

**Forsyth Township Board  
Regular Meeting  
Gwinn Community Center  
February 23, 2017**

Supervisor Boogren called the meeting to order at 6:30 p.m.

**Board Members Present:** Supervisor Boogren, Clerk Borrett, Trustee Adams and Trustee Armatti

**Board Members Absent:** Treasurer Roberts

**Also Present:** Attorney Kevin Koch, UPEA Representative Carr Baldwin, a number of township employees and concerned citizens.

**Approval of Minutes:** Motion by Adams, supported by Borrett, to approve the Minutes for January 26, 2017 Regular Board Meeting, as presented. Motion carried.

**Agenda:** Motion by Armatti, supported by Adams, to approve the agenda with the following changes: Add 10r. Dust Control, 10s. Carpet and Uniform Bid, 11e. Clubhouse Parking – Jasper Street. Motion carried.

**Public Comment:** Nanette St. Aubin commented on the Fire Department Bus. Pat Anderegg commented on a Chicken Ordinance and enforcement, comments from the DNR on shooting, Water Meter charges, Water Meter responsibility, Deputy Supervisor’s salary and Township Supervisor’s attendance.

**Department Reports:** Supervisor Boogren briefly went over the reports. The following reports were accepted and placed on file: Ambulance, Assessing/Zoning, Senior Citizens Director, Fire Department, Library, Police Department, Public Works, General Operating Financial Report, and KI Sawyer Community Center.

**Attorney’s Report:** Attorney Koch stated we had received the two easements that were requested for the welcome signs, one of which has already been filed with the register of deeds office. One of the Telkite appeals has been resolved. The other is continuing. The Police millages cannot be combined, as they expire in different years.

**Approval of Bills & Vouchers:** Motion by Adams, supported by Boogren, to approve the bills and vouchers totaling \$27,580.25, as presented. Motion carried.

**Forsyth Township  
Bills For Approval  
2/23/17**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Airgas	PW Gases	130.14
American Welding	EMS Oxygen	146.09

Aramark	Carpet and Uniform Service	1,550.88
Astro UP Building Products	PD Windows	4,077.98
Auto Value	Parts for Various Depts	1,281.40
Beauchamp Plumbing & Heating	KISCC Heat Repair	484.98
Cannon Financial	Office Copier Lease	135.07
CarQuest	Backhoe Lube	10.79
City of Marquette	Bacteriological Analysis	80.00
Compudyne	Computer Support for Various Depts	784.11
Crossroads Minimart	PD Fuel	70.92
Dalco	EMS CH - Cleaning/Maintenance Supplies	511.22
Elcom Systems	PD Service Agreement	77.00
Emergency Medical Products	EMS Medical Supplies	497.20
Fox Marquette	PW Truck Parts	6.40
Fox Negaunee	PD Car Parts	52.92
Glance This Way Products	PD Badges	165.00
Gordon Food Service	KISCC Food	379.16
Harris	Forms	232.26
Insight FS	PW Hydraulic Fluid	62.70
JF Ahern	FD/EMS Fire Extinguisher Service	77.00
Joe & Son's Service	SC Plowing / Various Dept Tire Repairs	325.15
Juntti's Service	PD Wrecker Service	200.00
Kevin Koch PC	Attorney Fees	1,737.19
Kountry Korner	PD Fuel	18.41
Leutz Sign Co.	Down payment for Welcome Signs	2,925.00
Menards	Supplies for Various Depts	271.16
MI AWW	PW Water Training	155.00
Michigan Assoc. of Chiefs of Police	PD Dues	115.00
Midway Rentals	PW Heater	246.32
MMTA	Treasurer Dues	100.00
Nye Uniform	PD Uniforms	183.67
Pacific Telemanagement	Pay Phone	50.00
Petty Cash	Supplies for Various Depts	141.08
Pomasl Fire Equip	FD Supplies	545.40
Quill	Supplies for Various Depts	884.57
Rampart	Ambulance Billing	4,902.00
Randy Heidtman	SC Plowing	100.00
Range Telecommunications	Miss Dig	25.00
Rebecca Stachewicz	Reimbursement: Book	61.92
Roger Hiironen	SC Plowing	25.00
Snyder Drug	PD Supplies	27.47

Standard Electric Co.	Various Dept Electric Supplies	562.24
The Mining Journal	Publishing	422.10
The Office Planning Group	Copier Maintenance	124.93
TransUnion	PD Record Research	25.00
TrophyCentral Inc.	PD Name Plates	8.50
UP Health System	EMS Medical Supplies	87.60
Upper Great Lakes Family	EMS Physical	111.00
Winston Benz	SC Plowing	130.00
	<b>TOTAL</b>	<b>25,323.93</b>

**Forsyth Township  
Additional Bills For Approval  
2/23/17**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Ace Hardware	Supplies Various Dept	727.13
Compudyne	Various Dept Computer Support	24.75
Dalco	KISCC CH Supplies	171.51
GFC Leasing	SC Copier Lease	270.00
Gordon Warchock	PD Dues Reimbursement	10.00
Insight FS	PW Hydraulic Fluid	62.70
Holiday Cleaners	PD Dry Cleaning	14.86
Jane Nordeen	KISCC Food Reimbursement	32.51
Joyce Styer	SC Birthday Cake	25.00
Marquette County Clerks Assoc	Dues	20.00
Menards	Various Dept Supplies	43.93
O'Donnell Batteries	PD Battery Pack	138.73
Office Depot	PD Office Supplies	262.33
Pomasl	FD Lite box	175.51
Quill	Various Dept Office Supplies	178.88
Roger Hiironen	SC Plowing	25.00
US Post Office	SC Newsletter Postage	73.48
		<b>2,256.32</b>
	<b>Original Bill Listing</b>	<b>25,323.93</b>
	<b>Total Accounts Payable</b>	<b>27,580.25</b>

Voucher Numbers for GO, Police, Clubhouse, Ambulance, Library, Water & Sewer: 73391-73586

Voucher Numbers for Tax 1707-1716

Voucher Number for Sewer 1018

Voucher Number for Water 1026

**ACTION ITEMS:**

**Insurance Renewal (10a.):** Motion by Adams, supported by Borrett, to approve the MML Liability and Property Insurance renewal for \$63,743.00, as presented. Discussion ensued regarding options presented in an email. Motion carried.

**A/Z – Planning Commission Members (10b.):** Motion by Adams, supported by Armatti, to re-appoint Art Onnto and George Bodenus to the Planning Commission. Motion carried.

**Ambulance Write-Offs (10c.):** Motion by Armatti, supported by Borrett, to approve the Ambulance Write-Offs for \$25,941.64, as presented. Motion carried.

**EMS - Retirement (10d.):** Motion by Boogren, supported by Armatti, to approve the retirement of Robert Wilson from the EMS, with regret. Motion carried.

**EMS – Attend Expo (10e.):** Motion by Adams, supported by Armatti, to approve the conference registration fees for two members to attend the Michigan EMS Expo, totaling \$645.00. Motion carried.

**SC – Purchase Sand, Pea Rock and Top Soil (10f.):** Motion by Adams, supported by Boogren, to approve the Senior Center purchasing \$1,300.00 in greenhouse improvements with an additional \$1,000.00 to come out of the memorial fund for a total of \$2,300.00 to be used for the greenhouse. Discussion ensued. Motion carried.

**MCSWMA – Recycling Agreement (10g.):** Motion by Boogren, supported by Borrett, to approve the Marquette County Solid Waste Management Authority Recycling Agreement, as presented. Motion carried.

**FD – Purchase Computers (10h.):** Motion by Adams, supported by Armatti, to approve the Fire Department purchasing two computers, one printer and wireless router for \$1,600.00. Motion carried.

**Water Pay Resolution (10i.):** Motion by Boogren, supported by Armatti, to approve the resolution for payment of funds for the Forsyth Water System Improvements project, as presented. Roll call: Trustee Armatti – yes, Trustee Adams – yes, Treasurer Roberts – absent, Clerk Borrett – yes, Supervisor Boogren – yes. Motion carried.

**Sewer Pay Resolution (10j.):** Motion by Boogren, supported by Armatti, to approve the resolution for payment of funds for the Forsyth Sewer System Improvements project, as presented. Roll call: Trustee Armatti – yes, Trustee Adams – yes, Treasurer Roberts – absent, Clerk Borrett – yes, Supervisor Boogren – yes. Motion carried.

**Water Project Resident Letter (10k.):** Motion by Adams, supported by Boogren, to table this item until UPEA Representative Matt Treado is available. Discussion ensued. A meeting will be set up to revise the letter. Motion carried.

**Water Ordinance Amendment (10l.):** Motion by Boogren, supported by Adams, to table the Water Ordinance Amendment. This will be discussed further with UPEA representatives. Motion carried.

**Zoning Ordinance (10m.):** Motion by Adams, supported by Borrett, to adopt the revised Zoning Ordinance and Zoning Map, as presented. Roll call: Trustee Armatti – yes, Trustee Adams – yes, Treasurer Roberts – absent, Clerk Borrett – yes, Supervisor Boogren – yes. Motion carried.

**KISCC – DHHS Location (10n.):** Supervisor Boogren explained he was approached with this request. Motion by Adams, supported by Armatti, to approve the Michigan DHHS using the KI Sawyer Community Center as a remote location, including a key for extended hours. Motion carried.

**Ball Field – Grant Share (10o.):** Motion by Boogren, supported by Adams, to approve matching funds for a grant to improve the ball field. Discussion ensued. Motion carried.

**Excess Equipment Bids (10p.):** Supervisor Boogren explained that some of the excess equipment had been re-advertised for bidding. He then opened the sealed bids. Motion by Adams, supported by Boogren, to approve the bid from Daryl Johnson for the Garbage Truck for \$400.00. Motion carried. Motion by Armatti, supported by Adams, to approve the bid from Chris Girard for the Tractor for \$205.00. Motion carried.

**Voting Equipment Resolution (10q.):** Motion by Borrett, supported by Adams, to approve the 2017 New Voting System Equipment Resolution, as presented. Discussion ensued. Clerk Borrett updated the Board on upcoming election issues. Attorney Koch will be writing the upcoming Millage Language. Roll call: Trustee Armatti – yes, Trustee Adams – yes, Treasurer Roberts – absent, Clerk Borrett – yes, Supervisor Boogren – yes. Motion carried.

**Dust Control (10r.):** Motion by Adams, supported by Boogren, to approve the estimate from Marquette County Road Commission for Dust Control, as presented, totaling \$3245.88. Motion carried.

**Carpet and Uniform Bid (10s.):** Motion by Boogren, supported by Adams, to approve the Carpet and Uniform Bid from College Laundry, as presented. Discussion ensued. Motion carried.

#### **DISCUSSION ITEMS:**

**Set Budget Workshop Date (11a.):** It was the consensus of the Board to hold the Budget Workshop on March 14<sup>th</sup>. The time and venue will be released at a later time.

**KI Sawyer Food Program – Director Requests (11b.):** Supervisor Boogren will meet with Jane Nordeen for further information. He also commented on a possible proposal for a group interested in the KI Sawyer Community Center Building.

**Public Gathering Ordinance (11c.):** Trustee Adams gave an explanation of why Forsyth Township should have a Public Gathering Ordinance. Supervisor Boogren suggested researching the issue.

**Animal Control Ordinance (11d.):** Supervisor Boogren and Trustee Adams commented on the current Animal Control Ordinance.

**Motion by Boogren, supported by Armatti, to rewrite the Animal Control Ordinance. Motion carried.**

**Clubhouse Parking – Jasper Street (11e.):** Supervisor Boogren commented on the safety issues involved with the parking on Jasper Street. He suggested revising the parking.

**OLD BUSINESS:** None.

**CORRESPONDENCE:**

**Notice of Intent Comment Form – Plan for Displaced Workers from Mine Closing (13a.):** Supervisor Boogren stated we would visit this item during our next meeting.

**Public Comment:** David Beaudette commented on commercial property use. Larry Hammond commented on water pooling in driveways. Joe Minelli commented on the Superior Trade Zone meeting. Sabrina Suardini commented on the Water Project landscaping. Peggy Noha commented on the KI Sawyer Community Center food program and West Branch Township’s involvement. Pat Anderegg commented on publications of the Zoning Ordinance. Sabrina Suardini commented on a Blight property and chicken ordinance. Angela Farnsworth commented on a Blight property. Judith Marchany commented on the Water Project pavement grading and water issues.

**Board Comment:** Supervisor Boogren commented on communication with the West Branch Township Supervisor regarding the DARE program, SOA language adjustments, the Superior Trade Zone meeting, and Marquette Townships Association meeting. He also commented on a Timber Harvesting Plan and the Library roof.

**Adjournment:** Supervisor Boogren adjourned the meeting at 7:51 p.m.

Respectfully submitted,

Stacy Filizetti  
Board Secretary

Michelle Borrett  
Forsyth Township Clerk