

**Forsyth Township Board
Regular Meeting
Gwinn Community Center
May 18, 2017**

Supervisor Boogren called the meeting to order at 6:30 p.m.

Board Members Present: Supervisor Boogren, Clerk Borrett, Treasurer Roberts, Trustee Adams and Trustee Armatti

Board Members Absent: None

Also Present: Attorney Kevin Koch, UPEA Representatives Matt Treado and Carr Baldwin, Marquette County Treasurer Ann Giroux, a number of township employees and concerned citizens.

Approval of Minutes: Motion by Roberts, supported by Adams, to approve the Minutes for April 27, 2017 Regular Board Meeting, as presented. Motion carried.

Agenda: Motion by Boogren, supported by Borrett, to approve the agenda with the following changes:
Add: **10i.** Blight Violation – 1932 E. CR 456, **10j.** Demolition – 11 E. Jackpine and **11b.** Deputy Supervisor. Motion carried.

Public Comment: None.

Department Reports: Supervisor Boogren asked if there were any questions or comments on the department reports. The following reports were accepted and placed on file: Ambulance, Assessing/Zoning, Senior Citizens Director, Fire Department, Library, Police Department, Public Works, General Operating Financial Report, and KI Sawyer Community Center.

Supervisor Boogren commented on EMS staffing, vacationing residents returning to the area and the Fire Department Brush Truck bids.

Attorney's Report: Attorney Koch stated the Telkite tax case has been settled. There is one pending County appeal. A blight ticket was issued to Family Homes, a pretrial has been set for June 5th. The Nordeen case is waiting for a dismissal.

Approval of Bills & Vouchers: Motion by Roberts, supported by Adams, to approve the bills and vouchers totaling \$50,700.73, as presented. Motion carried.

**Forsyth Township
Bills For Approval
5/18/17**

Vendor	Description	Amount
Airgas	PW Gases	47.35
Adventure Centre	PD Snowmobile Repairs	708.73

American Welding	EMS Oxygen	26.85
Auto Value	Parts for Various Depts	1,135.25
Bear Auto	PD Wheel Align & Tow	195.00
Business Micro Resources	FD Software Update	400.00
College Laundry	Carpet and Uniform Service	387.48
Compudyne	Computer Support for Various Depts	539.36
Dalco	Cleaning Supplies Various Dept	264.53
Elcom Systems	PD Service Agreement	77.00
Galls	PD Uniforms	122.95
GBS Governmental	Election Supplies	216.73
Gordon Warchock	PD Reimbursement for Training	88.68
HD Supply	Water Dept Tools & Supplies	2,122.29
Johnson's Service	Envelopes	101.54
Justin Wonch	PD Reimbursement for Training	48.32
Kevin Koch PC	Attorney Fees	1,663.62
Larry's Family Foods	Food & Supplies for Various Depts	525.45
Marquette County Health Dept	KISCC Food License	110.00
Meadowbrook Insurance	FD Liquor License Bond	50.00
Menards	Supplies for Various Depts	141.67
Midway Rentals	PW - Brush	4.99
Neil's Trucking	PW - Sand	200.00
Newman Traffic Signs	Sign Supplies	903.19
North Country Septic	Portable Restroom	150.00
O'Donnell Batteries	PD Battery Pack	139.65
OK Industrial	PW - Rope & Cable	229.58
Quill	Supplies for Various Depts	792.46
Randy Heidtman	SC Plowing	50.00
Range Telecommunications	Miss Dig	59.10
Rebecca Stachewicz	A/Z Reimbursement for Training	638.00
Remy Battery	PW & FD Batteries	9.12
RMS	PW - Backhoe Parts	457.09
SID Harvey Industries	PW - Oil Pump	87.31
Snyder Drug	PD - Supplies	27.36
Strictly Business Uniforms	EMS - Uniforms	58.49
Standard Electric Co.	KISCC - Mop Basis	99.94
The Mining Journal	Publishing	104.40
The Office Planning Group	PD - Copier Maintenance	667.72
The Stitch Witch	PD - Uniform Repair	31.00
Trophy Central	EMS - Mugs and Plaques	59.50
UP Health System	EMS - Medical Supplies	117.60

US Postal Service	SC - Stamps	49.00
VFW	Cemetery Flags	352.15
Wex	Fuel Various Dept	271.51
Wolverine Door Service	Tourist Park Lock	137.40
TOTAL		14,669.36

**Forsyth Township
Additional Bills For Approval
5/18/17**

Vendor	Description	Amount
A Jacobson Landscaping	Landscaping	11,268.00
Airgas	PW Gases & Rental	60.90
Bear Auto	PD Vehicle Tow	75.00
City of Marquette	PW Water Bacteriological Analysis	80.00
College Laundry	Carpet and Uniform Service	70.50
Froberg's Clothing	PW Boots	200.00
Galls	PD Uniforms	245.44
Gordon Food Service	KISCC Food	183.01
Jane Nordeen	KISCC Reimburse Food	53.46
Marquette Embroidery	PD Uniforms	630.00
Menards	Various Dept Supplies	135.74
MML	Work Comp Renewal	17,939.00
MMTA	Treasurers Training	198.00
Pacific Telemanagement	Pay Phone	50.00
Quill	Various Dept Office Supplies	305.82
Shell	Various Dept Fuel	2,873.50
Superior Lock & Security	CH Repair Cameras	1,153.00
UPEA	Engineering: Road Study	510.00
		36,031.37
Original Bill Listing		14,669.36
Total Accounts Payable		50,700.73

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 74041-74248

Voucher Numbers for Tax 1725

Voucher Numbers for Sewer 1019

Voucher Numbers for Water 1027

ACTION ITEMS:

Tree Planting Grant (10a.): Motion by Boogren, supported by Roberts, to approve pursuing a 50% matching grant for tree planting. Discussion ensued. Supervisor Boogren explained the location of the trees. Motion amended by Boogren, supported amended by Roberts, to approve pursuing a 50% matching grant for tree planting with the township matching up to \$3,000. Motion carried.

FD – Hire Fire Fighters (10b.): Motion by Roberts, supported by Adams, to approve the Fire Department hiring Jamie Seigle and rehiring Ron Lauren and Larry Hammond. Motion carried.

FD – Purchase Radios (10c.): Motion by Adams, supported by Armatti, to approve the Fire Department purchasing three pager radios, totaling \$1,500. Motion carried.

MERS Health Care Savings Resolution (10d.): Motion by Roberts, supported by Boogren, to adopt the MERS Health Care Savings Program Participation Agreement, as presented. Motion carried.

Proclamation to Declare July 22, 2017 Jeanette Maki Day (10e.): Motion by Adams, supported by Armatti, to approve the Proclamation Resolution to Declare July 22, 2017 as Jeanette Maki Day, as presented. The Board complimented Mrs. Maki for her outstanding roll in our community. Roll call: Trustee Armatti – yes, Trustee Adams – yes, Clerk Borrett – yes, Treasurer Roberts – yes, Supervisor Boogren – yes. Motion carried.

**PROCLAMATION TO DECLARE JULY 22, 2017
JEANETTE MAKI DAY**

WHEREAS, Jeanette Maki has volunteered her services to the community of Forsyth Township; and

WHEREAS, Jeanette Maki co-formed the Gwinn Area Business Association in 1984, who changed its name two times after that date, to what is named the Gwinn Sawyer Area Chamber of Commerce; and

WHEREAS, Jeanette Maki has been a vital part of this community donating her time, efforts, and money to various activities throughout the years; and

WHEREAS, a short list of the events, activities, and titles include: Clock Tower Resurrection, Fun Daze Coordinator, Scholarship Programs, Ribbon-Cutting Ceremonies, Gwinn Area Centennial, 2014 Volunteer of the Year Award, Chair of the Gwinn Area Community Fund, to name just a few.

NOW THEREFORE, we, the Board of Forsyth, do hereby proclaim July 22, 2017, as Jeanette Maki Day. We encourage the businesses and residents of Forsyth Township to express their gratitude to Jeanette Maki, an irreplaceable resident of our community.

Motion made by:

Seconded by:

Upon roll call vote the following voted: Clerk Borrett, Treasurer Roberts, Trustee Adams, Trustee Armatti, and Supervisor Boogren

Aye:

Nay:

Absent:

The supervisor declared the resolution adopted May 18, 2017.

CERTIFICATE

I, Michelle Borrett, the duly elected and acting Clerk of Forsyth Township, hereby certify that the foregoing resolution was adopted by the Township Board by a roll call vote at a regular meeting of the Board held on May 18, 2017, at which meeting a quorum was present.

Water System Project Pay Resolution (10f.): UPEA Representative Matt Treado presented a summary sheet to each Board Member. He then went over the document. Motion by Roberts, supported by Adams, to approve the Resolution for payment of funds for the Forsyth Water System Improvements Project, as presented. Roll call: Trustee Armatti – yes, Trustee Adams – yes, Clerk Borrett – yes, Treasurer Roberts – yes, Supervisor Boogren – yes. Motion carried.

Sewer System Project Pay Resolution (10g.): UPEA Representative Matt Treado notified the Board that the final Pay Resolution will be coming within the next few months. Motion by Roberts, supported by Adams, to approve the Resolution for payment of funds for the Forsyth Sewer System Improvements Project, as presented. Roll call: Trustee Armatti – yes, Trustee Adams – yes, Clerk Borrett – yes, Treasurer Roberts – yes, Supervisor Boogren – yes. Motion carried.

Local Commission on Aging Appointments (10h.): Motion by Adams, supported by Boogren, to appoint Joyce Soma and Sandy Quigley to the Local Commission on Aging, as recommended. Motion carried.

Blight Violation – 1932 E. CR 456 (10i.): Motion by Boogren, supported by Adams, to approve proceeding with legal action for the Blight Violation at 1932 E. CR 456 as characterized in the Assessing and Zoning Report. Discussion ensued. Attorney Koch explained the process of such proceedings in Circuit Court. Motion carried.

Demolition – 11 E. Jackpine (10j.): Motion by Boogren, supported by Adams, to approve co-paying for the demolition of 11 E. Jackpine, with the Township's portion not to exceed \$2,500. Motion carried.

DISCUSSION ITEMS:

Anne Giroux Brownfield Plan (11a.): Supervisor Boogren introduced Marquette County Treasurer and Marquette County Brownfield Authority Executive Director Anne Giroux. She provided an informational packet to the Board and explained the general operations of a Brownfield Plan, as this is the first for Forsyth Township. Mrs. Giroux went on to explain the Nyquist Brownfield Plan in detail.

Motion by Adams, supported by Armatti, to accept the proposal for the Nyquist Brownfield Plan. Motion carried.

Mrs. Giroux explained that the next step would be approval of a Resolution provided in the packet for this property.

Motion by Adams, supported by Armatti, to accept the Brownfield Resolution prepared by Mrs. Giroux. Roll call: Trustee Armatti – yes, Trustee Adams – yes, Clerk Borrett – yes, Treasurer Roberts – yes, Supervisor Boogren – yes. Motion carried.

MARQUETTE COUNTY, MICHIGAN

**RESOLUTION IN SUPPORT OF A BROWNFIELD PLAN PURSUANT TO AND
IN ACCORDANCE WITH THE PROVISIONS OF ACT 381 OF THE PUBLIC ACTS
OF THE STATE OF MICHIGAN OF 1996, AS AMENDED**

May 18, 2017

At a regular meeting of the Township Board of Forsyth Township of Marquette County, Michigan, held at the Gwinn Community Center, 165 N. Maple Street, Gwinn, Michigan, on the 18th day of May, 2017, at 6:30 p.m.

PRESENT:

ABSENT:

MOTION BY:

SUPPORTED BY:

WHEREAS, the Forsyth Township Board, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the "Act"), have formally resolved to participate in the Brownfield Redevelopment Authority (BRA) of Marquette County (the "Authority") and have designated that all related activities shall proceed through the BRA; and

WHEREAS, the Authority, pursuant to and in accordance with Section 13 of the Act, seeks approval by the Forsyth Township Board, the Brownfield plan (the "Plan") attached hereto, to be carried out within Forsyth Township, relating to the redevelopment of the commercial property located at 44 E. Stephenson Avenue (formerly 32, 36, and 44 E. Stephenson Avenue), located in the unincorporated community of Gwinn, Forsyth Township, Marquette County, Michigan, (the "Site"), as shown in Figures 1 & 2 of the Plan and more particularly described in the legal description of the property contained within the attached Plan; and

WHEREAS, the Forsyth Township Board has reviewed the Plan, and was provided a reasonable opportunity to express their views and recommendations regarding the Plan and in accordance with Sections 3(4) and 14(5) of the Act; and

WHEREAS, as a result of its review of the Plan, the Forsyth Township Board concurs with approval of the individual Plan.

NOW, THEREFORE, BE IT RESOLVED THAT:

CORRESPONDENCE:

Freeborn Water Questions (13a.): Mr. Freeborn asked that this item be taken off the agenda, so that he may gather more information. Deleted.

Public Comment: Library Board President commented on the Nyquist Brownfield property. Scott Nyquist commented on the Nyquist Brownfield property. Assessor Stachewicz commented on the Blight issues.

Board Comment: Supervisor Boogren commented on the Library Roof repair. Library Board President commented on the bid closing date. Supervisor Boogren thanked Superintendent of Public Works Eric Jancsi and Marquette Road Commission Supervisor Ross Olson for expediting the tree removal on Pine Street. He also commented on the Superior Trade Zone meeting. Trustee Adams commented on the readiness of Memorial Day. Supervisor Boogren commented on the professionalism of Police Detective Brian Kjellin.

Adjournment: Supervisor Boogren adjourned the meeting at 7:20 p.m.

Respectfully submitted,

Stacy Filizetti
Board Secretary

Michelle Borrett
Forsyth Township Clerk