

Forsyth Township Office Fee Schedule

Revised 8/22/19

OFFICE FEES

Service	Fee	Explanation
Copies	\$0.25 B/W, \$0.50 Color, each	50+ years No Charge up to 10
Fire Run Charges	See Ordinance	Various Charges See Ordinance
Water/Sewer	See Ordinance	Various Charges See Ordinance
Transfer Station Trash Fee	\$0.10 per pound	Household Trash
Transfer Station Tire Fee	\$2.50 per tire	
Landfill Authorize Hauler	\$50.00	Annual Commercial User
Landfill Billing Fee	\$6.00 per ton	
Landfill Late Fee	12% of unpaid balance	Over 30 days
Accounts Receivable	1.5% unpaid balance	Per month (not specified in Specific Ordinance)
Small Claims Court	\$100.00	Per filing
Returned Check/NSF	\$35.00	Per transaction
Welder with Operator	\$50.00 hr. with Operator	Township Employee Operated
Sewer Camera	\$30.00 hr. with Operator	Township Employee Operated
Sewer Machine	\$30.00 hr. with Operator	Township Employee Operated
Compressor	\$35.00 hr. with Operator	Township Employee Operated
Loader	\$70.00 hr. with Operator	Township Employee Operated
Backhoe	\$65.00 hr. with Operator	Township Employee Operated
Garbage Truck	\$60.00 hr. with Operator	Township Employee Operated
Flat Bed Truck	\$35.00 hr. with Operator	Township Employee Operated
Paver Bricks	\$50.00 per brick	Must meet requirements

FACILITY RENTALS

Rental Location	Resident Rate	Non-Resident Rate	Deposit (Required)	Explanation
Bandstand	\$50.00	\$120.00	\$50.00	Meet Contract Requirements
Pavilion	\$10.00	\$40.00	\$10.00	Meet Contract Requirements
Concession Stand	\$25.00	\$75.00	\$25.00	Meet Contract Requirements
Entire Nordeen Park	\$100.00	\$150.00	\$100.00	Meet Contract Requirements

CAMPGROUND FEES

Site	Per Night	Per Week	Per Month
Full Hook Up	\$28.00	\$170.00	\$640.00
Electric Only	\$22.00	n/a	n/a
No Hook Up	\$12.00	n/a	n/a
Passport America (1/2 Price) Exceptions: Not valid Holidays or Weekends (Monday-Thursday Only)			

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POLICE DEPT FEES

Service	Fee	Explanation
PBT	\$5.00 per day / \$21.00 per wk	Breath Test
PBT Straw	1 st Free / \$1.00 per additional	Breath Test Straws
SOR	\$50.00	Annual Sex Offender Registration

GWINN CEMETERY FEES (perpetual care must be paid): **RESIDENT**

DESCRIPTION	LOT FEE	PERPETUAL CARE	TOTAL COST
Single	\$150.00	\$150.00	\$300.00
Double	\$250.00	\$250.00	\$500.00
Three	\$350.00	\$350.00	\$700.00
Six	\$650.00	\$650.00	\$1,300.00

GWINN CEMETERY FEES (perpetual care must be paid): **NON-RESIDENT**

DESCRIPTION	LOT FEE	PERPETUAL CARE	TOTAL COST
Single	\$250.00	\$250.00	\$500.00
Double	\$400.00	\$400.00	\$800.00
Three	\$550.00	\$550.00	\$1,100.00
Six	\$1,000.00	\$1,000.00	\$2,000.00

INTERMENT FEES: **RESIDENT**

Summer Regular Work Hours	Fee
Adult	\$300.00
Child 3yrs-10yrs	\$175.00
Stillborn-3yrs	\$150.00
Limb	\$150.00
Cremation	\$100.00
Summer Weekends/Holidays	Fee
Adult	\$450.00
Child 3yrs-10yrs	\$300.00
Stillborn-3yrs	\$300.00
Limb	\$300.00
Cremation	\$300.00
Winter Regular Work Hours	Fee
Adult	\$450.00
Child 3yrs-10yrs	\$325.00
Stillborn-3yrs	\$300.00
Limb	\$300.00
Cremation	\$250.00
Winter Weekends/Holidays	Fee
Adult	\$600.00

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Child 3yrs-10yrs	\$475.00
Stillborn-3yrs	\$450.00
Limb	\$450.00
Cremation	\$350.00
Vault Storage	Fee
Adult (6MO)	\$85.00
Baby (6MO)	\$75.00
Disinterment	Fee
Weekdays During Regular Work Hours	650.00

INTERMENT FEES: **NON-RESIDENT**

Summer Regular Work Hours	Fee
Adult	\$475.00
Child 3yrs-10yrs	\$290.00
Stillborn-3yrs	\$250.00
Limb	\$300.00
Cremation	\$175.00
Summer Weekends/Holidays	Fee
Adult	\$700.00
Child 3yrs-10yrs	\$512.50
Stillborn-3yrs	\$475.00
Limb	\$475.00
Cremation	\$325.00
Winter Regular Work Hours	Fee
Adult	\$625.00
Child 3yrs-10yrs	\$340.00
Stillborn-3yrs	\$400.00
Limb	\$400.00
Cremation	\$325.00
Winter Weekends/Holidays	Fee
Adult	\$850.00
Child 3yrs-10yrs	\$660.00
Stillborn-3yrs	\$625.00
Limb	\$625.00
Cremation	\$575.00
Vault Storage	Fee
Adult (6MO)	\$103.00
Baby (6MO)	\$87.50
Disinterment	Fee
Weekdays During Regular Work Hours	\$650.00

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FREEDOM OF INFORMATION ACT FEE SCHEDULE

(Amended 8-22-19)

NOTE: This schedule does not apply to public records prepared by Township Departments or Offices under any act or statute specifically authorizing the sale of those public records to the public or to fees that have been established and approved as part of the Forsyth Township Offices operating revenue.

Type of Reproduction	Cost	Unit
Copies of a Document	\$.10	Per page
Additional Copies of the Same Document	\$.10	Per page
Labor cost incurred in duplication	\$3.06	Per 15 minute unit
Labor cost incurred for search, examination, review and the deletion and separation of exempt from nonexempt information	*\$7.01	Per 15 minute unit
Attorney Costs (Fahey Schultz Burzych Rhodes PLC (not to exceed 6 times states minimum wage rate)	\$14.18	Per 15 minute unit
Non-paper Physical Media (disc, flash drive)	\$6.00 \$0.50	Per Flash Drive Per CD
Envelopes	\$.10, \$.10, \$.19, \$.26	#10, 6x9, 9x12, 10x13,
Postage Charges	Actual	Per mailing

*Hourly wage of the lowest paid departmental employee capable of retrieving the information necessary to comply with the request. The rate listed was calculated using the hourly wage of a Board Secretary plus 50% of fringe benefits prorated to 15 minute units.

Waivers

The first \$20 of the fee shall be waived for an individual who submits an "Affidavit of Indigency", and meets the eligibility requirements.

Deposits

If the fee for the search and providing the public information exceeds \$50, a deposit of 50% of the estimated fee is required.

Other

Fees must be paid in full prior to the actual delivery of the public information or copies. 100% of fee estimate will be required when a prior request was made, within 365 days, by the same person or entity, and was not paid. If the good faith deposit is not received within 48 days from the date the notice is mailed, the request will be considered abandoned.

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PUBLIC ACCESS TO RECORDS

FEE SCHEDULE

(Effective August 22, 2019)

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Type of Reproduction	Cost	Unit
Copies of a Document	\$.10	Per page
Additional Copies of the Same Document	\$.10	Per page
Labor cost incurred in duplication	\$.16	Per 1 minute unit
Labor cost incurred for search, examination, review and the deletion and separation of exempt from nonexempt information	*\$7.01	Per 15 minute unit
Non-paper Physical Media (disc, flash drive)	\$6.00 \$0.50	Per Flash Drive Per CD
GIS Productions on 8 ½ x 11 or 8 ½ x 14 on regular paper	\$2.00	Per Page
Zoning Ordinance	\$50.00	
Printing Mailing Labels	\$25.00	
Equalizer Database on CD	\$750.00	

*Hourly wage of the lowest paid departmental employee capable of retrieving the information necessary to comply with the request. The rate listed was calculated using the hourly wage of a Board Secretary plus 50% of fringe benefits prorated to 15 minute units.