark Daavettila, GIE Representative Sean Beckman, Marquette County Commissioner Bill Nordeen, Marquette County Administrator Scott Erbish, a number of township employees and concerned citizens.

Approval of Minutes: Motion by Roberts, supported by Armatti, to approve the Minutes for May 18, 2017 Regular Board Meeting and June 1, 2017 Special Board Meeting, as presented. Motion carried.

Agenda: Motion by Borrett, supported by Roberts, to approve the agenda with the following addition:
10t. Marquette County Aging Services Amended Master Agreement. Motion carried.

Public Comment: Joe D'Ambrosio commented on the water meters and billing. Bill Nordeen requested that he and Scott Erbish comment when action items 10a. and 10c. are addressed. Don Tickler commented on the Sawyer Operations Authority. Chuck Truitt commented on the Sawyer Operations Authority.

Department Reports: Supervisor Boogren asked if there were any questions or comments on the department reports. The following reports were accepted and placed on file: Ambulance, Assessing/Zoning, Senior Citizens Director, Fire Department, Library, Police Department, Public Works Department, General Operating Financial Report, and KI Sawyer Community Center.

Attorney's Report: Attorney Koch stated there was one pending tax appeal. Sorensen is filing a tax appeal. The Mallon Blight violation has a scheduling conference in the morning. The Palmer Blight violation has not been rectified. Supervisor Boogren, Assessor Stachewicz and Attorney Koch all commented on the Palmer issue and the timeline regarding this violation.

Motion by Roberts, supported by Armatti, to proceed with further action in court, regarding the Palmer violation. Motion carried.

Approval of Bills & Vouchers: Motion by Boogren, supported by Roberts, to approve the bills and vouchers totaling \$46,310.96, as presented. Motion carried.

**Forsyth Township
Bills For Approval
6/22/17**

Vendor	Description	Amount
Airgas	PW Gases	51.12
Ace Hardware	Supplies for Various Depts	697.83
Adventure Centre	EMS Prowler Repair	762.83
American Welding	EMS Oxygen & Cylinder	209.06
American Water Works Assoc	PW Membership	187.00
Auto Value	Parts for Various Depts	1,573.81
Bergdahl's	PW Mower Parts, SC Mower	508.06
Canon Financial	Copier Lease	135.07
City of Marquette	Bacteriological Analysis	80.00
College Laundry	Carpet and Uniform Service	594.75
Compudyne	Computer Support for Various Depts	1,250.36
Crossroads Minimart	PD Fuel	20.63
Crowne Plaza	PD Hotel for Training	397.50
Dalco	Cleaning Supplies Various Dept	240.21
Elcom Systems	PD Service Agreement	77.00
Emergency Medical Products	EMS Medical Supplies	1,055.57
Fox Negaunee	PD Vehicle Parts	336.59
Froberg's Clothing	PW/SC Boots	706.88
GFC Leasing	SC Copier Lease	270.00
Gilbert & Assoc	A/Z Appraisal	500.00
Gordon Food	KISCC Food	536.16
Hannula Agency	EMS/FD Accident Renewal	1,946.00
Harris	Water Bills and Checks	1,131.89
HD Supply	Water Dept Tools & Supplies	446.08
Iron Bay Computer Design	Domain Renewal	209.95
Ishpeming Myer Family Vision	PW Safety Glasses	392.00
Jane Nordeen	KISCC - Reimbursement Supplies	29.96
Joe & Sons Service	PD Tire Change	60.00
Johnson's Service	Transfer Station Slips	363.59
Kevin Koch PC	Attorney Fees	2,168.94
Loyal Tees	PD Uniforms	9.44
Mich Assoc of Ambulance Services	EMS Training	300.00
Marquette Co Fire Fighters Assoc	FD Training	600.00
Meadowbrook Insurance	FD Liquor Liability	1,327.00
Menards	Supplies for Various Depts	334.58
MTA	Clerk/Treasurer Training & Dues	4,579.02

Michigan Assoc of Chiefs of Police	PD Job Posting	50.00
Michigan Police Equip	PD Ammunition and Supplies	1,212.40
North Country Septic	Portable Restrooms	200.00
Northland Lawn Sport & Equip	PW Mower Parts	409.64
Northern Michigan University	PD Training	350.00
OK Industrial	PW - Tools	62.50
Pacific Telemanagement	Pay Phone	50.00
Pomps Tire	PD/PW Tires	546.18
Purchase Power	Postage	520.99
Quill	Supplies for Various Depts	407.53
Range Telecommunications	Miss Dig	4.20
RMS	PW - Backhoe Parts	1,223.07
Roy's Grading	Ball Field Grading	250.00
Shell	Various Dept Fuel	3,341.55
State of Michigan	PD SOR/Token Fee	387.00
State of Michigan	Boiler Inspections	300.00
Suburban Propane	Propane Tank Rent	48.00
The Mining Journal	Publishing & SC Subscription Renewal	348.85
The Office Planning Group	Various Copier Maintenance	629.93
TransUnion	PD Background Checks	50.00
UPAA	A/Z Training	75.00
UPEA	Engineering Services	89.00
UP Health System	EMS Medical Supplies	24.00
UP Office Equipment	SC Copier Lease	261.00
US Postal Service	Box Renewal & SC Postage	416.54
Wex	Fuel Various Dept	395.63
	TOTAL	35,741.89

**Forsyth Township
Additional Bills For Approval
6/22/17**

Vendor	Description	Amount
Ace Hardware	Various Dept Supplies	1,052.59
Canon Financial	Copier Lease	135.07
Compudyne	Computer Support	754.50
Dalco	CH Cleaning Supplies	60.16
GEI Consultants	PD Building Assessment	1,000.00

Gordon Food Service	KISCC Food	91.89
Holiday Cleaners	PD Dry-cleaning	5.97
JT Motor Sport Inc	PW Tool	13.35
Menards	Various Dept Supplies	150.14
Michigan Tax Tribunal	Tax Appeal	100.00
Neil's Trucking	SC Rock & Soil PW Sand	666.00
NMU	PD Training	20.00
Northern Specialty Co.	Receipt Books	423.00
Peter Ghiringhelli	EMS Medical Supplies	21.95
Quill	Various Dept Office Supplies	142.17
Snyder	Various Dept Supplies	94.28
State of Michigan	Boiler Inspections	60.00
UPEA	Engineering	5,778.00
		10,569.07
	Original Bill Listing	35,741.89
	Total Accounts Payable	46,310.96

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 74249-74464

Voucher Numbers for Tax 1725

Voucher Numbers for Sewer 1012-1021

Voucher Numbers for Water 1028-1030

ACTION ITEMS:

Set Public Hearing: Garbage, Recycling and Illegal Dumping (10a.): Motion by Boogren, supported by Roberts, to approve setting a Public Hearing for Garbage, Recycling and Illegal Dumping to be held on a date to be determined in this meeting. Discussion ensued. Motion amended by Boogren, support amended by Roberts, to approve setting a Public Hearing for Garbage, Recycling and Illegal Dumping to be held on Monday July 17th at 6:30pm in the Gwinn Community Center Big Room. Motion carried.

Cemetery Water Quote (10b.): Motion by Armatti, supported by Roberts, to approve replacing the water at the cemetery, not to exceed \$25,000. Discussion ensued. Superintendent of Public Works Eric Jancsi and UPEA Representative Carr Baldwin explained an alternate possibility. Superintendent Jancsi will get more information on the alternate method prior to any action taken by Public Works. Motion carried.

Sawyer Operations Authority (10c.): Motion by Boogren, supported by Armatti, to approve re-establishing the Sawyer Operations Authority. Discussion ensued. Supervisor Boogren referenced the minutes presented and summarized the meeting. Marquette County Commissioner Bill Nordeen and Marquette County Administrator Scott Erbish explained their views on re-establishing the Authority. Roll call: Clerk Borrett – yes, Trustee Armatti – yes, Treasurer Roberts – no, Supervisor Boogren – yes, Trustee Adams - absent. Motion carried 3-1.

Taekwondo Posters (10d.): Motion by Boogren, supported by Armatti, to approve Taekwondo putting up posters in the Clubhouse gym, as presented. Discussion ensued. Motion failed 1-3.

MERS Health Care Savings Participation Agreement (10e.): Motion by Boogren, supported by Roberts, to approve the MERS Health Care Savings Participation Agreement, as presented. Motion carried.

Storm Sewer Upgrade (10f.): Motion by Roberts, supported by Boogren, to approve the Storm Sewer upgrade totaling \$16,350. Motion carried.

Water Pay Resolution (10g.): Motion by Roberts, supported by Borrett, to approve the Resolution for payment of funds for the Forsyth Sewer System Improvements Project, as presented. Roll call: Trustee Armatti – yes, Trustee Adams – absent, Clerk Borrett – yes, Treasurer Roberts – yes, Supervisor Boogren – yes. Motion carried.

Sewer Pay Resolution (10h.): Motion by Roberts, supported by Borrett, to approve the Resolution for payment of funds for the Forsyth Water System Improvements Project, as presented. UPEA Representative Matt Treado presented the Board with a summary and progress report. He went on to explain the highlights to the Board. Discussion ensued. Roll call: Trustee Armatti – yes, Trustee Adams – absent, Clerk Borrett – yes, Treasurer Roberts – yes, Supervisor Boogren – yes. Motion carried.

Water Balancing Change Order (10i.): Motion by Roberts, supported by Armatti, to approve the Water Balancing Change Order W16, as presented. Motion carried.

Sewer Balancing Change Order (10j.): Motion by Roberts, supported by Armatti, to approve the Sewer Balancing Change Order S7, as presented. Motion carried.

Water Tank Painting (10k.): Motion by Roberts, supported by Armatti, to approve Engineering Services Agreement Amendment 11 for Water Tank Painting, as presented. UPEA Representative Matt Treado recommended delaying this action, due to funding concerns. Discussion ensued. Motion failed 0-4.

FD – Hire Fire Fighter (10l.): Motion by Roberts, supported by Borrett, to approve hiring Brad Johnson as a Fire Fighter. Motion carried.

FD – Band for 4th of July Celebration (10m.): Motion by Roberts, supported by Borrett, to approve \$600 to hire the Band for the 4th of July celebration. Motion carried.

FD - Training (10n.): Motion by Boogren, supported by Borrett, to approve \$2,000 training expenses for the Fire Department, to come from the existing Fire Department fund. Motion carried.

FD – Grave Markers and Flags (10o.): Motion by Borrett, supported by Roberts, to approve \$475 for the Fire Department grave markers and flags.

PD - Purchase Patrol Vehicle (10p.): Motion by Boogren, supported by Roberts, to approve the quotes from Signature Ford and Elcom Systems for a new Patrol Vehicle, totaling \$34,680. Supervisor Boogren thanked Chief Warchock for a comprehensive quote. Motion carried.

PD – Hire Patrolman (10q.): Motion by Roberts, supported by Borrett, to approve hiring Tyson Ferrari as a Patrolman for the Police Department to fulfill the current vacancy. Motion carried.

EMS – Critical Shortage Pay (10r.): Motion by Roberts, supported by Borrett, to approve EMS Critical Shortage pay for Advanced EMT or Paramedic, Monday through Friday, 6:00 am to 6:00 pm. Discussion ensued. No overtime will be paid. Motion carried.

EMS – Hire EMT (10s.): Motion by Boogren, supported by Roberts, to approve EMS hiring Jaime Nigh as a Basic EMT. Motion carried.

Marquette County Aging Services Amended Master Agreement (10t.): Motion by Roberts, supported by Armatti, to approve the Marquette County Aging Services Amended Agreement, as presented. Senior Center Director Veale explained the amendment was for increased funding. Motion carried.

DISCUSSION ITEMS:

Recycling Ordinance (11a.): Supervisor Boogren invited Commissioner Nordeen to address this item. Commissioner Nordeen explained that recycling will extend the life of the landfill. He wrote an ordinance which can be amended to fit the needs of Forsyth Township. Discussion ensued. He asked the Board to consider adopting the ordinance.

Road Study (11b.): Supervisor Boogren supported moving ahead with road repairs. Commissioner Nordeen suggested addressing the Road Commission for assisting with funding the repairs. This item should be revisited during the next meeting.

SEI Expansion Presentation (11c.): Supervisor Boogren invited Superior Extrusion Representatives to apprise the Board regarding a possible expansion. George LaBlonde III, Chairman of the Board of Directors, and Brad Couture, CEO of SEI, explained the expansion planned. They provided a timeline of the company's growth. SEI is requesting a tax abatement, for the expansion, of 50% for 12 years. Supervisor Boogren thanked Mr. LaBlonde and Mr. Couture for their presentation and stated he would like a full Board prior to proceeding with any action.

Iron Street Quote (11d.): Supervisor Boogren requested a quote from UPEA to complete the road repair for Iron Street. UPEA presented a quote of \$150,000 for .3 of a mile. UPEA Representative Mark Daavettilla explained that an overlay could be done at a lower cost, but it would only last a couple of years.

GEI Building Assessment (11e.): Supervisor Boogren thanked GEI Representative Sean Beckman for such a detailed assessment. Mr. Beckman went over the assessment with the Board. He stated the building was in over-all good condition, but did suggest repairing the items listed in the assessment.

EMT Course (11f.): (Supervisor Boogren amended the agenda, prior to the final Public Comment, to include this item.) Supervisor Boogren requested EMS Director Tony Baez address the Board. Director Baez introduced Steve Tighe as the class instructor. Mr. Tighe explained the short staffing that is currently incurring, could possibly be rectified with this class. EMS would like to provide a course for training Basic EMTs. He then went on to explain the costs and procedures for moving forward with the logistics for the class.

Motion by Roberts, supported by Boogren, to proceed with the process of providing the EMT Training Class. Supervisor Boogren will follow-up with UPHS. Motion carried.

OLD BUSINESS:

Brown water let run for Ordinance (12a.): Supervisor Boogren asked Superintendent Jancsi if any progress has been made for suggestions in this area. Superintendent Jancsi explained different situations in which the water would turn brown. UPEA Representative Matt Treado thought this issue would be rare at the project end.

Rave Mass Notification System (12b.): Supervisor Boogren researched mass notification systems. DHS is moving toward the Rave notification system. He thought it would possibly be available to the township in the late quarter of the year. It is currently in service in the Eastern portion of the Upper Peninsula.

Motion by Boogren, supported by Roberts, to amend the agenda to include 11f. Basic EMT Course. Motion carried.

CORRESPONDENCE: None.

Public Comment: Scott Bammert commented on the clean-up that went on this past weekend at KI Sawyer. Karen Anttonen commented on the noise from Horseshoe Lake Campground. Assessor Stachewicz commented on the process used for Horseshoe Lake Campground. Don Tickler commented on the SOA. Bill Hatch commented on water rates. Keith Jackimowicz commented on the Blight violation on County Road 426. Chuck Truitt commented on the KI Sawyer Community Center.

Board Comment: Treasurer Roberts thanked Joseph Minelli for his many years of service. Clerk Borrett complimented Public Works for the care they have taken to make Gwinn look so nice. Supervisor Boogren commented on the Parade for the 4th of July and the Parade for Fun Days with Jeanette Maki as the Grand Marshall.

Adjournment: Supervisor Boogren adjourned the meeting at 9:01 p.m.

Respectfully submitted,

Stacy Filizetti
Board Secretary

Michelle Borrett
Forsyth Township Clerk